

CITY OF SOUTH PASADENA  
PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION

1414 Mission Street - South Pasadena - CA 91030 - 626-403-7240

**PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT APPLICATION**

*Please submit site plan if more than three (3) trees are involved.*

Inspection Fee: **\$141**

PERMIT NO. \_\_\_\_\_

Permit Fee: **\$364; 4 or more \$504**

All fees are nonrefundable

Job Site: 405 Hermosa Court

Property Owner's Name(S): Zixuan Xu Phone: \_\_\_\_\_

Address: 405 Hermosa Court

Contractor's Name: T.B.D.

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City Business License No: \_\_\_\_\_

**Trees 4" in diameter or greater are Mature Trees - Include all conditions warranting the removal**  
**Please Submit plan if more than three (3) trees are involved**

Tree(s) Diameter	Type of Tree(s)	Location of Tree	Reason for Removal
See attached Arborist Report			

**Office Use Only:**

Application Received: \_\_\_\_\_ Tree Removal and Replacement Plan: \_\_\_\_\_ Arborist Report: \_\_\_\_\_

Project Narrative: \_\_\_\_\_ Proposed Development Plan: \_\_\_\_\_ Site Plan: \_\_\_\_\_ NREC Hearing Date: \_\_\_\_\_

Comment Period Begins: \_\_\_\_\_ Comment Period Ends: \_\_\_\_\_ Permit Ready: \_\_\_\_\_

**PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT CONDITIONS:**

- (1) Conditions must exist to warrant the removal of any mature tree. Healthy trees which are not causing a hardship on the property owner shall not be approved for removal.
- (2) Tree removals will include complete removal of the stump and backfill of the hole.
- (3) For every tree approved for removal, multiple replacement trees must be planted anywhere on the owner's property or on City's property upon City's approval. For replacement tree(s) planted in the parkway, root barriers will be required to control the root system. The size of the replacement tree(s) is (are) based on the diameter of the trunk and the type of tree(s) for removal. The replacement tree(s) must be a minimum of 24" box size or as specified by the Engineering Division.
- (4) Replacement trees must be planted within 90 days of the **issuance date on the permit**.
- (5) Prior to planting the replacement trees, a final inspection must be conducted by the City inspector to verify conformance with tree replacement requirements. Please call to schedule an appointment at (626) 403-7370, Monday through Thursday, 7:30 a.m. to 4:00 p.m.
- (6) **A 100-foot radius map and mailing labels shall be required to provide public notice of the tree removal. Residents within a 100-foot radius of the property shall be given 15-days to comment on the tree removal prior to issuance of the permit.**

APPLICANT SIGNATURE: \_\_\_\_\_

Pers-Med-Similar

DATE: 02/15/24

*City use only*

1. Recommended for Approval or Denial

Type/Variety Inspected: \_\_\_\_\_

Size of Tree: \_\_\_\_\_ Replacement Tree Size: \_\_\_\_\_ Qty: \_\_\_\_\_ Due by: \_\_\_\_\_

Comments: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Date Inspected: \_\_\_\_\_

2. Recommended for Approval or Denial

Type/Variety Inspected: \_\_\_\_\_

Size of Tree: \_\_\_\_\_ Replacement Tree Size: \_\_\_\_\_ Qty: \_\_\_\_\_ Due by: \_\_\_\_\_

Comments: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Date Inspected: \_\_\_\_\_

3. Recommended for Approval or Denial

Type/Variety Inspected: \_\_\_\_\_

Size of Tree: \_\_\_\_\_ Replacement Tree Size: \_\_\_\_\_ Qty: \_\_\_\_\_ Due by: \_\_\_\_\_

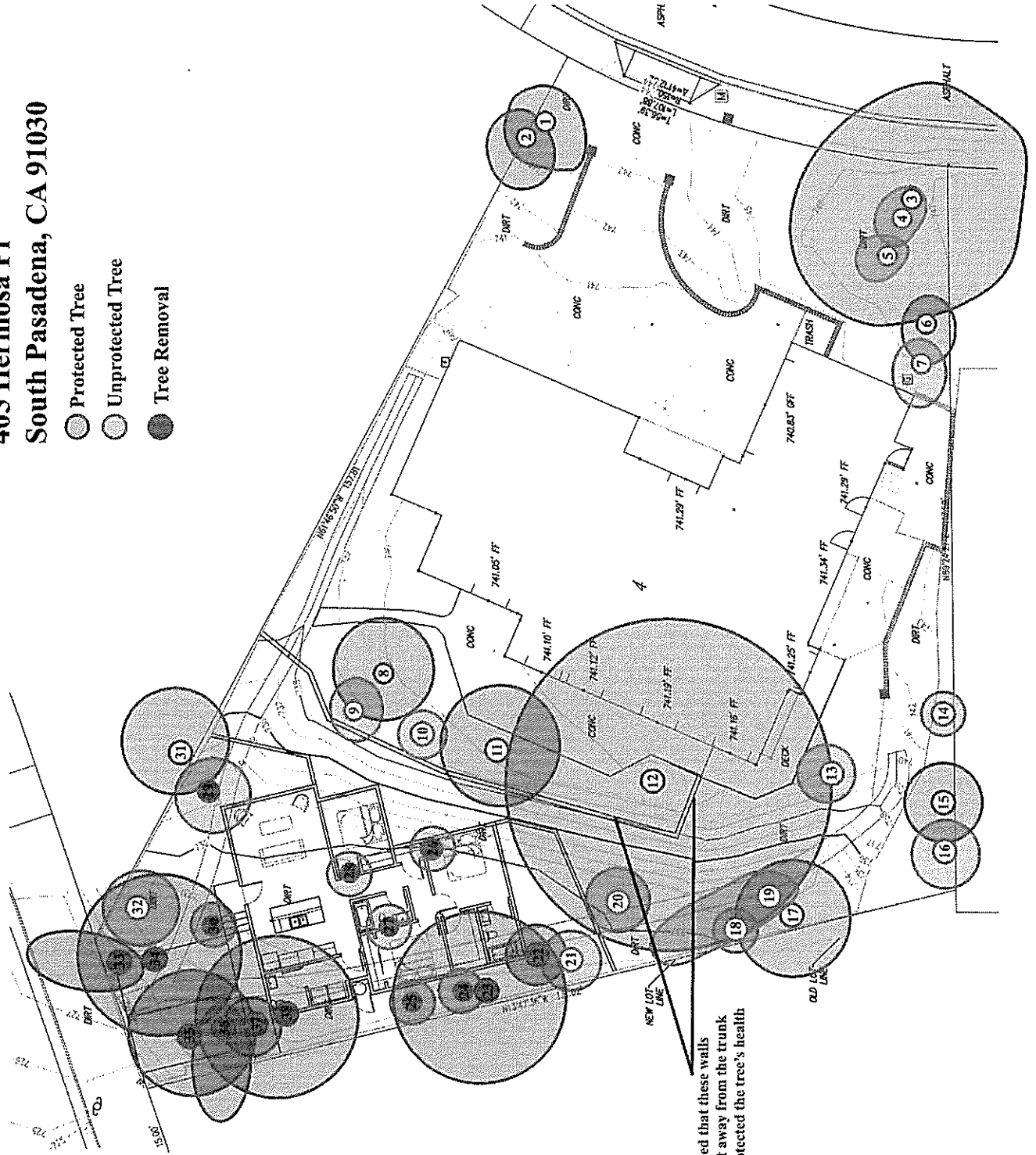
Comments: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Date Inspected: \_\_\_\_\_

# Tree Map

405 Hermosa Pl  
South Pasadena, CA 91030

- Protected Tree
- Unprotected Tree
- Tree Removal



ALL REMOVALS HAVE  
BEEN VERIFIED. TREE DATA

Matrix of All Trees

Tree #	Tag #	Species	Scientific Name	# of Stems	Stem(s) DBH (in)	Total DBH (in)	Ordinance Classification	Protected	Canopy Height (ft)	Canopy Width (ft)	Location	Removal
1	736	Lemon Bottlebrush	<i>Callistemon citrinus</i>	2	14.6	20	Significant	Yes	22	20	On-site	No
2	737	Coast Live Oak	<i>Quercus agrifolia</i>	1	8	8	Mature Oak	Yes	25	15	On-site	No
3	738	Deodar Cedar	<i>Cedrus deodara</i>	1	33	33	Significant	Yes	75	45	On-site	No
4	739	Victorian Box	<i>Pittosporum undulatum</i>	2	6.4	10	Mature	No	22	15	On-site	No
5	740	Victorian Box	<i>Pittosporum undulatum</i>	1	7	7	Mature	No	20	18	On-site	No
6	741	Pittosporum	<i>Pittosporum sp.</i>	2	6.6	12	Significant	Yes	25	18	On-site	No
7	742	Pittosporum	<i>Pittosporum sp.</i>	1	11	11	Mature	No	30	20	On-site	No
8	743	Grape Myrtle	<i>Lagerstroemia indica</i>	6	4.5, 6.3, 4.5	27	Significant	Yes	25	25	On-site	No
9	744	Chinese Elm	<i>Ulmus parvifolia</i>	1	5	5	Mature	No	20	16	On-site	No
10	745	Pittosporum	<i>Pittosporum sp.</i>	2	5.3	8	Mature	No	15	10	On-site	No
11	746	Southern Magnolia	<i>Magnolia grandiflora</i>	1	14	14	Significant	Yes	35	25	On-site	No
12	747	Coast Live Oak	<i>Quercus agrifolia</i>	1	35	35	Mature Oak	Yes	55	60	On-site	No
13	748	Crape Myrtle	<i>Lagerstroemia indica</i>	1	7	7	Mature	No	28	16	On-site	No
14	749	Fern Pine	<i>Allocarpus falcatus</i>	3	3.3, 3	9	Mature	No	18	10	On-site	No
15	750	Incense Cedar	<i>Calocedrus decurrens</i>	1	18	18	Significant	Yes	32	16	On-site	No
16	751	Pittosporum	<i>Pittosporum sp.</i>	1	10	10	Mature	No	30	20	On-site	No
17	752	Canary Island Date Palm	<i>Phoenix canariensis</i>	1	24	24	Significant	Yes	40	25	On-site	No
18	753	Carolina Cherry	<i>Prunus caroliniana</i>	1	7	7	Mature	No	18	15	On-site	No
19	754	Pittosporum	<i>Pittosporum sp.</i>	1	8	8	Mature	No	12	15	On-site	No
20	755	Avocado	<i>Persea americana</i>	1	7	7	Mature	No	20	12	On-site	No
21	756	Carolina Cherry	<i>Prunus caroliniana</i>	1	7	7	Mature	No	20	15	On-site	No
22	757	Toyon	<i>Heteromeles arbutifolia</i>	2	4.6	10	Mature Native	Yes	20	20	On-site	Yes
23	758	Coast Live Oak	<i>Quercus agrifolia</i>	1	27	27	Mature Oak	Yes	40	40	On-site	Yes
24	759	Carolina Cherry	<i>Prunus caroliniana</i>	1	5	5	Mature	No	18	12	On-site	Yes
25	760	Carolina Cherry	<i>Prunus caroliniana</i>	1	6	6	Mature	No	20	15	On-site	Yes
26	761	Citrus	<i>Citrus sp.</i>	2	4.6	10	Mature	No	15	12	On-site	Yes
27	762	Citrus	<i>Citrus sp.</i>	3	3.4, 4	11	Mature	No	15	10	On-site	Yes
28	763	Citrus	<i>Citrus sp.</i>	2	3.4	7	Mature	No	10	8	On-site	Yes
29	764	Rubber Tree	<i>Ficus elastica</i>	1	7	7	Mature	No	35	25	On-site	Yes
30	765	Citrus	<i>Citrus sp.</i>	4	4.3, 3.1	11	Mature	No	15	10	On-site	Yes
31	None	Evergreen Ash	<i>Fraxinus uhdei</i>	1	12 (estimated)	12	Significant	Yes	40	30	Adjacent Property	No
32	766	Japanese Loquat	<i>Eriobotrya japonica</i>	2	6.4	10	Mature	No	25	20	On-site	No
33	767	Coast Live Oak	<i>Quercus agrifolia</i>	1	10	10	Mature Oak	Yes	20	22	On-site	Yes
34	768	Canary Island Pine	<i>Pinus canariensis</i>	1	28	28	Significant	Yes	100	30	On-site	Yes
35	769	Canary Island Pine	<i>Pinus canariensis</i>	1	27	27	Significant	Yes	80	30	On-site	Yes
36	770	Coast Live Oak	<i>Quercus agrifolia</i>	2	13.5	18	Mature Oak	Yes	20	15	On-site	Yes
37	771	Toyon	<i>Heteromeles arbutifolia</i>	multiple	multiple	14	Mature Native	Yes	15	12	On-site	Yes
38	772	Canary Island Pine	<i>Pinus canariensis</i>	1	42	42	Significant	Yes	100	30	On-site	Yes



City of South Pasadena  
Public Works Department  
Engineering Division

1414 Mission Street, South Pasadena, CA 91030 (626) 403-7240

Private Property Tree Removal Location: 405 HERMOSA PL.

NUMBER	TREE SPECIES	SIZE	VERIFY HEALTH	NOTES
1 22	TOYON (HETEROMELES ARBUTIFOLIA)	10"	DOUBLE STEMMED FAIR HEALTH	ALL INFORMATION IN THE ARBORIST REPORT FOR TREE
2 23	COAST LIVE OAK (QUERCUS AERIFOLIA)	27"		REMOVAL IS ACCURATE. THESE TREES ARE
3 24	CAROLINA CHERRY (PRUNUS CAROLINIANA)	5"		APPROVED FOR REMOVAL PENDING
4 25	CAROLINA CHERRY (P. CAROLINIANA)	6"		SITE DEVELOPMENT - REBECCA MEJIA
5 26	CITRUS (CITRUS SP.)	10"	FAIR	ISA WG-2355A 3-20-2024
6 27	CITRUS	11"	FAIR	
7 28	CITRUS	7"	FAIR	
8 29	RUBBER TREE (FICUS ELASTICA)	7"		
9 30	CITRUS	11"	FAIR	
10 33	COAST LIVE OAK (Q. AERIFOLIA)	10"		
11 34	CANARY ISLAND PINE (PINUS CANARIENSIS)	28"		
12 35	CANARY ISLAND PINE (P. CANARIENSIS)	27"		
13 36	COAST LIVE OAK (Q. AERIFOLIA)	18"		
14 37	TOYON. (H. ARBUTIFOLIA)	14"		
15 38	CANARY ISLAND PINE (P. CANARIENSIS)	42"		

## Redaction Log

Total Number of Redactions in Document: 1

### Redaction Reasons by Page

Page	Reason	Description	Occurrences
2	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1