

8:30 am

CITY OF SOUTH PASADENA
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

1414 Mission Street - South Pasadena - CA 91030 - 626-403-7240

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT APPLICATION

Please submit site plan if more than three (3) trees are involved.

Inspection Fee: \$141

PERMIT NO. 25756

Permit Fee: \$364; 4 or more \$504

All fees are nonrefundable

Job Site: 2024 Ashbourne Drive

Property Owner's Name(S): Christine Cathcart

Phone: Pers-Med-Similar

Address: 2024 Ashbourne Drive, South Pasadena CA 91030

Contractor's Name: TreeCareLA (Pedro Arechiga, arborist)

Address: 6411 Crenshaw Blvd, LA CA 90043

Phone: 323-327-1611

City Business License No: 061033562

**Trees 4" in diameter or greater are Mature Trees - Include all conditions warranting the removal
Please Submit plan if more than three (3) trees are involved**

Tree(s) Diameter	Type of Tree(s)	Location of Tree	Reason for Removal
approx 9 inches	Cypress	Backyard in planter west of BBQ	Dying
approx 9 inches	Cypress	Backyard in planter west of BBQ	Dying

Office Use Only:

Application Received: _____ Tree Removal and Replacement Plan: _____ Arborist Report: _____

Project Narrative: _____ Proposed Development Plan: _____ Site Plan: _____ NREC Hearing Date: _____

Comment Period Begins: _____ Comment Period Ends: _____ Permit Ready: _____

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT CONDITIONS:

- (1) Conditions must exist to warrant the removal of any mature tree. Healthy trees which are not causing a hardship on the property owner shall not be approved for removal.
- (2) Tree removals will include complete removal of the stump and backfill of the hole.
- (3) For every tree approved for removal, multiple replacement trees must be planted anywhere on the owner's property or on City's property upon City's approval. For replacement tree(s) planted in the parkway, root barriers will be required to control the root system. The size of the replacement tree(s) is (are) based on the diameter of the trunk and the type of tree(s) for removal. The replacement tree(s) must be a minimum of 24" box size or as specified by the Engineering Division.
- (4) Replacement trees must be planted within 90 days of the **issuance date on the permit**.
- (5) Prior to planting the replacement trees, a final inspection must be conducted by the City inspector to verify conformance with tree replacement requirements. Please call to schedule an appointment at (626) 403-7370, Monday through Thursday, 7:30 a.m. to 4:00 p.m.
- (6) **A 100-foot radius map and mailing labels shall be required to provide public notice of the tree removal. Residents within a 100-foot radius of the property shall be given 15-days to comment on the tree removal prior to issuance of the permit.**

APPLICANT SIGNATURE: _____

Pers-Med-Similar

DATE: 1-21-25

*** FIRE HAZARD - IMMEDIATE REMOVAL RECOMMENDED. ***
City use only

1. Recommended for Approval or Denial

Type/Variety Inspected: CYPRESS

Size of Tree: 12 Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: DEAD. NO LIVE FOLIAGE. POTENTIAL FIRE HAZARD

Inspected By: Rebecca Mejia ISA WE 2355B

Date Inspected: 1-22-25

2. Recommended for Approval or Denial

Type/Variety Inspected: CYPRESS

Size of Tree: 13 Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: DEAD. NO LIVE FOLIAGE. POTENTIAL FIRE HAZARD

Inspected By: Rebecca Mejia ISA WE 2355B

Date Inspected: 1-22-25

3. Recommended for Approval or Denial

Type/Variety Inspected: _____

Size of Tree: _____ Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: _____

Inspected By: _____

Date Inspected: _____

Redaction Log

Total Number of Redactions in Document: 2

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1
2	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1