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**CITY OF SOUTH PASADENA
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**
1414 Mission Street - South Pasadena - CA 91030 - 626-403-7240

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT APPLICATION

Please submit site plan if more than three (3) trees are involved.

Inspection Fee: \$141

PERMIT NO. _____

Permit Fee: \$364; 4 or more \$504

All fees are nonrefundable

Job Site: 1938 Mill Road, South Pasadena, CA 91030

Pers-Med-Similar

Property Owner's Name(S): Wendy D. Wardlow, Successor Trustee to Mary Susan Kyropoulos

Phone: Pers-Med-Similar

Address: 1938 Mill Road, South Pasadena, CA 91030

Contractor's Name: Lopez Tree Service

Address: 440 Mar Vista Ave., Pasadena, CA 91106 Phone: 626-217-8035

City Business License No: Contractor licence #997458; Certified Arborist: WE-9217A

**Trees 4" in diameter or greater are Mature Trees - Include all conditions warranting the removal
Please Submit plan if more than three (3) trees are involved**

Tree(s) Diameter	Type of Tree(s)	Location of Tree	Reason for Removal
36" (estimate)	Podocarpus	End of driveway	ADA compliance - Tree is preventing neighbor from parking at the end of his own driveway. He recently had a stroke and has mobility issues.
			Tree has also uprooted historic river rock wall which cannot be fixed or replaced without its removal.

Office Use Only:

Application Received: _____ Tree Removal and Replacement Plan: _____ Arborist Report: _____

Project Narrative: _____ Proposed Development Plan: _____ Site Plan: _____ NREC Hearing Date: _____

Comment Period Begins: _____ Comment Period Ends: _____ Permit Ready: _____

pg. 2 application for 1938 Mill Rd. tree removal
\$364 check US Bank #1801 for permit fee included

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT CONDITIONS:

- (1) Conditions must exist to warrant the removal of any mature tree. Healthy trees which are not causing a hardship on the property owner shall not be approved for removal.
- (2) Tree removals will include complete removal of the stump and backfill of the hole.
- (3) For every tree approved for removal, multiple replacement trees must be planted anywhere on the owner's property or on City's property upon City's approval. For replacement tree(s) planted in the parkway, root barriers will be required to control the root system. The size of the replacement tree(s) is (are) based on the diameter of the trunk and the type of tree(s) for removal. The replacement tree(s) must be a minimum of 24" box size or as specified by the Engineering Division.
- (4) Replacement trees must be planted within 90 days of the issuance date on the permit.
- (5) Prior to planting the replacement trees, a final inspection must be conducted by the City inspector to verify conformance with tree replacement requirements. Please call to schedule an appointment at (626) 403-7370, Monday through Thursday, 7:30 a.m. to 4:00 p.m.
- (6) A 100-foot radius map and mailing labels shall be required to provide public notice of the tree removal. Residents within a 100-foot radius of the property shall be given 15-days to comment on the tree removal prior to issuance of the permit.

APPLICANT SIGNATURE:

Pers-Med-Similar

DATE: January 30, 2025

City use only

AFROCARPUS
GRACILLIOR
"FERN PINE"

1. Recommended for Approval or Denial

Type/Variety Inspected: "FERN PINE"

Size of Tree: 33 Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: EXCESSIVE DEFLECTION OF ALL WALKWAYS TO THIS PROPERTY & THE ADJACENT PROPERTY. UNSAFE FOR WALKING OR WHEELCHAIR USAGE. HISTORIC FENCE DAMAGED. TREE CANOPY INTO UTILITY LINES.

Inspected By: Rebecca Mejia ISAW2355B Date Inspected: 2.20.25

REPAIRS TO ALL THESE ELEMENTS WILL DAMAGE NUMEROUS ANCHORAGE ROOTS & WOULD BE DETRIMENTAL TO THE TREE.

2. Recommended for Approval or Denial

Type/Variety Inspected: _____

Size of Tree: _____ Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: _____

Inspected By: _____ Date Inspected: _____

3. Recommended for Approval or Denial

Type/Variety Inspected: _____

Size of Tree: _____ Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: _____

Inspected By: _____ Date Inspected: _____

Redaction Log

Total Number of Redactions in Document: 3

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	2
2	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1