

CITY OF SOUTH PASADENA
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

1414 Mission Street - South Pasadena - CA 91030 - 626-403-7240

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT APPLICATION

Please submit site plan if more than three (3) trees are involved.

For Michael Vartanian at Public Works
626-403-7245

Inspection Fee: \$141

PERMIT NO. 25536

Permit Fee: \$364; 4 or more \$504

All fees are nonrefundable

Job Site: 315 Camino Del Sol

Pers-Med-Similar

Property Owner's Name(S): Steve Hennessee

Phone

Pers-Med-Similar

Address: 315 Camino Del sol

Contractor's Name: ~~To be removed by owner.~~ Green Creation Tree Care

Address: 11614 Walnut Street, Whittier CA 90606

Phone:

City Business License No: 061040109

Trees 4" in diameter or greater are Mature Trees - Include all conditions warranting the removal
Please Submit plan if more than three (3) trees are involved

Tree(s) Diameter	Type of Tree(s)	Location of Tree	Reason for Removal
#1	Cedar	Backyard Right	Tree is dead.
#3	Cedar	Backyard Left	Tree is dead.

Office Use Only:

Application Received: _____ Tree Removal and Replacement Plan: _____ Arborist Report: _____

Project Narrative: _____ Proposed Development Plan: _____ Site Plan: _____ NREC Hearing Date: _____

Comment Period Begins: _____ Comment Period Ends: _____ Permit Ready: _____

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT CONDITIONS:

- (1) Conditions must exist to warrant the removal of any mature tree. Healthy trees which are not causing a hardship on the property owner shall not be approved for removal.
- (2) Tree removals will include complete removal of the stump and backfill of the hole.
- (3) For every tree approved for removal, multiple replacement trees must be planted anywhere on the owner's property or on City's property upon City's approval. For replacement tree(s) planted in the parkway, root barriers will be required to control the root system. The size of the replacement tree(s) is (are) based on the diameter of the trunk and the type of tree(s) for removal. The replacement tree(s) must be a minimum of 24" box size or as specified by the Engineering Division.
- (4) Replacement trees must be planted within 90 days of the **issuance date on the permit**.
- (5) Prior to planting the replacement trees, a final inspection must be conducted by the City inspector to verify conformance with tree replacement requirements. Please call to schedule an appointment at (626) 403-7370, Monday through Thursday, 7:30 a.m. to 4:00 p.m.
- (6) **A 100-foot radius map and mailing labels shall be required to provide public notice of the tree removal. Residents within a 100-foot radius of the property shall be given 15-days to comment on the tree removal prior to issuance of the permit.**

APPLICANT SIGNATURE

Pers-Med-Similar

DATE: 8/5/24

City use only

1. Recommended for Approval or Denial

Type/Variety Inspected: Cedar

Size of Tree: 15x1- Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: Dead Tree - Can See dead wood top from street

Inspected By: Caterina Peguero Date Inspected: 8/20/24

2. Recommended for Approval or Denial

Type/Variety Inspected: Cedar.

Size of Tree: 15x12 Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: Dead Tree - Can See dead wood top from street

Inspected By: Catrina Peguero Date Inspected: 8/20/24

3. Recommended for Approval or Denial

Type/Variety Inspected: _____

Size of Tree: _____ Replacement Tree Size: _____ Qty: _____ Due by: _____

Comments: _____

Inspected By: _____ Date Inspected: _____

CONSTRUCTION PROJECT TREE INFORMATION

The City of South Pasadena has regulations to protect trees¹, including those on private property. Construction projects are reviewed for their potential effects on trees located on both the subject property and neighboring properties. This review is also mandated by State law [the California Environmental Quality Act –CEQA]. Trees will be reviewed by the Public Works department as part of the City's review of the formal project submittal (for Design Review, a Certificate of Appropriateness, a Hillside Development Permit, etc.)². Trees are also reviewed for smaller projects (such as swimming pools, driveways, fences, etc.). *Applications that lack the required tree details will not be reviewed until these are provided in full.*

The following details are required on either a separate tree plan or on the site plan:

1. 1/8" scale (or larger)
2. All property lines
3. Footprint of existing structures
4. Area of addition/s (or new construction if a new project)
5. Area/s of any new driveways, parking areas, decks, swimming pools, etc.
6. Locations of all³ Mature, Heritage, Significant, oak or native trees on the lot⁴
7. Locations of all trees on neighboring properties within 15' of the area of proposed construction (measured from the closest point of construction to the closest point of the tree canopy). [This is to ascertain the possible impact on root systems and overhead limbs.]
8. All trees are to be numbered.
9. Indicate any trees that will be removed or trimmed to accommodate the proposed project.
10. Show the canopy of each tree (accurately drawn to scale—do not use generic CAD templates).
11. Provide a table:

Tree number	Species	DBH (Diameter at breast height [4' above the ground])	Effect of project (remove, trim, protect, none, etc.)

12. Provide an aerial photo (Google Earth or similar) of the lot and adjacent lots.
13. Arborist's report. If an arborist has already evaluated the trees, please provide a copy of this report.
Note: The City may require an arborist's report, depending on the types/sizes of trees and the impact of the proposed project on them.

Because trees can also be affected by construction activity, the following information should be provided as soon as it is available. (These specific details may not be available until the construction phase of the project [so must be shown on the construction drawings], but the City strongly recommends that these potential impacts are taken into consideration during the design phase of the project.) The Planning department will advise if these details are required prior to project approval.

- a. Show the path/s of travel for construction vehicles (trucks, concrete trucks, etc.)
- b. Indicate any areas where a crane/lift truck, etc. will operate (this could impact tree limbs)
- c. Indicate any areas where dumpsters, building materials, etc. will be stored during construction

Tree removals require a Tree Removal Permit. Fees apply, and the City's tree ordinance requires that replacement trees be planted (or in-lieu fees paid to the City). Details of this process can be obtained from the Public Works department (626 403 7240).

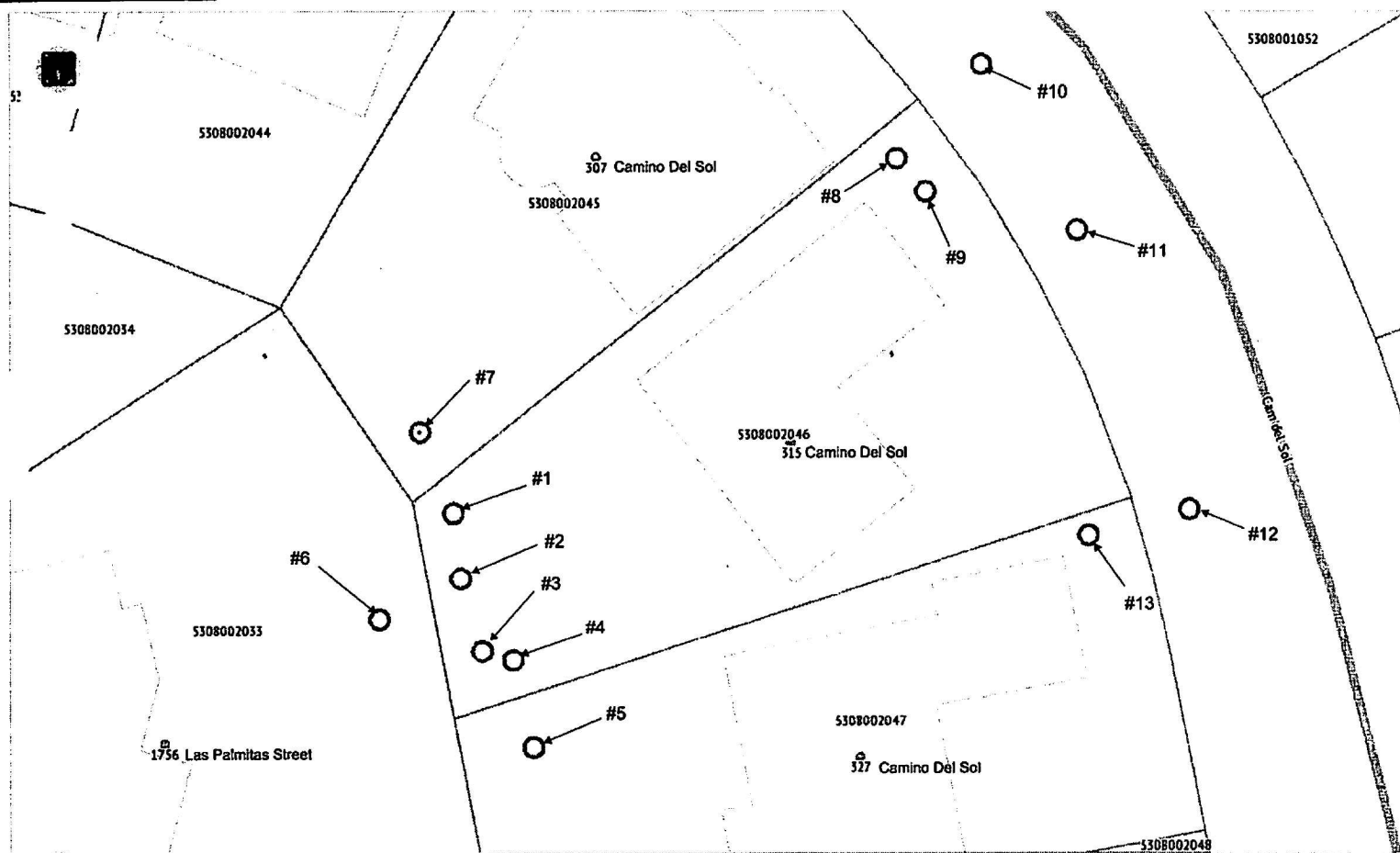
¹ The City's tree regulations can be found at <http://www.gcode.us/codes/southpasadena/view.php?topic=34&showAll=1&frames=on>

² It is strongly recommended that homeowners discuss proposed projects with the Public Works department early in the design process. Trees can be affected by construction activity (for example, cranes can damage tree limbs; heavy trucks can damage roots, excavation for foundations or swimming pools can cut roots, etc.). And certain costs (permit fees and replacement trees) apply for tree removal. Early identification of these issues may allow the project to be designed as to avoid impacting trees, which are a valuable natural resource.

³ Most project submittals only require that the listed trees be shown. The City will advise if additional trees must also be shown.

⁴ See reverse for further information (SPMC 34.1)

SITE PLAN FOR TREE REMOVAL AT 315 CAMINO DEL SOL, SOUTH PASADENA, CA 91030



NOTE:

Trees #1 and #3 are dead cedar trees to be removed.

All other trees are to remain.

Trees #10 through #12 are in the parkway and are maintained by the City of South Pasadena.

SEE ATTACHED FOR TREE LEGEND

Tree Permit for Steve Hennessee

Pers-Med-Similar

315 Camino Del Sol, South Pasadena, CA 91030

TREE REMOVAL TABLE FOR 315 CAMINO DEL SOL, SOUTH PASADENA, CA 91030

Tree Number	Tree(s) Diameter	Circumference (Inches)	Type of Tree(s)	Location of Tree	Reason for Removal
1	36	68	Cedar	Backyard Right	Dead
2	36	69	Cedar	Backyard Center	Remain in Place
3	36	68	Cedar	Backyard Left	Dead
4	25	48	Oak	Backyard Far Left	Remain in Place
5	25	48	Carrotwood	Left Neighbor's Backyard	Remain in Place
6	19	36	Chinese Elm	Rear Neighbor's Backyard	Remain in Place
7	25	48	Rubber	Right Neighbor's Backyard	Remain in Place
8	33	63	Redwood	Frontyard Far Right	Remain in Place
9	25	48	Redwood	Frontyard Right	Remain in Place
10	29	56	Liquid Amber	Parkway Right	Remain in Place
11	40	77	Liquid Amber	Parkway Center	Remain in Place
12	48	91	Liquid Amber	Parkway Left (Left Neighbor)	Remain in Place
13	28	53	Magnolia	Left Neighbor's Front Yard	Remain in Place

TREE PERMIT FOR STEVE HENNESSEE

CELL: 323-243-8189

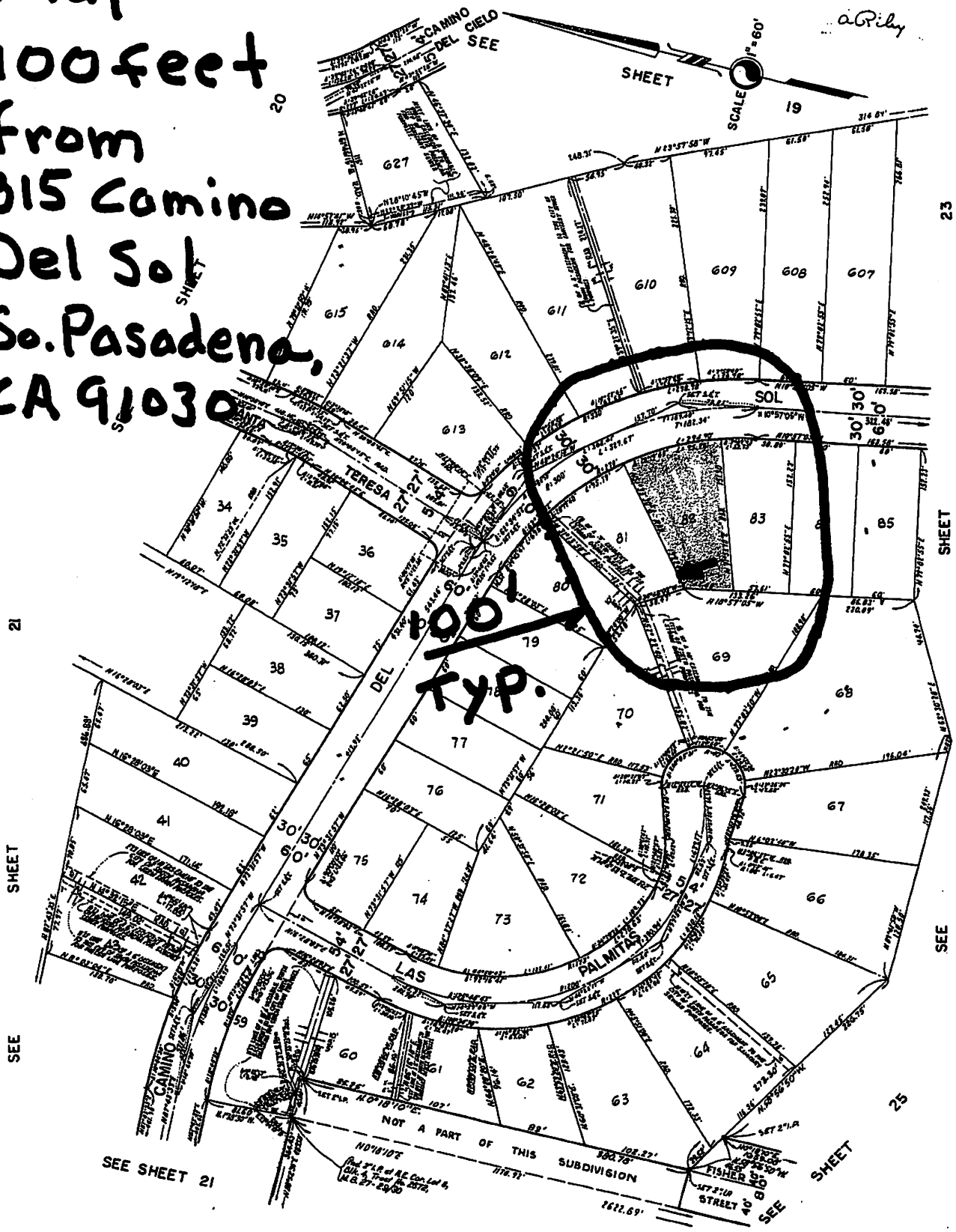
315 CAMINO DEL SOL, SOUTH PASADENA, CA 91030

Radius
Map
100 feet
from
315 Camino
Del Sol
So. Pasadena,
CA 91030

Tract No. 25588
IN THE CITY OF SOUTH PASADENA
SURVEYED BY ENGINEERING SERVICE CORPORATION

R.22
Nov 26, 1963
15 3 P.M.
713
72

a. G. Pily



Redaction Log

Total Number of Redactions in Document: 4

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	2
2	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1
4	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1