

PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
1414 MISSION STREET, SOUTH PASADENA, CA 91030 (626) 403-7240

PRIVATE PROPERTY TREE TRIMMING PERMIT APPLICATION

*This permit applies to Oak trees and native California species only.
Please submit site plan if more than three (3) trees are involved.*

PERMIT FEES:

Inspection: \$141.00

Permit: \$75.00

PERMIT NO: _____

JOB SITE: 1727 Bushnell Avenue (S.Pas) - Note: Trunk at 1721, will get note from owner

Pers-Med-Similar

PROPERTY OWNER'S NAME(S): Charles Whetsel PHONE: _____

ADDRESS: Same - 1727 Bushnell Ave, South Pasadena 91030

CONTRACTOR'S NAME: [NOT YET SCHEDULED - EMERGENCY REQUEST FOR INSURANCE

ADDRESS: _____ PHONE: _____

CITY BUSINESS LICENSE NO: _____

TREE INFORMATION:

(1) Type/Variety: Oak?
(trees 4" in diameter or greater are considered Mature trees.)

Size of Tree: 3-4' diam.
(diameter of tree is measured 4' from base of trunk)

Proposed trimming percentage of live foliage: ?? % Location of Tree: N. Side between 1727/1721
(specific location on property, i.e. front/side back yard)

Description of Proposed Work: Two branch areas overhanging roofline, threatening Home Insurance
(include all conditions warranting the proposed work.)

(2) Type/Variety: _____ Size of Tree: _____
(trees 4" in diameter or greater are considered Mature trees.) (diameter of tree is measured 4' from base of trunk)

Proposed trimming percentage of live foliage: _____ % Location of Tree: _____
(specific location on property, i.e. front/side/backyard)

Description of Proposed Work: _____
(include all conditions warranting the proposed work.)

(3) Type/Variety: _____ Size of Tree: _____
(trees 4" in diameter or greater are considered Mature trees.) (diameter of tree is measured 4' from base of trunk)

Proposed trimming percentage of live foliage: _____ % Location of Tree: _____
(specific location on property, i.e. front side back yard)

Description of Proposed Work: _____
(include all conditions warranting the proposed work.)

APPLICANT AGREES TO THE FOLLOWING CONDITIONS WHEN TAKING OUT A PERMIT.

- (1) It shall be unlawful for any person to damage or cause to be damaged any heritage, mature Oak tree, or mature native tree located within the City per City Code Section 34.3(d). Damages could result in severe penalties including possible replacement trees of like-size when a tree does not recover from damages; or misdemeanor charges, per City Code Section 34.12(a)(b).
- (2) Topping of any tree is strictly prohibited.
- (3) Conditions must exist to warrant any trimming or pruning greater than 10%. After initial inspection of the site, a City inspector will approve the percentage of live foliage which may be trimmed.
- (4) **Oak tree trimming season is from June 1st to September 30th.**
Only hazard trimming of Oak trees will be allowed from October 1st through June 30th.

Pers-Med-Similar

APPLICANT SIGNATURE: _____

DATE: 2/17/2024

For City use only

QUERCUS

1. Approved or Denied

Type/Variety Inspected: AGRIFOLIA

Percentage of Live Foliage for Trimming: _____ % Size of Tree: _____

Comments: AS NEEDED TO ACCOMMODATE INSURANCE REQUIREMENTS.

Inspected By: Rebecca Neja ISAW2355 B Date Inspected: DEC 18 2024

2. Approved or Denied

Type/Variety Inspected: _____

Percentage of Live Foliage for Trimming: _____ % Size of Tree: _____

Comments: _____

Inspected By: _____ Date Inspected: _____

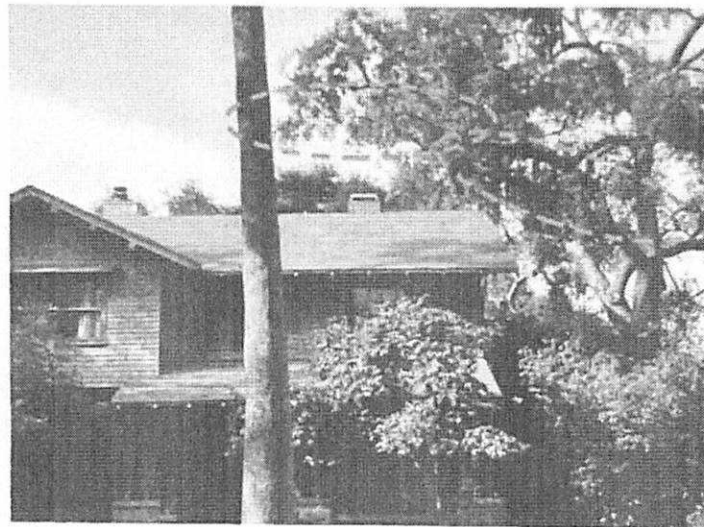
3. Approved or Denied

Type/Variety Inspected: _____

Percentage of Live Foliage for Trimming: _____ % Size of Tree: _____

Comments: _____

Inspected By: _____ Date Inspected: _____



Additional Information: Tree was trimmed in season (summer Of 2024) by owner of 1721. Owner of 1727 received notice in November of 2024 that home owner's insurance policy would be cancelled January 2025 due to hazard of branches overhanging roofline. Requesting emergency inspection/permit for trimming only overhanging branches in December '24/January '25 as a condition of retaining home owner's insurance.

- C. Whetsel, owner 1727 Bushnell. 12/17/2024



Redaction Log

Total Number of Redactions in Document: 2

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1
2	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1