

CITY OF SOUTH PASADENA
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

1414 Mission Street - South Pasadena - CA 91030 - 626-403-7240

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT APPLICATION

Please submit site plan if more than three (3) trees are involved.

Inspection Fee: \$141

PERMIT NO. _____

Permit Fee: \$364; 4 or more \$504

All fees are nonrefundable

Job Site: 1818 Mission St. South Pasadena, CA 91030

Property Owner's Name(S): Michelle Matsuda Phone: Pers-Med-Similar

Address: 1818 Mission St. South Pasadena, CA 91030

Contractor's Name: Bartlett Tree Experts

Address: 841 E. Mission Rd. San Gabriel, CA 91776 Phone: 626-320-0890

City Business License No: 26446

Trees 4" in diameter or greater are Mature Trees - Include all conditions warranting the removal
Please Submit plan if more than three (3) trees are involved

Tree(s) Diameter	Type of Tree(s)	Location of Tree	Reason for Removal
24	Coast Live Oak	rear side of house	Irreversible Decline, Eliminate Risk
50	Coast Redwood	front of house	Outgrew space, close proximity to the house
			Lack of branch strength for access - maintenance pruning
			large multi trunk low branching with included bark

Office Use Only:

Application Received: _____ Tree Removal and Replacement Plan: _____ Arborist Report: _____

Project Narrative: _____ Proposed Development Plan: _____ Site Plan: _____ NREC Hearing Date: _____

Comment Period Begins: _____ Comment Period Ends: _____ Permit Ready: _____

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT CONDITIONS:

- (1) Conditions must exist to warrant the removal of any mature tree. Healthy trees which are not causing a hardship on the property owner shall not be approved for removal.
- (2) Tree removals will include complete removal of the stump and backfill of the hole.
- (3) For every tree approved for removal, multiple replacement trees must be planted anywhere on the owner's property or on City's property upon City's approval. For replacement tree(s) planted in the parkway, root barriers will be required to control the root system. The size of the replacement tree(s) is (are) based on the diameter of the trunk and the type of tree(s) for removal. The replacement tree(s) must be a minimum of 24" box size or as specified by the Engineering Division.
- (4) Replacement trees must be planted within 90 days of the **issuance date on the permit**.
- (5) Prior to planting the replacement trees, a final inspection must be conducted by the City inspector to verify conformance with tree replacement requirements. Please call to schedule an appointment at (626) 403-7370, Monday through Thursday, 7:30 a.m. to 4:00 p.m.
- (6) **A 100-foot radius map and mailing labels shall be required to provide public notice of the tree removal. Residents within a 100-foot radius of the property shall be given 15-days to comment on the tree removal prior to issuance of the permit.**

APPLICANT SIGNATURE: _____ DATE: _____

City use only

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| 1. Recommended for <u>Approval</u> or Denial | Type/Variety Inspected: <u>Coast Live Oak</u> |
| Size of Tree: <u>24"</u> | Replacement Tree Size: <u>24"</u> Qty: <u>6</u> Due by: <u>4/17/2024</u> |
| Comments: <u>Cavity at trunk base - removal needed to eliminate risk</u> | |
| Inspected By: <u>Catrina Peguero</u> Date Inspected: <u>12/6/23</u> | |
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- | | |
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| 2. Recommended for <u>Approval</u> or Denial | Type/Variety Inspected: _____ |
| Size of Tree: <u>50"</u> | Replacement Tree Size: <u>24"</u> Qty: <u>10</u> Due by: <u>4/17/2024</u> |
| Comments: <u>Outgrown Space - too close to home with multi trunk with bark-included .</u> | |
| Inspected By: <u>Catrina Peguero</u> Date Inspected: <u>12/6/23</u> | |
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- | | |
|---|---|
| 3. Recommended for Approval or Denial | Type/Variety Inspected: _____ |
| Size of Tree: _____ | Replacement Tree Size: _____ Qty: _____ Due by: _____ |
| Comments: _____ | |
| Inspected By: _____ Date Inspected: _____ | |

Redaction Log

Total Number of Redactions in Document: 1

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1