

**CITY OF SOUTH PASADENA
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**
1414 MISSION STREET, SOUTH PASADENA, CA 91030 (626) 403-7240

PRIVATE PROPERTY TREE TRIMMING PERMIT APPLICATION

*This permit applies to Oak trees and native California species only.
Please submit site plan if more than three (3) trees are involved.*

PERMIT FEES:

Inspection: \$141.00

Permit: \$75.00

PERMIT NO: 25446

JOB SITE: 1621 SPRUCE ST.

PROPERTY OWNER'S NAME(S): WENDY STIVER PHONE:

Pers-Med-Similar

ADDRESS: 1621 SPRUCE ST.

CONTRACTOR'S NAME: BARTLETT TREE EXPERTS

ADDRESS: 841 E. MISSION RD. SAN GABRIEL, CA 91776 PHONE: 626-320-0890

CITY BUSINESS LICENSE NO: 26446

TREE INFORMATION:

(1) Type/Variety: COAST LWR OAK Size of Tree: 22"
(trees 4" in diameter or greater are considered Mature trees.) (diameter of tree is measured 4' from base of trunk)

Proposed trimming percentage of live foliage: 20 % Location of Tree: REAR SIDE (E)
(specific location on property, i.e. front/side/back yard)

Description of Proposed Work: REDUCE RISK OF BRANCH FAILURE, PROVIDE CLEARANCE TO STRUCTURE
REDUCE WEIGHT OF BRANCH ENDS REMOVE DEAD/BROKEN BRANCHES
(include all conditions warranting the proposed work.)

(2) Type/Variety: _____ Size of Tree: _____
(trees 4" in diameter or greater are considered Mature trees.) (diameter of tree is measured 4' from base of trunk)

Proposed trimming percentage of live foliage: _____ % Location of Tree: _____
(specific location on property, i.e. front/side/backyard)

Description of Proposed Work: _____
(include all conditions warranting the proposed work.)

(3) Type/Variety: _____ Size of Tree: _____
(trees 4" in diameter or greater are considered Mature trees.) (diameter of tree is measured 4' from base of trunk)

Proposed trimming percentage of live foliage: _____ % Location of Tree: _____
(specific location on property, i.e. front/side/back yard)

Description of Proposed Work: _____
(include all conditions warranting the proposed work.)

APPLICANT AGREES TO THE FOLLOWING CONDITIONS WHEN TAKING OUT A PERMIT.

- (1) It shall be unlawful for any person to damage or cause to be damaged any heritage, mature Oak tree, or mature native tree located within the City per City Code Section 34.3(d). Damages could result in severe penalties including possible replacement trees of like-size when a tree does not recover from damages; or misdemeanor charges, per City Code Section 34.12(a)(b).
- (2) Topping of any tree is strictly prohibited.
- (3) Conditions must exist to warrant any trimming or pruning greater than 10%. After initial inspection of the site, a City inspector will approve the percentage of live foliage which may be trimmed.
- (4) **Oak tree** trimming season is from June 1st to September 30th.
Only *hazard* trimming of **Oak trees** will be allowed from October 1st through June 30th.

APPLICANT SIGNATURE: _____ DATE: _____

For City use only

1. Approved or Denied

Type/Variety Inspected: QUERCUS
AGRIFOLIA

Percentage of Live Foliage for Trimming: 20 % Size of Tree: LARGE, MATURE

Comments: HEALTHY CANOPY OK TO PRUNE TO CLEAR
BUILDINGS + THIN AS NEEDED

Inspected By: R. Nijja ISA 062355B Date Inspected: 6.18.24

2. Approved or Denied

Type/Variety Inspected: _____

Percentage of Live Foliage for Trimming: _____ % Size of Tree: _____

Comments: _____

Inspected By: _____ Date Inspected: _____

3. Approved or Denied

Type/Variety Inspected: _____

Percentage of Live Foliage for Trimming: _____ % Size of Tree: _____

Comments: _____

Inspected By: _____ Date Inspected: _____

Redaction Log

Total Number of Redactions in Document: 1

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	Pers-Med-Similar	The provided document(s) have been redacted and/or the City is withholding records from disclosure, in whole or in part, because disclosure of personnel, medical or similar files constitutes an unwarranted invasion of personal privacy, pursuant to Government Code Section 7927.700. In addition, such information is protected by the privacy provisions of Article I, Section 1 of the California Constitution, incorporated into the Public Records Act exemptions through California Government Code Section 7927.705.	1