CURRICULUM VITAE

**MD. SAJOL SIKDER**

Mob:-01708-187233

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1. **Carrier Objective**

Building up career in a well-known organization where hard working, knowledge, skill, creativity, accountability & honesty will be appreciated. In addition to being a strong communicator and team worker, I am the type of person who understands how vital my performance within the role is to the success of an institution.

**2. Skills & Capabilities**

* + Microsoft office application
  + Photoshop
  + Microsoft Excel
  + Microsoft Power Point
  + Ability in gathering necessary information from the internet
  + Having patience to handle hard work stress.

**3. Personal Information**

Name : Md. Sajol Sikder

Father’ Name : Md. Habib Sikder

Mother’ Name : Mst. Shahinur Begum

**Permanent Address** : Vill : Sreerampur, Post: Jamla-8602, P.S: Dumki, Dist: Patuakhali

Present Address : 346 4/3, Shimultola Mosque, Paka Mosque, 60ft , Mirpur-2, Dhaka-1216.

Religion : Islam

Nationality : Bangladeshi

Date of Birth : 05 April 1997

Sex : Male

Mobile no : 01708-187233

Marital status : Unmarried

**4. Computer Proficiency**

* Microsoft office application.
* Internet browsing & other Utility

**5. Working Experience**

Designation : Computer Operator

Duration : From 10-10-2021 till now

Institution : e-Passport and Automated Border Control Management Project.

Address : Diabari, Uttara-16, Dhaka.

Responsibilities: Ensuring the security actualization based on Information and Technology system

**06. Hobbies**

Traveling, Playing Cricket and Football, Internet Browsing & meeting with new people.

**7. Language proficiency**

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Speaking** | **Reading** | **writing** |
| English | Excellent | Excellent | Excellent |
| Bangla | Excellent | Excellent | Excellent |

**8.Educational Qualification**

Name of Examination : **Secondary School Certificate**

G.P.A : 4.06

Board : Barishal

Group : Science

Passing Year : 2012

Name of Examination : **Higher Secondary School Certificate**

G.P.A : 4.40

Board : Barishal

Group : Business Studies

Passing Year : 2014

Name of Course : **Bachelor of Business Administration**

C.G.P.A : 3.21

University : National University

Subject : Management

Passing Year : 2018

Duration of course : 4 years

Name of Course : **Master of Business Administration**

C.G.P.A : 3.09

University : National University

Subject : Management

Passing Year : 2019

Duration of course : 1 year

All information about myself are included in the above documents.