

# Rajiya Sulthan J

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## Career Objective

Motivated and detail-oriented BCA student at Sri Devraj Urs Institute of Management, seeking an entry-level opportunity in the IT field. Eager to apply foundational knowledge of computers and software to real-world projects while continuing to grow and learn in a professional environment.

## Education

### Bachelor of Computer Applications (BCA) (Pursuing)

Sri Devraj Urs Institute of Management, Karnataka - Expected Graduation: 2026

### Pre-University Course (PUC)

Sri Kongadiyappa PU College, Karnataka - Percentage: 92%

### Secondary School Leaving Certificate (SSLC)

Junior College, Karnataka - Percentage: 64%

## Academic Highlights

- Scored an excellent 92% in PUC, showing consistent academic performance
- Currently pursuing BCA with interest in IT and system fundamentals
- Demonstrated discipline and motivation across all years of study

## Skills

- Basic Computer Knowledge
- MS Office (Word, Excel, PowerPoint)
- Communication Skills
- Time Management
- Teamwork

## Strengths

- Quick Learner - Able to grasp new concepts and skills efficiently
- Adaptable - Comfortable working in new or changing environments
- Positive Attitude - Always willing to take initiative and stay optimistic
- Strong Work Ethic - Committed to completing tasks responsibly and on time
- Team Player - Enjoys collaborating with others to achieve common goals
- Calm Under Pressure - Handles stress and deadlines with composure

## Languages

- Kannada (Fluent)
- English (Fluent)
- Hindi (Fluent)