

DHRUV PATEL

Project Supervisor

Contact

Address

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Totowa, NJ, 07512

Phone

+1 (331)-645-2296

E-mail

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Skills

Estimating

Inspection principles

OSHA compliance

Construction management

Building, demolition and
renovation

Reading blueprints

Procedures development

Site safety inspections

Management

Meeting participation

Blueprint reading

Written and verbal
communication

Project Management

A highly organized Site Superintendent with great attention to detail who monitors and ensures compliance with OSHA standards, including Health and Safety statutes and regulations. Oversees organizational Health and safety policies, creates programs and communicates guidelines while conducting analyses of current systems and updating as needed.

Work History

2021-04 -
Current

Construction Site Supervisor / Asst. Project Manager

Ansu Construction Inc., Mineola, NY

Job Sites :- PS 29 X, Benjamin Cardozo HS, John Adams HS and PS 52 K.

- Kept sites compliant with OSHA, federal, state and local regulations to prevent unnecessary delays.
- Scheduled labor ordered materials and coordinated with other contractors to complete projects.
- Enhanced job site safety by vigilantly monitoring equipment and team members to prevent accidents.
- Attended on-site meetings with subcontractors and clients per month.
- Oversaw employee attendance record, handled Paperwork and ordered new materials for sites.
- Implemented safety procedures and verified workers wore proper safety attire to limit injuries and prevent accidents.
- Served as point of contact for clients to deliver information on work progress and resolve on-site technical problems.
- Read plans and blueprints and communicated to workers.
- Analyzed blueprints and other project specifications to completely understand all job requirements and determine how many workers would be required onsite.
- Coordinated crew and subcontractor work activities and materials acquisition and maintenance.
- Actively communicated with crew and responded effectively to all questions, helping to build positive working environment for all.

- Initiated onsite safety program and properly trained team members to decrease injuries.
- Delivered vital safety information in preconstruction meetings with contractors and subcontractors and complied with established safety standards during pre- and final inspections of construction projects.
- Assisted operations group with obtaining warranty service repairs.
- Verified completed projects met approved time, quality and cost estimates.
- Handled issues with relative ease by implementing best practices and applying critical thinking skills to find best solutions.

2020-09 -
2021-03

Site Supervisor

*UTB – United Technologies Inc, Mineola, NY
146 E 2nd Street, Mineola, NY-11501*

SCA Jobsite: - PS 67 X

- Preparing quotes for various vendors for material and equipment acquisition
- Studying Job site specific Safety plans and Layout, Specifications, Contract Drawings, Submittals, etc.
- Scheduling Trailer delivery at Job site for both GC and SCA and ensuring Safe and secure measures
- Acquiring various permits as part of pre-task preparations before commencement of actual field work
- Scouting out the job site physically on various occasions for point of Egress and Ingress
- Setting up GC Trailer at school recently and Setting up COVID-19 Hand Wash stations at appropriate Locations along with COVID-19 Safety signs.

2019-04 -
2020-08

Site Supervisor

Neelam Construction Corp, Paris, Northvale, NJ

NYCHA jobsites Melrose Houses at Bronx-NY and Grant Houses Manhattan.

- Managing daily Signing sheets for different trades sub-contractors and maintaining & filling safety logs on daily basis
- Sending out various safety and operating checklists for SWS, Scaffolding, etc.
- To all concerned individuals and companies

- Managing all workers and scheduling work plan on everyday basis based on a 2 week look ahead schedule
- Applying creativity and knowledge of safety to protect Labors and Co-workers from job hazards
- Conducting toolbox talks once every week and asking labors for assurance of knowledge received
- Inspect Subcontractor work and ensure quality in compliance with contract drawings and specifications – all trades
- Maintaining an organized job site, including the construction office maintaining project records like Daily sign in log, progress pictures and Daily reports, etc.
- Providing assistance with RFI's and daily quantities for payment purposes and rectifying any deficiencies given by CSQ
- Maintaining all OSHA guidelines and update workers of all new protocols for optimum safe working environment.

2017-07 -
2019-03

Site Supervisor

Ladi Construction Inc, Ozone Park, NY

SCA jobsites PS 32 X, PS 131 K, M625 & PS 104 K

- Coordinate all site construction activities and supervise all field personnel Lead project team and ensure project completion within budget, schedule and conformance
- Responsible for all Emergency procedures and Emergency Response plans
- Monitored Construction throughout the duration of the project to ensure safe, cost effective and timely completion of all projects
- Supervised and coordinated various trades and monitored payroll
- Prepared RFI's and attended negotiations meetings for change orders at SCA
- Maintained and Reviewed punch-list process and ensured timely completion
- Calculated quantities for various trade works and helped in deducing rates for various line items
- Record keeping on daily basis, progress pictures, pre-construction conditions assessment etc.

2015-07 -
2017-04

Resident Engineer

Institute of Rural Management, IRMA, Anand, India.

- Maintain the whole campus of 60 Acres
- Managing 600 workers for maintaining 60 Acre Campus along with maintaining the Hostels, Classrooms, Administration building and Staff quarters
- Organizing and scheduling maintenance repairs for all mechanical equipment with various trade Contractors
- Organizing all Landscaping and Culinary Staff to maintain the Optimum Environment for Students to study
- Attending meetings with high dignitaries and presenting the budget breakdown for the next academic year
- Scheduling Repairs for all Buildings on Campus with various Contractors for proper functionality
- Estimating and costing for new Hostel and Classroom construction as a part of extending the student domain.

2014-07 -
2015-06

Jr. Civil Engineer

Sangini Group / VEE AAR associates, Sangini Gardenia Jahangirabad, Surat, India.

- Building Construction work to raise an 11-story building from ground up and giving possession to residents
- Foundation work for another building and Landscaping for the whole project along with the Club house.

Education

Bachelors: Civil Engineering

2014-01

B.E: Civil

Birla Vishvakarma Mahavidyalaya (BVM) Engineering College - Vallabh Vidyanagar, Anand, Gujarat

Certifications received:

- OSHA-30 hours
- OSHA-10 hours
- NYC DOB 40 Hour Site Safety Manager
- NYC DOB 32 Hour Pipe scaffold erector/dismantler course
- NYC DOB SST 8 HRS Fall Prevention
- NYC DOB 32 Hour Suspended scaffold course
- NYC DOB 62 HRS (SST).

- NYC DOB 2 Hour Drug and Alcohol awareness
- NYC DOB 2 Hour pre-task safety meeting
- NYC DOB 2 Hour site safety plan
- NYC DOB 2 Hour toolbox talk
- NYC DOB 4 Hour SST bundle course (1 Hour Electrocution Prevention, 1 Hour Hand & Power tools, 1 Hour Flag person and 1 Hour Suspended scaffolds).