

MEET PATEL



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Hoboken, NJ



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EDUCATION

**Master of Engineering,
Construction Engineering &
Management**
Stevens Institute of Technology,
Hoboken, NJ May 2021

**Bachelor of Engineering, Civil
Engineering**
Gujarat Technological University,
Ahmedabad May 2019

SKILLS

Tools Known:

- Revu Bluebeam
- MS Project
- PlanSwift
- Procore
- MS Office
- Active Take-off software
- OST
- AutoCAD
- Autodesk Revit

Technical Skills:

- Construction Estimation
- Quantity Take-offs
- Construction Planning
- Scheduling
- Construction Safety
- Blueprints Reading

CERTIFICATIONS

- Construction Manager in Training (CMIT)
- Site Safety Training (62 hours)
- OSHA 30
- Construction Cost Estimating & Cost Control from Columbia University
- Energy Within Environmental Constraints from HarvardX

TECHNICAL EXPERIENCE

Jan'22-
Current

Estimator

Think Construction, New York City

Think Construction specializes in constructing and renovating customized luxury apartments and townhouses.

- My role as an estimator primarily focuses in bidding on upcoming projects.
- The bidding process involves walk-through of the potential site, coordinating the bid invites, sending out bid proposal, and drafting a contract if we were to win the bid.

Jul'21-
Dec'21

Estimator/Assistant Project Manager

Tekcon Construction Inc, Somerset, New Jersey

Tekcon Construction is a general construction company that works mainly on projects for Department of Property Management and Construction (DPMC) for the state of New Jersey and some parts of Pennsylvania.

- My role as an estimator primarily focuses reaching out to sub-contractors for pricing and performing in house take-offs on OST software for the entire project as per CSI master format.
- Prepared estimates for the Union and Prevailing wage projects in the state of New Jersey.
- My secondary responsibilities as an assistant project manager for ongoing projects were doing submittals, preparing schedules on MS Project, AIA billing and preparing change orders.

Mar'21-
Jul'21

Estimator Co-op

Viking Demolition, Middlesex, New Jersey

Viking demolition is a demolition trade that performs selective demolition work in the state of New Jersey and Pennsylvania.

- Reviewing bid documents for the demolition work for open shop projects.
- Performing take-offs in preparation of estimate and preparing proposals.
- Monitoring all addendums and or revisions to bid documents.

Sep'20-
Dec'20

Site Engineer Intern

Angeles Enterprises Inc., New York City

Angeles Enterprises is a concrete trade in NYC specializing in construction of high-rise buildings.

- Supervising technical aspects of construction work, maintaining quality control and site safety program for concreting works. Experience of management at high rise building 185 Broadway, New York.
- Prepared detailed estimates for the excavations, SOE, foundations, and superstructure for the Concrete works.
- Purchasing all site materials, coordinating and scheduling deliveries on site.
- Prepared rebar shop drawings on AutoCAD for the high residential and mixed-use buildings from the structural drawings.

TECHNICAL PROJECTS

May 2020

Project Management Plan

Stevens Institute of Technology, Hoboken, NJ

- Worked on Developing project management plan for 15000sqft residential building in New York City.
- The plan includes the project schedule, cost schedule and risk management plan of the entire project.
- Worked on MS Project for preparing project management plan.