

Kenny Emile

(609) 310 - 9172

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Ewing, NJ

Education

Mercer County Community College

Associates in Applied Science, May 2019

Major: Accounting

GPA: 3.4

Professional Experience

Allied Universal, Hamilton, NJ

Security Officer, April 2022 - Present

- Provided customer service to clients
- Responded to incidents and critical situations
- Conduct regular patrols around the premises
- Log in trucks coming in for delivery

Planned Companies, Hamilton, NJ

Security Officer, September 2021 - January 2022

- Observe and report any unusual activities
- Confirming all exits are locked and secured
- Document how many unauthorized cars are left in the lot after business hours

Princeton Public Schools, Princeton Junction, NJ

Bus Driver, December 2016 - March 2021

- Keeping to a schedule and time management
- Operated a bus in a safe and courteous matter
- Followed safety rules and traffic regulations

Certifications and Skills

- Proficient in Microsoft office
- Trilingual: French, Creole, English
- Entry Level Bookkeeping and Payroll
- Tax Return Preparer Certificate
- Class C CDL with Passenger Endorsement- NJ
- SORA License- NJ State police