

TANIYA RANEPURA

ARCHITECTURAL ASSOCIATE

LETTER OF INTEREST

MP Engineers + Architects
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Phone: (212) 736 1100

March 10, 2023

To the Hiring Manager of MP Engineers + Architects:

When I was young, whenever my mom asked me what I wanted to be when I got older, I replied, "Older? Can't I stay in school all the time?" I was one of the few kids who genuinely loved going to school. I remember getting up earlier than my parents and waking *them* up to get ready. Today, I am proud to pursue architecture because no matter where I am in my career, I get to fulfill that childhood ambition and learn something new every single day.

My name is **Taniya Ranepura**. It is with immense excitement that I write to you in hopes of joining **MP Engineers + Architects'** team as a **Junior Architect**.

I am a **Bachelors of Architecture** graduate from The Bernard and Anne Spitzer School of Architecture at The City College of New York. I am a highly detail-oriented, self-motivated, and organized Architectural Associate. Along with my never-ending pursuit of knowledge, I have great interest in contributing to society by helping solve or repair problems in my built environment. I yearn to apply my theoretical and factual knowledge to practical applications in the field of design and construction. That is why I am enthusiastic to become a **Junior Architect at MP Engineers + Architects**.

In my current role as an Architectural Associate at K.Hovnanian Enterprises, I have demonstrated substantial skills proving myself to be a valuable asset to the team. Three of my **Key Achievements** include:

- Producing all design documentation, reviewing construction documentation, and managing K.Hovnanian's entire Three to Four Story Townhome lineup. My success in this project allowed me to earn K.Hovnanian's Outstanding Performance Award for 2022.
- Creating and maintaining K.Hovnanian's AutoCAD Design Library which is utilized by all associates across the country in all National Portfolio Drawings and Specification Documents.
- Leading training seminars for new associates to help develop and familiarize them with company projects, standards, and resources.

Through this role, **I have completed hours in Project Management and Project Development + Documentation as part of NCARB's Architectural Experience Program**. I am actively seeking additional experiences to fulfill the requirements of becoming a Licensed Architect in New York. I also have a keen interest in continuing my architectural education and obtaining LEED and OSHA certifications.

It is these skills, experiences, and interests that make me firmly believe that I would be a great addition to the team as a **Junior Architect at MP Engineers + Architects**. I have attached my resume for your review. If you may have any questions, I am readily available via email or phone. I appreciate your consideration and look forward to hearing from you soon.

Thank you for taking the time to review my application,

Taniya Ranepura
Email: taniyaranepura@gmail.com
Phone: (347) 924 2439

TANIYA RANEPURA

ARCHITECTURAL ASSOCIATE

PROFILE

Email: taniyaranepura@gmail.com
Phone: (347) 924 2439

Self-motivated and highly detail-oriented Architectural Associate working towards licensure. Currently enrolled in NCARB's Architectural Experience Program with hours completed in Project Management and Project Development & Documentation.

EDUCATION

Bachelor of Architecture
Minor in Studio Art
Magna Cum Laude - June 2021

The Bernard and Anne Spitzer School of Architecture at The City College of New York

HONORS & AWARDS

Outstanding Performance Award
September 2022

Issued by K. Hovnanian Enterprises

J. Max Bond, Jr., Center Scholarship
August 2020

Issued by The Spitzer School of Architecture

Carol J. Weissman Kurth
Women in Architecture Scholarship
July 2020

Issued by The Spitzer School of Architecture

Bernard L. Spanier Memorial Scholarship
For Excellence in Design
May 2019

Issued by The Spitzer School of Architecture

The New Era Scholarship
August 2016 - June 2021

Issued by The City College Honors Program

Peter F. Vallone Academic Scholarship
August 2016 - June 2021

Issued by The City University of New York

EXPERIENCE

Architectural Associate at K.Hovnanian Enterprises *July 2021 - Present*

- Prepares architectural design drawings from Schematic Design through Design Development for all level single family homes, luxury estates, and townhome markets for K.Hovnanian's National Portfolio.
- Reviews and redlines Construction Documents for design intent, constructability, and code requirements for various Regional Divisions across the country.
- Produces and manages K.Hovnanian's entire Three to Four Story Townhome lineup. Coordinates development between design drawings and interior/exterior renderings.
- Creates AutoCAD blocks and maintains K.Hovnanian's AutoCAD Design Library to be used by all associates in all K.Hovnanian National Portfolio Drawings and Specification Documents.
- Develops design options per community requirements in floor plan and interior/exterior detailing.
- Develops interior detailing for K.Hovnanian's designer kitchens. Conducts cabinet shop reviews to be sent to supplier MasterBrand.
- Prepares and presents material on programming, competition analysis, design, and project development for presentations with senior management and CEO Ara Hovnanian.
- Trains new associates by conducting AutoCAD reviews and workshops, redlining design drawings, and explaining K.Hovnanian's company design standards.

Junior Urban Designer at The J. Max Bond Center *August 2020 - July 2021*
for Urban Futures at The City College of New York

- Prepared architectural design drawings from Programming through Schematic Design for a mixed-use distribution center for Impact Hub in Accra, Ghana.
- Conducted and presented research on the growing use of Blockchain and Cryptocurrency in Africa. Designed and drafted an investment proposal to encourage funding from investors.
- Developed innovative design solutions demonstrating the impactful results of thoughtful discussion, surveying, and applying theory.

SKILLS

Computer Aided Design + Software

AutoDesk AutoCAD , Rhinoceros3D + Grasshopper , V-Ray , Lumion , ArcGIS , Revu Bluebeam , Adobe Acrobat + Illustrator + InDesign + Photoshop

Hobbies + Interests

Model Making , 3D Printing , Ceramic Hand Building , Ceramic Wheel Throwing , Ceramic Slip Casting , Crocheting , Graphic Design