

WILLIAM SYMMONDS

New York, NY 10022

347-806-2591 - william.symmonds@yahoo.com

PROFESSIONAL SUMMARY

Focused Project Manager adept at planning, directing and maintaining continuous operations in various departments. Experienced in directing manufacturing employees and keeping efficient production in accordance with quality standards. Applying creative and analytical approach to operations for continuous process improvement. Skilled at identifying or anticipating problems and providing solutions.

SKILLS

- Communication
- Leadership
- Project Planning
- Analytical and Critical Thinking
- Electrical Installations
- Project Management and Supervision
- Administrative Oversight
- Quality Production
- Electrical Systems Integration
- Due Diligence
- Subcontractor Relations

WORK HISTORY

06/2021 to Current

Project Manager

Visions In Motion Productions Inc. – New York, NY

- Provided detailed technical and operational direction in project challenges, consistently meeting deadlines
- Developed and initiated the Rizzo project, managed costs and monitored performance.
- Led project teams through design, construction and launch process.
- Managed projects from procurement to commission.
- Made decisions independently and collaboratively on capital-related challenges.
- Identified plans and resources required to meet project goals and objectives.
- Met project deadlines without sacrificing build quality or workplace safety.
- Accelerated progress by continually reviewing performance, budgets and project timelines.

05/2020 to 06/2021

Electrical Supervisor

CRC Associates – South Plainfield, NJ

- Coordinated electrical system maintenance and repair with other departments,

outside agencies and public utilities including the MTA, LIRR, and Amtrak

- Monitored systems to assure increase in power flow and integrated new system components, fixtures and motors.
- Reviewed and studied blueprints to double-check installation and implementation project requirements.
- Prepared and analyzed complex reports of general or technical nature.
- Analyzed complex technical problems, determined solutions and made sound decisions.
- Monitored safety compliance to maintain strict standards and protect team members from harm.
- Optimized supply levels to keep stock within ideal parameters for expected needs.
- Monitored manufacturing operations of electrical devices for compliance with safety protocols.

02/2009 to 05/2020 **Electrician**

CRC Associates – South Plainfield, NJ

- Installed and wired electrical transformers, service panels and circuit breakers.
- Analyzed blueprints to diagnose potential electrical hazards and carry out risk assessments prior to starting new jobs.
- Planned layout and installation of electrical wiring, equipment and fixtures based on specifications and applicable code.
- Installed ground leads and connected power cables to equipment.
- Read and interpreted electrical, mechanical and architectural drawings and electrical code specifications for wiring layouts.
- Performed routine and complex maintenance and repairs on various electrical equipment.
- Worked with various types of cableways, conduits and other electrical raceways.
- Used testing instruments such as ohmmeters, voltmeters, ammeters and multimeters.
- Worked from ladders, scaffolds and lifts to install, maintain or repair electrical wiring equipment and lighting fixtures in ceilings, on roofs and on towers.

03/2007 to 02/2009 **Electrician**

Pomalee Electric – Brooklyn, NY

- Installed and wired electrical transformers, service panels and circuit breakers.
- Analyzed blueprints to diagnose potential electrical hazards and carry out risk assessments prior to starting new jobs.
- Planned layout and installation of electrical wiring, equipment and fixtures based on specifications and applicable code.
- Installed ground leads and connected power cables to equipment.

- Installed, maintained, repaired and tested equipment for electricity generation and utilization.
- Stored and maintained power tools and equipment for each job.

10/2003 to 03/2007 **Apprentice Electrician**

Smalls Electrical Construction – Brooklyn, NY

- Worked under supervision of Journeyman Electrician to learn trade and develop electrical knowledge.
- Pulled wire through conduits and through holes in walls and floors.
- Provided layouts for new electrical system and component installations by reading and interpreting drawings accurately.
- Tested continuity of circuits using test equipment to verify compatibility and safety of systems following installation, replacement or repair.
- Checked and performed electrical wiring through conduits and holes in walls and floors.
- Increased job knowledge by participating in educational opportunities and reading technical and regulation publications.
- Read and interpreted drawings to provide wiring layouts for new installations

EDUCATION

Associate of Science: Electrical Engineering

SUNY Empire State College - Saratoga Springs, NY

CERTIFICATIONS

- OSHA 40 HR
- MTA Track Training
- Lead Awareness 8 HR
- Confined Spaces
- Respirator Certification
- Ariel Lift Certification