**Hanan G. Shaaban**

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**PROFILE *LinkedIn*:** [***http://linkedin.com/in/hanan-ibrahim-7b43935a***](http://linkedin.com/in/hanan-ibrahim-7b43935a?fbclid=IwAR3JuBX3eUur8qyE2L4rWiiuen1F4_uPUoy2wziU7BOwJniryMcFoohvsAI)

****A result-oriented, competent civil engineer, working as Sr. Procurement & Material Engineer, offers more than 20 years of experience, in the field of construction procurement, material, and fit-out work.

**EDUCATION**

**Bachelor’s Degree in Science - Civil Engineering**, Faculty of Engineering, Alexandria University, Alexandria, Egypt.

**PROFESSIONAL SKILLS**

* Strong knowledge and integrated usage of computer software i.e. (Microsoft Office, Adobe Acrobat/Reader).
* ****Extensive knowledge of the principles, theories, methodologies, and processes of procurement.

**SKILL SET**

⦁ Project Management ⦁ Problem Solving ⦁ Communications ⦁ Teamworking

**** ⦁ Reporting ⦁ Learning ⦁ Presenting

**WORK EXPERIENCE**

**RIG Construction Company Dec 2021 -- Present**

**Estimator and Procurement Engineer**

**Project:** Residential and Commercial Buildings USA ($500,000.000)

* Prepares and estimates budget costs for construction by studying plans and specifications.
* Evaluates offers to purchase by site requirements, additions, and costing changes.
* Resolves cost differences by analyzing and collecting info.
* Writes up and presents budgets, reports, and project plans.

**TAV – Tepe Akfen Airports Sep 2012 – March 2020**

**Sr. Procurement & Material Engineer**

**Project:** Midfield Terminal Building Complex (MTB project) – *Abu Dhabi, UAE* ***($4.0 Billion)***

**Client:** ADAC (Abu Dhabi Airport Company) & Designer: KPF & Consultant: AECOM

* Preparing and issuing the tender assigned sub-contracting packages.
* Creating the tenders list for each package and evaluated submission prequalification.
* Interact with technical, engineering, and cost control departments to obtain the approved specifications and budgets.
* Receiving and reviewing tender bids.
* Preparing the technical comparison to ensure the received offer is complying with the project specifications.
* Ensuring the commercial terms and conditions reflect the same obligations and scope undertaken versus the Main Contract.
* Conducting tender review to meet both the subcontractors and our engineering division to highlight any deviation to satisfy the full compliance for the scope of work within the approved budget and BOQ.
* Negotiating the sub-contractors' offers and manage to get better competitive prices.
* Forward the ready package to the project management team for approval.
* Processing materials associated with the permanent works, including materials selection, testing results, interpretation, submittal approvals, in accordance with the project specification, construction schedule, and budget

**NPC (National Project & Construction) Aug 2010 - Sep 2012**

**Sr. Procurement Engineer**

**Project 1:** Ambulatory Healthcare Center – *Abu Dhabi, UAE* ***($53.5 Million)***

**Project 2:** Vocational Education Development *– Abu Dhabi, UAE* ***($72 Million)***

* Studying the project’s specifications to choose suitable subcontractors and materials for the given budget.
* Handling responsibilities of selecting and reviewing the quotations from the suppliers.
* Managing and evaluating the sub-contractors and suppliers' performance.
* Preparing the total construction cost estimate and adjust the construction budget.
* Determining the contractor's responsibilities and evaluating the given proposals.
* Discussing and finalizing all preliminaries and final variations.
* Negotiating the sub-contractors' offers and manage to get better competitive prices.

**KAA Contracting Company Sep 2005 – Sep 2010**

**Technical & Procurement Engineer**

**Project:** Mars (Chocolate Company) – *Dubai, UAE* ***(US $ 20Million)***

**Project:** Various villas projects.

* Study Project’s Specification to choose suitable Subcontractors & materials meeting the budget for various items.
* Approve quotes for all material.
* Negotiate with the consultant for any replacement of material.
* Estimate Quantities & Estimate Tenders.
* Discuss and finalize all preliminaries and final variations.
* Arrange submittal for all materials.
* Negotiate prices with the sub-contractor & supplier.

**Delta for Construction, Cairo, Egypt 1998 – 2005**

**Technical Office Engineer**

**Project:** Residential Buildings **($10 Million)**

* Performing all technical requirements for the projects.
* Monitoring project progress with Consultant and Sub-Contractors.
* Follow up during the tendering stage.
* Preparation of Meetings and Minutes of Meetings.
* Preparation of Internal and External correspondence.

**A.C.T.C for construction – USA 1990 – 1997**

**Fit Out Engineer**

**Project:** Housing (US $ 10.000 )

* Preparing proposals with various MEP and finishing materials and solutions.
* Proposal for repairing, maintenance.
* Let Houses.
* Negotiating material pricing.
* Follow-up of material purchasing and delivery.

**Kejema Establishment 1985 – 1987**

**Technical Office Engineer**

**Project: Alexandria Hadeed wel Solb – Alexandria, Egypt. ($50 million)**

* Perform all technical work requirements by the General Manager regarding the projects.
* Modifying Drawings for the Site Engineers.
* Process daily office correspondence/reports/internal office memos.
* Review and issue of any modified or additional drawings.

**PERSONAL DETAILS INTERESTS**

Language Proficiency: Fluent in English, French, and Arabic Reading **|** Automotive Engineering **|** Innovating

Renewable & Alternative Energies **|** Jogging

Dancing **|** Exercising **|** Volleyball **|** Basketball