

Shalu Verma

Relationship Officer

Address

Dashaswamedh Varanasi

Mobile

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Email

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OBJECTIVE

I want to use my professional skills for organizational use and development through my education. Also wants to develop myself further by constantly updating my knowledge so that I can contribute to the development of organizational work.

EDUCATION —

Mahatma Gandhi Kashi

Vidyapith University

2021 - M.com with 62%

2019 - B.com with 60%

Bipin Bihari Chakravarty Kanya

Inter College

Intermediate with 80%

High School with 79%

EXPERIENCE

01st October 2022 - Current

Relationship Officer - Bharti AXA Life Insurance

1. Client Relationship Management
2. Business Development
3. Client Engagement
4. Sales Co-ordination
5. Cross Selling and Upselling
6. Market Inside and Feedback

KEY SKILLS —

1. Ms office {Outlook, PowerPoint, Word and Visio)
2. Ms Excel - Basic & Advance (Conditional Formatting, Pivot, Font, Table & Formulae - v lookup, Sumifs, Countifs, Averageifs, Text, Match, CONCAT & INDEX)
3. Tally ERP9
4. Accounting & Finance

STRENGTH

1. Time Management
2. Quick Learner.
3. Attention to Detail.
4. Positive Attitude.
5. Knowledge sharing within team members.