Module 1: Effective Communication

1: Thank You Email

From**: rajkanojiya513@gmail.com**

To: rohittopstechnology@gmail.com

Subject: Thank You for Your Support in My Network Engineering Studies

Dear Rohit Sir,

I hope you're doing well. I wanted to take a moment to thank you for your in valuable support and guidance throughout my network engineering studies. Your insights and feedback have been crucial in strengthening my skills, and I truly appreciate the time you took to address my questions.

Your dedication to teaching has had a positive impact on my learning experience, and I now feel confident in applying my knowledge in real-world scenarios.

Thank you again for everything, and please let me know if I can ever be of help in the future.

Best regards,
Raj Kanojiya
Network Engineering Student

2. Letter of Apology

From**: rajkanojiya513@gmail.com**

To**: rohittopstechnology@gmail.com**

Subject: Apology for missing the network configuration assignment deadline

Dear Rohit Sir,

I am writing to apologize for missing the deadline for the network configuration assignment. I understand the importance of timely submissions, especially in a subject as crucial as networking, and I take full responsibility for not managing my time effectively.

I will make sure to complete the assignment as soon as possible and ensure that this does not happen again in the future. I appreciate your understanding and any further guidance you may provide.

Best regards,
Raj Kanojiya
Network Engineering Student

3. Email asking for a status updates

From**: rajkanojiya513@gmail.com**

To**: rohittopstechnology@gmail.com**

Subject: Request for Status Update on Network Configuration Assignment

Dear Rohit sir,

I hope you're doing well. I'm writing to kindly request an update on the status of the **"Network Configuration"** assignment that I submitted on **20 Nov**. As I continue to progress in my network engineering studies, any feedback or guidance on my work would be greatly appreciated.

If there's any additional information or clarification needed from my side, please let me know. I'm eager to ensure I'm on the right track with the course material.

Thank you for your time, and I look forward to your feedback.

Best regards,
Raj Kanojiya
Network Engineering Student

4: Email of Inquiry for Requesting Information

From**: rajkanojiya513@gmail.com**

To**: rohittopstechnology@gmail.com**

Subject: Inquiry about recommended resources for network security topics

Dear Sir,

I hope you're doing well. I'm reaching out to inquire about additional resources or guidance on network security topics, as I'm currently working through my network engineering studies. Specifically, I am interested in gaining a deeper understanding "firewall configurations" or "network protocols for securing data".

Could you recommend any readings, online resources, or tools that would help me improve my knowledge in this area? Any suggestions would be greatly appreciated, especially if they relate to real-world applications or case studies.

Thank you for your time and support—I really appreciate it!

Best regards,
Raj Kanojiya
Network Engineering Student

5: Email to Your Boss about a Problem (Requesting Help)

From : **rajkanojiya513@gmail.com**

To**: hrujalsanghvi@gmail.com**

Subject: Assistance Needed with Network Configuration Issue

Dear Hrujal sir,

I hope you're doing well. I wanted to bring to your attention an issue I've encountered while working on the network configuration project. Specifically, I'm having trouble with the VLAN setup, where the devices connected to different VLANs are not communicating with each other as expected.

I've reviewed the configuration multiple times, double-checked the VLAN tagging, and confirmed that the IP addresses and subnet masks are correct. However, I am still seeing network isolation between the VLANs, which is affecting the overall functionality of the network.

I've tried resetting the switches and reapplying the configuration, but the issue persists. I would really appreciate your guidance on how to resolve this. If you have any suggestions or would prefer me to escalate this to someone else, please let me know.

Thank you for your time and assistance. I look forward to your advice.

Best regards,
Raj Kanojiya
Network Engineering