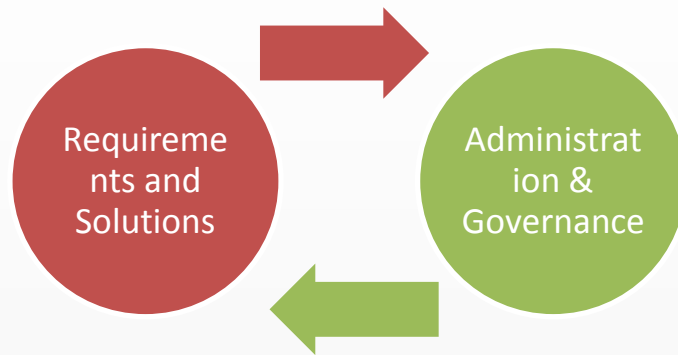


Study Cards: The ADM Key Inputs, Outputs and Information Flows



Normally we think of the ADM as the process for developing architectures, but you can also think of it as **inputs, outputs** and **information flows**

- Think of two groups flowing around the ADM:
 1. Administration & Governance
 2. Requirements & Solutions
- These study cards break down the information flows into practical chunks



1. Administration and Governance

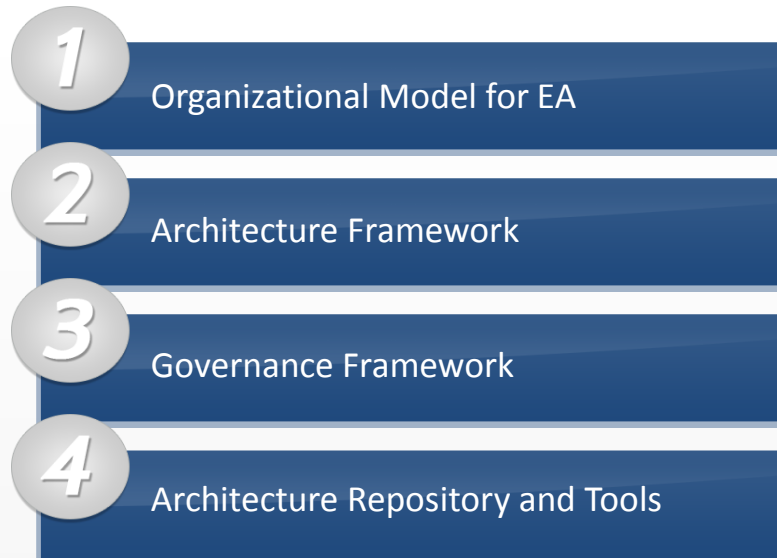


- Administration and Governance is about setting up the team and having the necessary processes in place to make EA happen
- It's on-going and iterative – as you architect using TOGAF, keep a look-out for feedback and ways to improve things



1. Administration and Governance:

i. Setting up the team



1) You need to know how the team is going to operate

2) What architecture approach and method it will use

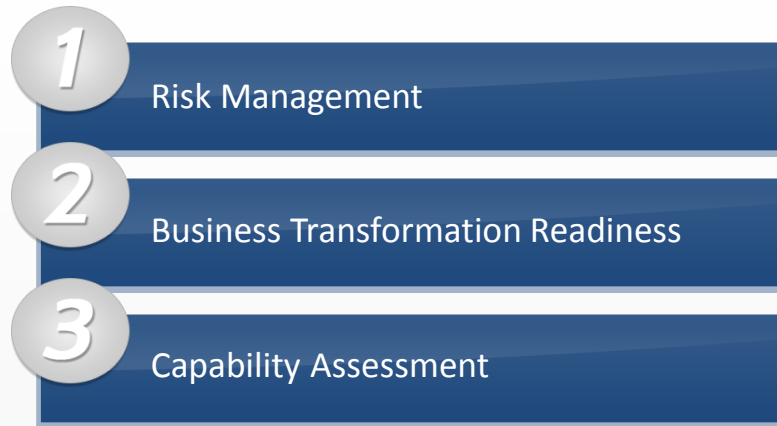
3) How it helps ensure compliance and provides guidance

4) Where it will store information, diagrams and other deliverables



1. Administration and Governance:

ii. Checking Readiness

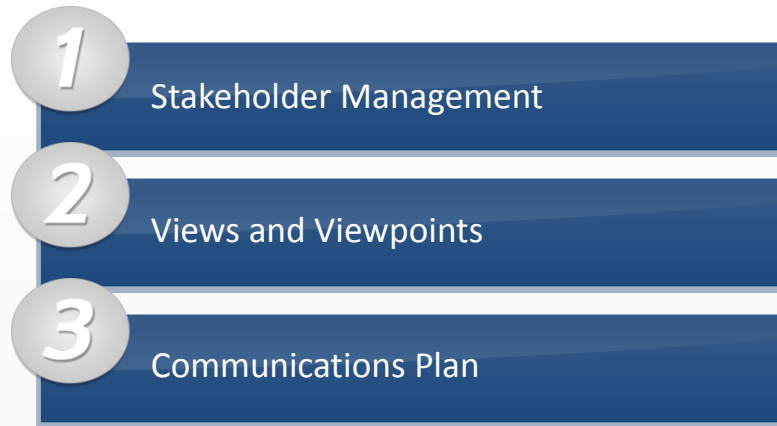


- 1) You need to be aware of potential risks, and whether the organization is prepared to take them
- 2) Whether it is really ready to make large-scale or complex changes
- 3) Understand what capabilities are important and how they might need to change



1. Administration and Governance:

iii. Stakeholders and Communications



1) You need to know who your stakeholders are

2) What they are concerned about – what are their views and viewpoints

3) And how you are going to communicate with & to them



1. Administration and Governance:

iv. Making sure it happens

- 1 Implementation and Migration Planning
- 2 Implementation Governance Model

1) You need to work with project managers & others to create a fool-proof plan

2) You need to have a way of ensuring that this is overseen and managed effectively



1. Administration and Governance:

iv. Feedback



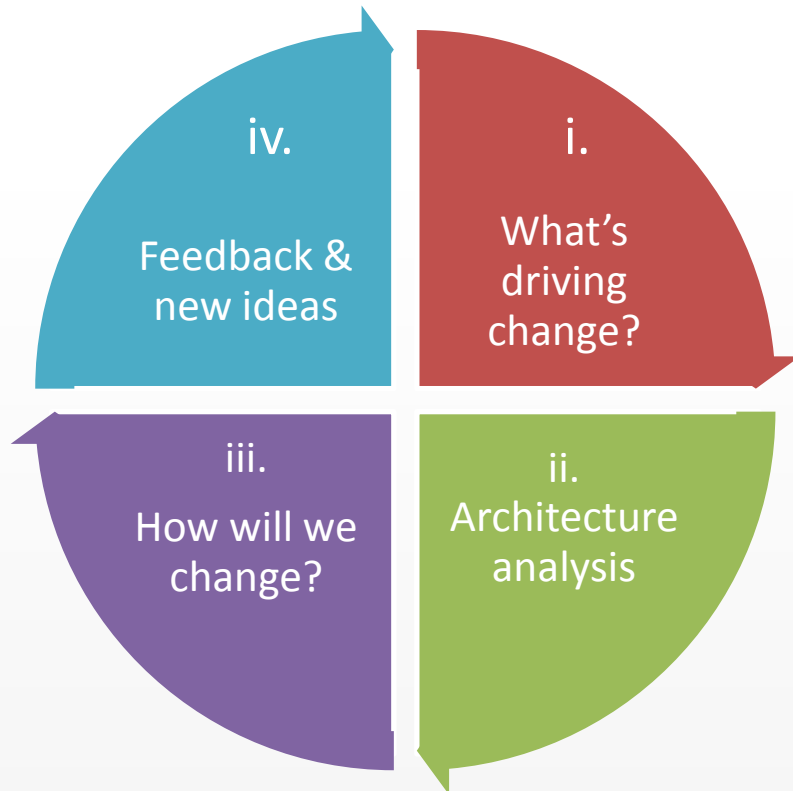
1) You need to have a formal agreement that documents what you will deliver

2) Ensure that you records any changes to this contract

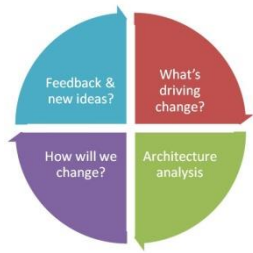
3) Make sure that what is delivered matches what was originally specified



2. Requirements and Solutions



- Requirements and Solutions is about knowing requirements, exploring options and working with others to make changes happen
- Again - it's on-going and iterative – as you architect using TOGAF, gather feedback and new requirements



Requirements and Solutions:

i. What's driving change?

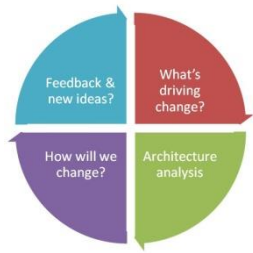


1) You need to know how the team is going to operate

2) What architecture approach and the method it will use

3) How it helps ensure compliance and provides guidance

4) Where it will store information, diagrams and other deliverables



Requirements and Solutions:

ii. Architecture analysis



1) You need to know how the team is going to operate

2) What architecture approach and method it will use

3) How it helps ensure compliance and provide guidance

4) Where it will store information, diagrams and other deliverables

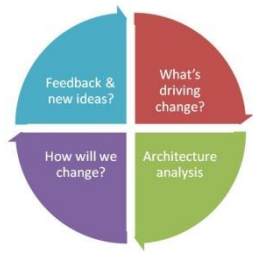


Requirements and Solutions:

iii. How will we change?



- 1) You need a clear directive for your work
- 2) A way of plotting your direction & progress
- 3) A clear picture of key steps along the way
- 4) A container for all the artefacts created in a project
- 5) An outline of what a project must deliver in order to comply
- 6) An agreement with sponsors and partners
- 7) A schedule of projects that will realize architectural change



Requirements and Solutions:

iv. Feedback and new ideas



1) You need to know whether projects have delivered what was planned

2) Keep track of any alterations to the original plan

3) Gather new facts or information that will require additional changes.