



UBS AG
9 PENANG ROAD
PARK MALL
SINGAPORE 238459



26 JUL 2023

(VIA EMAIL)

Your Employment Pass application is approved

Dear Sir/Madam

We are pleased to inform you that **GOPALAN RAJMOHAN's** Employment Pass has been approved for 24 months. This In-Principle Approval (IPA) is valid until **22 JAN 2024**.

Please confirm the employment details on the next page and carry out the steps to get the Employment Pass issued.

The pass must be issued before he can start work. This must be done before this IPA expires. Otherwise, we will withdraw the approval and he may need to leave Singapore.

Yours sincerely

PENNY HAN (MRS)
CONTROLLER OF WORK PASSES

Check the particulars on the next page

If you need to make any changes, visit www.mom.gov.sg/update-passholder-particulars to submit your request and the relevant supporting documents. We will get back to you within 7 working days and let you know if you need to reapply.

⚠ IMPORTANT

- You must inform and ensure your foreign employee / foreigner complies with the [COVID-19 vaccination](#) requirements in accordance with the following where applicable – the prevailing guidelines of the Singapore Ministry of Health and Ministry of Manpower, or the Employment of Foreign Manpower (Work Passes) Regulations 2012. If you fail to do so, we may take action against you, including cancelling this approval.
- You must comply with the conditions under the Employment of Foreign Manpower Act and conditions of the Employment Pass, as well as the Work Injury Compensation Act. Otherwise, we can cancel the Employment Pass, prosecute you and withdraw your permission to employ Employment Pass holders. You can read the rules at www.mom.gov.sg.



What you need to do to get the Employment Pass issued:

Next Steps

Check the particulars

FOREIGNER'S NAME GOPALAN RAJMOHAN	FIN G3834089T	DATE OF BIRTH 09 MAY 1987
TRAVEL DOCUMENT NUMBER S0881925	NATIONALITY/CITIZENSHIP INDIAN	SEX MALE
DATE OF APPLICATION 21 JUL 2023	OCCUPATION SENIOR SOFTWARE DEVELOPER	

Send them the foreigner's copy of the IPA letter.

If they do not have a separate visa, they will need this whole letter as a visa to enter Singapore – A S\$30 fee will be charged.

Send them a copy of their employment contract

The contract should state their salary and other terms of employment, such as how much home leave they are allowed and any monthly allowances and/or deductions.

Tell us of any change in their address using *myMOM* Portal

12 LORONG LIMAU
#06-03 PARC HAVEN
Singapore 328741

Login to *myMOM* Portal to ask for their Employment Pass to be issued. This will cost S\$225.

⚠ IMPORTANT

- This letter does not grant the foreigner stay in Singapore. You must issue the pass before the foreigner's visit pass expires.
- Some jobs require professional registration (e.g. medicine, law) or licensing (e.g. massage establishment licensing from Police) to be carried out in Singapore. This approval does not exempt the foreigner or the employer from these requirements.



Have the documents listed below ready when getting the Employment Pass issued. The list is also printed on the foreigner's copy. The foreigner's original passport / travel document must be brought along during card registration.

- This In-Principle Approval letter.
- The foreigner's original passport / travel document.
- The original and completed Declaration Form duly signed by the foreigner, local Employer / Sponsor and if applicable, the Third Party user who submitted the Application on behalf of the local employer / sponsor.

⚠ IMPORTANT

- If you are the new employer / sponsor of existing Work Pass, Dependant's Pass or Long-Term Visit Pass holders, they must cancel their current pass first before you can ask for their new pass to be issued.
- Ask for the Employment Pass to be issued first, before you proceed to get their family member's Dependant's or Long-Term Visit Passes issued (if any).

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DATE OF APPLICATION
21 JUL 2023

FIN
G3834089T

NAME
GOPALAN RAJMOHAN

To be signed by the various parties and uploaded when you issue the Employment Pass



Part I. Foreigner's Details and Employment

Personal Particulars

Name	GOPALAN RAJMOHAN	Date of Birth	09 May 1987
Travel Document Number	S0881925	Nationality/Citizenship	Indian
Travel Document Expiry Date	22 Mar 2028	Sex	Male

Education Details 1

Awarding Institution	MAHATMA GANDHI UNIVERSITY	Qualification	Bachelor's Degree
Country/Region of Awarding Institution	India	Faculty	Technology
Mode of Study	On Campus Full Time	Period of Study	Mar 2005 to May 2008

Employment Details

Name of Employer	UBS AG	Basic Monthly Salary	S\$11,666
Occupation	Senior Software Developer	Allowances	S\$0
		Fixed Monthly Salary	S\$11,666



DATE OF APPLICATION

21 JUL 2023

FIN

G3834089T

NAME

GOPALAN RAJMOHAN

Part I. Declaration by Foreigner

I declare that

1. I have never been refused entry into or deported from any country.
2. I have never been convicted in a court of law in any country.
3. I have never been prohibited from entering Singapore.
4. I have never entered Singapore using a passport issued by a different country.
5. I have never entered Singapore using a passport showing another name.
6. I have never been a Singapore Citizen or Singapore Permanent Resident.
7. Declaration Details:
Nil
8. I have read and understood the Regulation governing the Employment Pass in the Employment of Foreign Manpower (Work Passes) Regulations c.91A, available at MOM counters or at www.mom.gov.sg.
9. I have not suffered from or am not suffering from AIDS or Tuberculosis, and am not infected with HIV.
10. The information in this Application for an Employment Pass, Declaration Form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this Application, Declaration Form and any appeals, are true copies of the originals.
11. I understand that a SingPass will help me to access Government e-services in Singapore and I give my consent to the Ministry of Manpower to share my personal details with the SingPass issuing agency. This allows me to apply for a SingPass account at a later time if I am eligible for a SingPass.
12. I consent for the Government of Singapore and its statutory authorities to display my information on the Ministry of Manpower's work pass systems, and to disclose such information to any relevant person or organisation for the administration of matters relating to work pass and passes for dependants.
13. I consent for the Comptroller of Income Tax to verify my income in my Application and Renewal, based on my assessment record for the current Year of Assessment, for the Controller of Work Passes. In the event my assessment record for the current Year of Assessment is not available or finalised at the point of verification, I understand the Comptroller of Income Tax will verify my income against my assessment record for the two previous Years of Assessment. I also hereby give my consent for the Comptroller of Income Tax to thereafter communicate the results of the verification to the Controller of Work Passes.
14. I consent to the Ministry of Manpower displaying my pass details when my card is scanned using the Ministry of Manpower's work pass mobile application.
15. I consent for the Ministry of Manpower to use my contact details to contact me during emergencies and to send me messages related to my work pass and employment in Singapore. I also consent for the Ministry of Manpower to share my contact details with other Government agencies and statutory authorities for the same purposes.
16. I consent, for the purpose of assessing this Application for an Employment Pass and the administration of work pass matters,
 - a. for the Government of Singapore and statutory authorities to obtain from and verify information with any person, organisation or any other source, and
 - b. to the release of all information obtained to the Government of Singapore, statutory authorities and their agents.
17. I declare that in relation to my COVID-19 vaccination status, I am fully vaccinated according to the vaccination requirements stated in our website at <https://www.mom.gov.sg/vac-reqmts>. This is undertaken in accordance with the following where applicable – the prevailing guidelines of the Singapore Ministry of Health and Ministry of Manpower, or the Employment of Foreign Manpower (Work Passes) Regulations 2012. To meet the requirements above, I declare that I have read the guidelines contained in <https://www.mom.gov.sg/vac-reqmts>.
18. I am aware that if I have stated or provided any information within this Declaration that I know to be false or do not believe to be true, I may be subject to enforcement action including prosecution, the cancellation of the in-principle approval and the revocation of my Employment Pass.



DATE OF APPLICATION 21 JUL 2023	FIN G3834089T	NAME GOPALAN RAJMOHAN
Name of Foreigner GOPALAN RAJMOHAN	FIN G3834089T	
Signature of Foreigner	Date (DD-MM-YYYY)	



DATE OF APPLICATION

21 JUL 2023

FIN

G3834089T

NAME

GOPALAN RAJMOHAN

Part II. Declaration by the Employer/Local Sponsor

I declare that

1. I have read and understood the conditions and regulatory conditions of Employment Pass in the Employment of Foreign Manpower (Work Passes) Regulations available at MOM counters or on our MOM website and I further declare that I am authorised to bind UBS AG, the employer/sponsor for GOPALAN RAJMOHAN to the following:
 - a. The employer/sponsor shall keep copies of the education certificates of the foreigner declared in this Application for an Employment Pass for the duration of the foreigner's employment with the employer/sponsor.
 - b. Where the foreigner has a post-secondary diploma or degree from the People's Republic of China, the employer/sponsor has verified its authenticity and accreditation.
 - c. The employer/sponsor shall keep the proof of the verification throughout the foreigner's employment.
 - d. The employer/sponsor has ensured that the foreigner fully understands the contents of Part I of the Declaration Form and that it was signed by the foreigner.
2. The employer/sponsor, for the foreigner named in Part I of this Declaration Form, undertakes to:
 - a. bear responsibility for the foreigner's upkeep and maintenance in Singapore.
 - b. indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the foreigner or any of the foreigner's dependants.
 - c. provide all reasonable assistance to the foreigner to comply with any quarantine and medical surveillance imposed on the foreigner under Regulation 8(2A) and 8(4) of the Immigration Regulations c. 133.
3. I consent, for the purpose of assessing this Application for an Employment Pass and the administration of work pass matters,
 - a. for the Government of Singapore and statutory authorities thereof to obtain from and verify information with any person, organisation or any other source; and further,
 - b. to the release of all information thereby obtained to the Government of Singapore, statutory authorities and their agents thereof.
4. I consent to the Ministry of Manpower displaying pass details when the foreigner's card is scanned using the Ministry of Manpower's work pass mobile application.
5. In relation to the COVID-19 vaccination status of the foreign employee, I declare that I will inform and ensure that the foreign employee is fully vaccinated according to the vaccination requirements stated in our website at <https://www.mom.gov.sg/vac-reqmts>. This is undertaken in accordance with the following where applicable – the prevailing guidelines of the Singapore Ministry of Health and Ministry of Manpower, or the Employment of Foreign Manpower (Work Passes) Regulations 2012. To meet the requirements above, I declare that I have read the guidelines contained in <https://www.mom.gov.sg/vac-reqmts>.
6. I declare that the information in this Application for an Employment Pass, Declaration Form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this Application, Declaration Form and any appeals, are true copies of the original.

Details of authorised company representative

Name:

NRIC/FIN (e.g. SXXXX123A/GXXXX123A)

Designation:

X X X X

Signature

Date (DD-MM-YYYY)



GOPALAN RAJMOHAN
UBS AG
9 PENANG ROAD
PARK MALL
SINGAPORE 238459



(VIA EMAIL)

26 JUL 2023

Your Employment Pass application is approved

Dear GOPALAN RAJMOHAN

We are pleased to inform you that your Employment Pass application has been approved.

This letter serves as a single journey visa to enter Singapore. You need to show the entire letter to Immigration.

Yours sincerely

PENNY HAN (MRS)
CONTROLLER OF WORK PASSES

What happens next?

Please follow these simple steps and get your Employment Pass. There are more detailed instructions on the next page(s).

CHECK YOUR DETAILS

Make sure the employment details overleaf are correct. If not, please inform your employer immediately.

GET YOUR PASS ISSUED AS SOON AS POSSIBLE

Make sure your employer arranges for your Employment Pass to be issued before 22 Jan 2024. Otherwise, we will withdraw this approval.

⚠ IMPORTANT

- You must comply with the [COVID-19 vaccination](#) requirements in accordance with the following where applicable – the prevailing guidelines of the Singapore Ministry of Health and Ministry of Manpower, or the Employment of Foreign Manpower (Work Passes) Regulations 2012. If you fail to do so, we may take action against you, including cancelling this approval.
- This letter does not grant you stay in Singapore. You need to ask for your pass to be issued before your visit pass expires.



Check your employment details:

Employment details

If you find a problem, please contact your employer straight away

YOUR NAME GOPALAN RAJMOHAN	FIN G3834089T	DATE OF BIRTH 09 MAY 1987
TRAVEL DOCUMENT NUMBER S0881925	NATIONALITY/CITIZENSHIP INDIAN	SEX MALE
PERIOD GRANTED (MONTHS) 24	EMPLOYER UBS AG	OCCUPATION SENIOR SOFTWARE DEVELOPER
DATE OF APPLICATION 21 JUL 2023	MEDICAL REQUIRED DECLARATION	
BASIC MONTHLY SALARY S\$11,666	+	FIXED MONTHLY ALLOWANCE S\$0
	=	FIXED MONTHLY SALARY S\$11,666

Your employer has declared that your fixed monthly salary of S\$11,666 will not vary from month to month and shall be paid to you regardless of performance. It does not include overtime, bonus or commission.

Your employer has told us that you will be working at
9 PENANG ROAD
#10-00
Singapore 238459

Next Steps

Once your employer has asked for your Employment Pass to be issued, check the Notification Letter to see if you need to register your fingerprints and photo.

Please book your appointment as early as possible if you are asked to do so.

⚠ IMPORTANT

- These steps must be completed or we will withdraw the approval and you have to leave Singapore.
- Some jobs require professional registration (e.g. medicine, law) or licensing (e.g. massage establishment licensing from Police) to be carried out in Singapore. This approval does not exempt you or your employer from these requirements.

**Have these documents ready when getting the Employment Pass issued:**

- This In-Principle Approval letter.
- Your original passport / travel document.
- The original and completed Declaration Form duly signed by you, local Employer / Sponsor and if applicable, the Third Party user who submitted the Application on behalf of the local employer / sponsor.

⚠ IMPORTANT

- **Ask for the Employment Pass to be issued first, before you proceed to get your family member's Dependant's or Long-Term Visit Passes issued (if any).**
- **Remember, there are rules in Singapore. You cannot work for another employer in Singapore without applying for a new Work Pass. You must comply with the conditions under the Employment of Foreign Manpower Act. Otherwise, MOM can cancel your Work Pass and you may be prosecuted and sent home.**