

IBRAHEM ALNAIM

966565367727
Ibrahem-al-naim@hotmail.com
1994/12/03

SUMMARY

Looking for a job in human resources field that helps me to developing my skills and my abilities and utilize my gained academic background experience.

EDUCATION

- Bachelor in Human Resource Management
GPA (3.97\5)
King Faisal University

WORK EXPERIENCE

Human Resource Manager (FEB 2022 – present)
At LE PREMIER Company

Responsibilities:

- Payroll preparation
- Preparation of financial settlements
- Follow up and solve staff problems
- Recruitment
- government works
- Develop human resource management policies
- Human Resource Specialist (FEB 2021–FEB 2022)
At LE PREMIER Company
- Human Resources Responsible (Aug 2018 – Nov 2019)
At MIRAD-GULF HOLDING

SKILLS

- Knowledge of Saudi labor law
- Ability to work under pressure
- Teamwork
- Desire to learn and develop
- Planning and organization
- Communication
- Microsoft Office

Langages:



COURSES

- English Languages (IRELAND) 2020.
- Human Resource Management 2020.
- Microsoft Office 2017.
- Training Of Trainer 2020.