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Tabuk, Saudi Arabia



MOHANNAD

Assoc CIPD, Recruitment & HR Supervisor

PROFILE

A Human Resources Professional with an eye for details. Pleasant and approachable and always have the organization best interest in mind. Always looking for ways to do better and be a better version of myself personally and professionally. Hungry for knowledge and always ready for the next challenge.

EXPERIENCE

2022 - Present Bureau Veritas NEOM, SA	Recruitment & HR Supervisor Head of HR Department in NEOM branch of the company and in charge of all HR operation procedures from employment until termination, and all also leading the process of talent acquisition and head hunting to fulfil all requirements if the stakeholders.
2021 - 2022 King Abdul-Aziz Military City for Operation and Maintenance Tabuk, SA	HEAD OF RECRUITMENT In charge of talent acquisition and the process of vacancy fulfilment
2019 - 2021 King Abdul-Aziz Military City for Operation and Maintenance Tabuk, SA	HEAD OF PROMOTIONS AND COMPENSATION In charge of transference and labor distribution and promotions and compensations.
2015 - 2019 King Abdul-Aziz Military City for Operation and Maintenance Tabuk, SA	HUMAN RESOURCES ADMINISTARTOR In charge of promotions of personnel and annual appraisals.
2014 - 2015 King Abdul-Aziz Military City for Operation and Maintenance Tabuk, SA	TRANSLATOR In charge of translation of any contractual relation requirement with extensive knowledge of Labor Law.

EDUCATION

2013 University of Tabuk	BACHELOR OF ENGLISH Bachelor's degree of (Languages and Translation – English Language) with a GPA of 4.58 out of 5 with Excellent evaluation with the Second-Class Honor
2022 - 2023 Chartered Institute of Personnel and Development	ASSOCIATE DIPLOMA IN PEOPLE MANAGEMENT An ongoing study and expected to finish in August 2023

REFERENCES

Character and professional references are available upon request

SKILLS

MS Excel	●●●●●●●●
MS Word	●●●●●●●●
Teamwork	●●●●●●●●
Leadership	●●●●●●●●
Creativity	●●●●●●●●