



إمارات تاكس  
EMARATAX

Taxpayer User Manual  
CT - Change Corporate Tax Period

Date: 06 August, 2025

Version 1.1.0.0

**Private and Confidential**

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## Navigating through EmaraTax

The following Tabs and Buttons are available to help you navigate through this process:

Button	Description
<b>In the Portal</b>	
<b>User types</b>	This is used to toggle between various personas within the user profile, such as Taxable Person, Tax Agent, Tax Agency, Legal Representative, etc
	This is used to enable the text to speech feature of the portal
<b>English</b>	This is used to toggle between the English and Arabic versions of the portal
-A    A    +A	This is used to decrease, reset, and increase the screen resolution of the user interface of the portal
<b>Manage Account</b>	This is used to manage the user profile details such as the Name, Registered Email Address, Registered Mobile Number, and Password
<b>Log Out</b>	This is used to log off from the portal
<b>In the Business Process application</b>	
<b>Previous Step</b>	This is used to go to the Previous section of the Input Form
<b>Next Step</b>	This is used to go to the Next section of the Input Form
<b>Save as Draft</b>	This is used to save the application as a draft, so that it can be completed later
1      2	This menu at the top gives an overview of the various sections within the application form. All the sections need to be completed in order to submit the application for review. The current section is highlighted in blue, and the completed sections are highlighted in green with a check

The Federal Tax Authority offers a range of comprehensive and distinguished electronic services in order to provide the opportunity for taxpayers to benefit from these services in the best and simplest ways.



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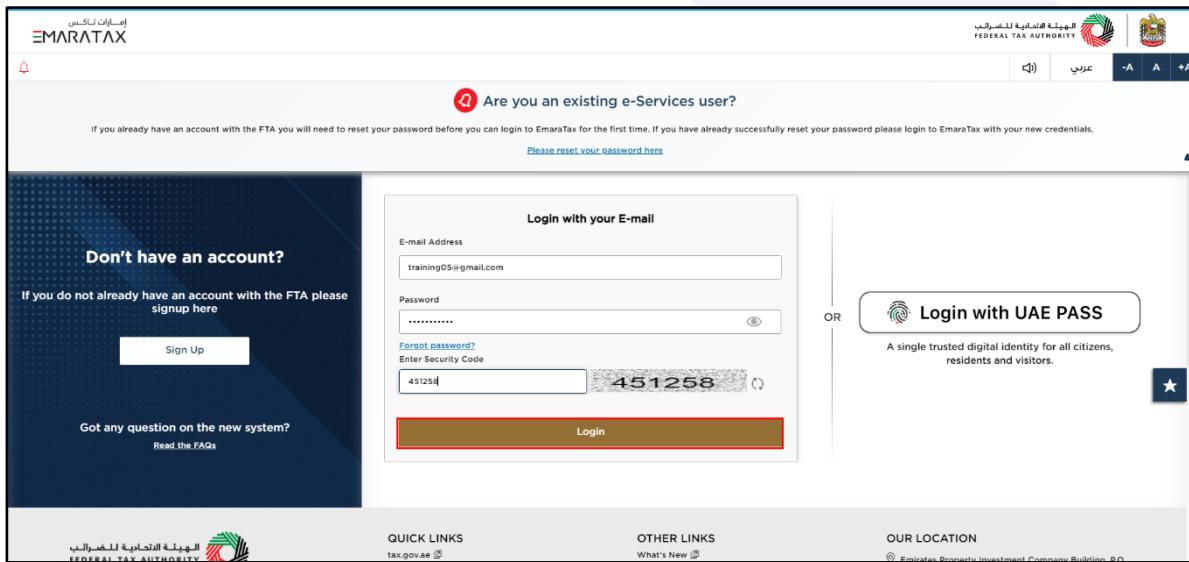
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# Introduction

This manual is prepared to help a registered Corporate Tax Taxpayer to navigate through the Federal Tax Authority EmaraTax portal and apply to change the Corporate Tax Period.

# Login to EmaraTax

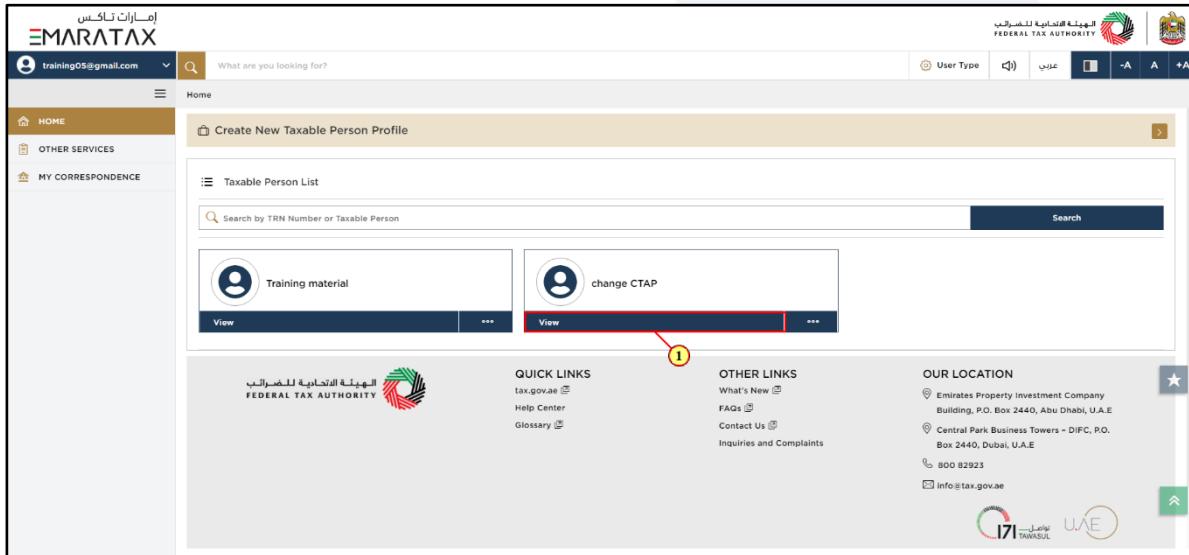


The screenshot shows the EmaraTax login page. At the top, there is a question 'Are you an existing e-Services user?' with a red exclamation mark icon. Below it, a message says: 'If you already have an account with the FTA you will need to reset your password before you can login to EmaraTax for the first time. If you have already successfully reset your password please login to EmaraTax with your new credentials.' A link 'Please reset your password here' is provided. To the right, there are icons for audio, Arabic/English language selection, and font size adjustment. The main login form is titled 'Login with your E-mail'. It contains fields for 'E-mail Address' (with 'training05@gmail.com' entered), 'Password' (with '.....' entered), a 'Forgot password?' link, an 'Enter Security Code' field (with '451258' entered), and a 'Login' button. To the right of the login form, there is an 'OR' option followed by a 'Login with UAE PASS' button, which is described as 'A single trusted digital identity for all citizens, residents and visitors.' At the bottom, there are links for 'QUICK LINKS' (tax.gov.ae), 'OTHER LINKS' (What's New), and 'OUR LOCATION' (Emirates Properties Investment Company Building, P.O.). The footer also features the Federal Tax Authority logo.



You can login into the EmaraTax account using your login credentials or using UAE Pass. If you do not have an EmaraTax account, you can sign-up for an account by clicking the '**Sign Up**' button. If you have forgotten your password, you can use the '**Forgot password?**' feature to reset your password.

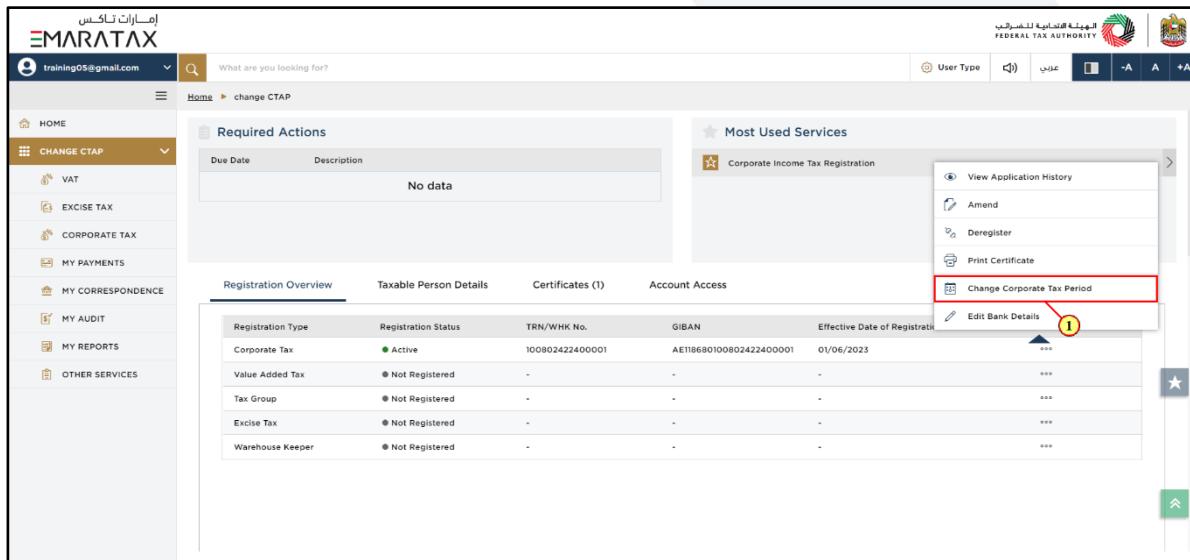
## Taxable Person Tile



The screenshot shows the EMARATAX platform interface. At the top, there's a navigation bar with the logo, user information (training05@gmail.com), a search bar, and various settings. Below the header, the main content area is titled 'Create New Taxable Person Profile'. Underneath, there's a section for 'Taxable Person List' with a search bar. Two cards are visible: 'Training material' and 'change CTAP'. The 'change CTAP' card has a red box around its 'View' button, which is also highlighted with a red circle containing the number '1'. At the bottom of the page, there are links for 'QUICK LINKS' (tax.gov.ae, Help Center, Glossary), 'OTHER LINKS' (What's New, FAQs, Contact Us, Inquiries and Complaints), and 'OUR LOCATION' (Emirates Property Investment Company Building, Central Park Business Towers - DIFC, contact info, and social media icons for I7I and UAE).

Step	Action
(1)	Select the Taxable Person from the list and click 'View' to open the dashboard.

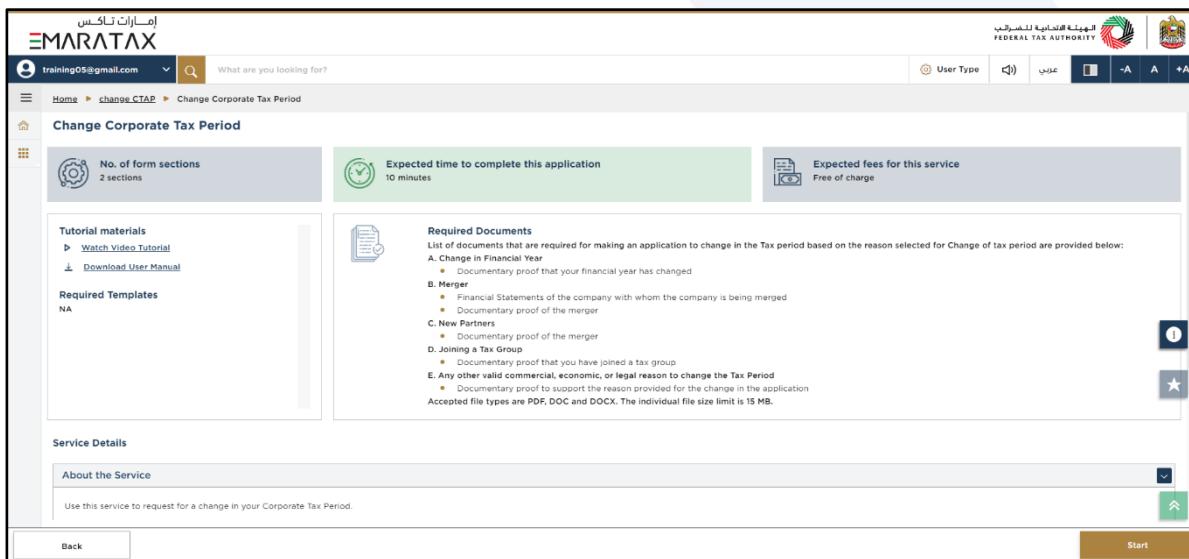
# Change Corporate Tax Period



The screenshot shows the EMARATAX interface. On the left, there's a sidebar with various tax categories like VAT, Excise Tax, Corporate Tax, etc. The main area shows a 'Required Actions' section with a table for 'Due Date' and 'Description'. Below it is a 'Registration Overview' table with columns for Registration Type, Registration Status, TRN/WHK No., GIBAN, and Effective Date of Registration. A 'Most Used Services' sidebar on the right includes options like 'View Application History', 'Amend', 'Deregister', 'Print Certificate', and 'Change Corporate Tax Period'. The 'Change Corporate Tax Period' button is highlighted with a red box and a yellow circle containing the letter 'I'.

Step	Action
(1)	<ul style="list-style-type: none"> <li>In order to change Corporate Tax Period of your Corporate Tax Registration application, click '...' under the actions button.</li> <li>Select '<b>Change Corporate Tax Period</b>' to start updating the Corporate Tax Period of your Corporate Tax Registration application.</li> </ul>

# Instructions and Guidelines



The screenshot shows the EMARATAX platform interface for changing corporate tax periods. At the top, there's a navigation bar with user information (training05@gmail.com), a search bar, and various settings like 'User Type' and 'Zoom'. The main title is 'Change Corporate Tax Period'. On the left, there are sections for 'Tutorial materials' (with a video link and download manual) and 'Required Templates' (listing 'NA'). The central area contains two boxes: 'Expected time to complete this application' (10 minutes) and 'Expected fees for this service' (Free of charge). Below these are 'Required Documents' which include a list of five categories (A-E) with specific requirements. At the bottom, there's a 'Service Details' section with a 'About the Service' link and a note about using the service to request a change in your Corporate Tax Period. There are also 'Back' and 'Start' buttons.

 The 'instructions and guidelines' page is designed to help you understand certain important requirements relating to Change Corporate Tax Period in the UAE. It also provides guidance on what information and documents you should have in hand when you are completing the Change Corporate Tax Period application.



**EMARATAX**

What are you looking for?

User Type:  عرب  English  A  +A

Home > change\_CTCP > Change Corporate Tax Period

Required templates:

NA

Accepted file types are PDF, DOC and DOCX. The individual file size limit is 15 MB.

Service Details:

- About the Service: Use this service to request for a change in your Corporate Tax Period.
- Eligibility Criteria:
- Service Steps:
- FAQs:

I confirm that I have read the above instructions and guidelines (1)

Back Start

Step	Action
(1)	Read the instructions and guidelines for Change Corporate Tax Period and mark the checkbox to confirm.



**EMARATAX**

What are you looking for?

User Type: عربى A -A +A

Home > change\_CTCP > Change Corporate Tax Period

Required templates:

NA

Accepted file types are PDF, DOC and DOCX. The individual file size limit is 15 MB.

Service Details

About the Service: Use this service to request for a change in your Corporate Tax Period.

Eligibility Criteria

Service Steps

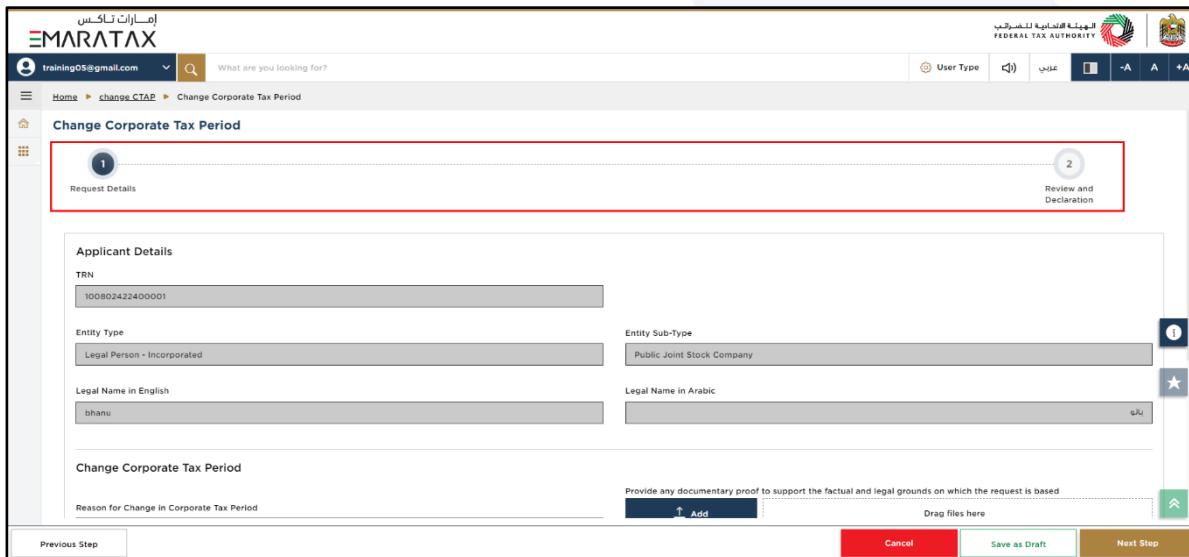
FAQs

I confirm that I have read the above instructions and guidelines

Start

Step	Action
(1)	Click 'Start' to initiate the Change Corporate Tax Period application.

## Request Details Section



The screenshot shows the 'EMARATAX' interface for changing corporate tax periods. The 'Request Details' section is highlighted with a red border. The page includes fields for TRN, Entity Type (Legal Person - Incorporated), Entity Sub-Type (Public Joint Stock Company), Legal Name in English (bhau), and Legal Name in Arabic (ج.م.). There is a section for 'Change Corporate Tax Period' with a note to provide documentary proof. Buttons for 'Previous Step', 'Cancel', 'Save as Draft', and 'Next Step' are visible at the bottom.

	<ul style="list-style-type: none"> <li>The Change Corporate Tax Period application has been divided into two short sections, each section being represented in the progress bar. The current section will get highlighted in blue color on the progress bar. As you move to the next steps, the completed sections will get highlighted in green color.</li> <li>In order to move from one section to the next, all mandatory fields of the current section must be entered. The fields which are optional are marked as optional next to the field name.</li> <li>You are requested to ensure that the documents submitted, supports the information entered by you in the application. This would help to avoid any rejection or resubmission of the application later.</li> </ul>
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إمارات تاكس  
EMARATAX

training05@gmail.com | What are you looking for? | User Type: عربى | A -A +A

Home > change\_CTCP > Change Corporate Tax Period

### Change Corporate Tax Period

Request Details

2

**Applicant Details**

TRN: 100802422400001

Entity Type: Legal Person - Incorporated | Entity Sub-Type: Public Joint Stock Company

Legal Name in English: ibhanu | Legal Name in Arabic: إيهانو

Change Corporate Tax Period

Reason for Change in Corporate Tax Period

Provide any documentary proof to support the factual and legal grounds on which the request is based

↑ Add | Drag files here

Previous Step | Cancel | Save as Draft | Next Step



The Applicant Details section is pre-populated with your Entity details from your Registration application. You cannot make amends to this section.



إمارات تاكس  
EMARATAX

training05@gmail.com  What are you looking for?

User Type: عربى  A  +A

Home > change\_CTCP > Change Corporate Tax Period

### Change Corporate Tax Period

bhanu

**Change Corporate Tax Period**

Reason for Change in Corporate Tax Period

Other

Details of Other Reason for Change in Corporate Tax Period

Prepare the training material for PWC.

Provide any documentary proof to support the factual and legal grounds on which the request is based

Add/View() Drag files here Max file size: 15 MB Formats: PDF, DOC Max No. of Files: 3

Current Corporate Tax Period

January - December

New Corporate Tax Period

February - January

Current Corporate Tax Period Start Date

Current Corporate Tax Period End Date

Select the preferred option for change to have effect

Previous Step  Cancel  Save as Draft  Next Step

Step	Action
(1)	<ul style="list-style-type: none"> <li>Enter reason and details necessary for Change in Corporate Tax Period.</li> <li>Provide supporting documents.</li> </ul>



إمارات تاكس  
EMARATAX

training05@gmail.com  What are you looking for?  عربى  +A  -A

Home > change\_CTCP > Change Corporate Tax Period

### Change Corporate Tax Period

bhanu

**Change Corporate Tax Period**

Reason for Change in Corporate Tax Period

Other

Details of Other Reason for Change in Corporate Tax Period

Prepare the training material for PWC.

Provide any documentary proof to support the factual and legal grounds on which the request is based

Add/View() Drag files here  
Max file size: 15 MB Formats: PDF, DOC Max No. of Files: 3

Current Corporate Tax Period: January - December

New Corporate Tax Period: February - January

Current Corporate Tax Period Start Date

Current Corporate Tax Period End Date

Select the preferred option for change to have effect

Previous Step  Save as Draft

 Your 'Current Corporate Tax Period' is auto populated by the system.



إمارات تاكس  
EMARATAX

training05@gmail.com What are you looking for? User Type: عربى A +A

Home > change\_CTCP > Change Corporate Tax Period

### Change Corporate Tax Period

bhanu

**Change Corporate Tax Period**

Reason for Change in Corporate Tax Period

Other

Details of Other Reason for Change in Corporate Tax Period

Prepare the training material for PWC.

Provide any documentary proof to support the factual and legal grounds on which the request is based

Add/View() Drag files here Max file size: 15 MB Formats: PDF, DOC Max No. of Files: 3

Current Corporate Tax Period

January - December

New Corporate Tax Period

February - January

Current Corporate Tax Period Start Date

Current Corporate Tax Period End Date

Select the preferred option for change to have effect

Previous Step Cancel Save as Draft Next Step

Step	Action
(1)	Select the ' <b>New Corporate Tax Period</b> ' from the drop-down list.

إمارات تاكس  
EMARATAX

training05@gmail.com | What are you looking for? | User Type: عربى | A -A +A

Home > change\_CTCP > Change Corporate Tax Period

### Change Corporate Tax Period

Other

Details of Other Reason for Change in Corporate Tax Period  
Prepare the training material for PWC.

Max file size: 15 MB | Formats: PDF, DOC | Max No. of Files: 3

Current Corporate Tax Period: January - December | New Corporate Tax Period: February - January

Current Corporate Tax Period Start Date | Current Corporate Tax Period End Date

Select the preferred option for change to have effect

Select	Tax period	Tax Period Start Date	Tax Period End Date	Corporate Tax Return Due Date
<input checked="" type="radio"/>	Extend Previous Tax Period (Long Tax Period)	01/01/2024	31/01/2025	31/10/2025
<input type="radio"/>	Long Current Tax Period (Long Tax Period)	01/01/2025	31/01/2026	31/10/2026

Previous Step | Cancel | Save as Draft | Next Step

Step	Action
(1)	System will display the preferred options. Select the appropriate option for change to have effect.

إمارات تاكس  
EMARATAX

training05@gmail.com  What are you looking for?

User Type:  عربى  -A  A  +A

Home > change\_CTCP > Change Corporate Tax Period

### Change Corporate Tax Period

Other  Max file size: 15 MB Formats: PDF, DOC Max No. of Files: 3

Details of Other Reason for Change in Corporate Tax Period  
Prepare the training material for PWC.

Current Corporate Tax Period: January - December  New Corporate Tax Period: February - January

Current Corporate Tax Period Start Date  Current Corporate Tax Period End Date

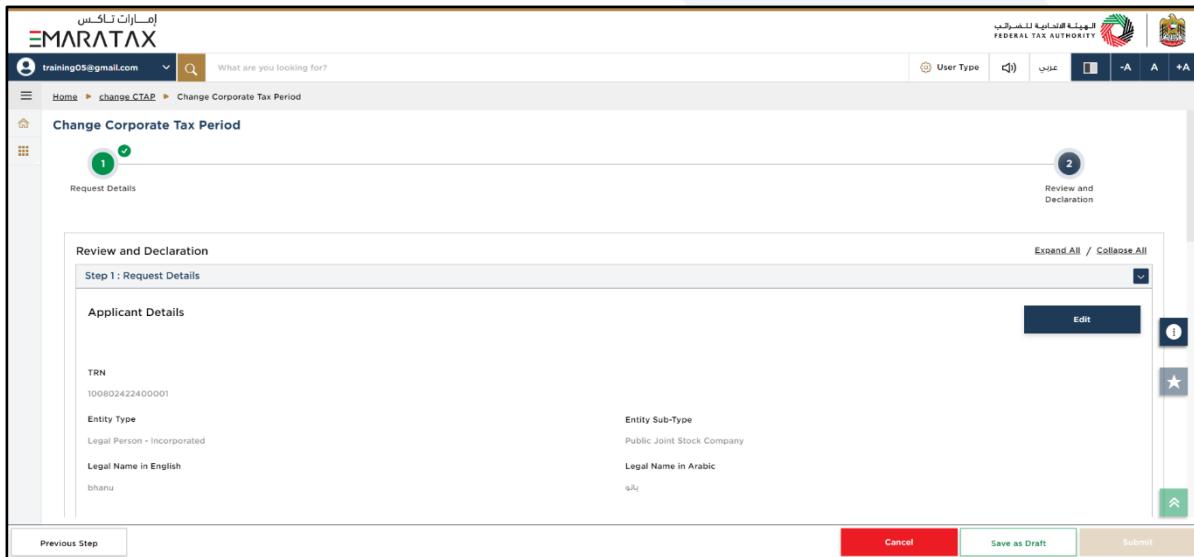
Select the preferred option for change to have effect

Select	Tax period	Tax Period Start Date	Tax Period End Date	Corporate Tax Return Due Date
<input checked="" type="radio"/>	Extend Previous Tax Period (Long Tax Period)	01/01/2024	31/01/2025	31/10/2025
<input type="radio"/>	Long Current Tax Period (Long Tax Period)	01/01/2025	31/01/2026	31/10/2026

Previous Step  Cancel  Save as Draft  Next Step 1

Step	Action
(1)	After completing all mandatory fields, click the ' <b>Next Step</b> ' button to save and proceed to the next section.

# Review and Declaration



Request Details

Review and Declaration

Step 1 : Request Details

**Applicant Details**

TRN  
100802422400001

Entity Type  
Legal Person - Incorporated

Entity Sub-Type  
Public Joint Stock Company

Legal Name in English  
ibhanu

Legal Name in Arabic  
ج.م.ع

Previous Step

Cancel

Save as Draft

Submit



This section highlights all the details entered by you across the application. You are required to review and submit the application.



إمارات تاكس  
EMARATAX

training05@gmail.com  What are you looking for?

User Type  عربى  A  +A

[Home](#) > [change\\_CTCP](#) > Change Corporate Tax Period

### Change Corporate Tax Period

Name in English	Name in Arabic	ID Number	Email
bhanu prakash	بانو براكاش	TRAINING05	training05@gmail.com

**Declaration**

First Name in English	First Name in Arabic	
bhanu	بانو	
Last Name in English	Last Name in Arabic	
prakash	براكاش	
Country Code	Mobile Number	Email
+971 ( United Arab Emirates )	00000005	TRAINING05@GMAIL.COM
Submission Date		
24/01/2024		

I declare that all information provided is true , accurate and complete to the best of my knowledge and belief.

Previous Step (1)  Cancel  Save as Draft  Submit

Step	Action
(1)	After carefully reviewing all of the information entered on the application, mark the checkbox to declare the correctness of the information provided in the application.



**EMARATAX**

What are you looking for?

User Type:  عربى  A  +A

Home > change\_CTCP > Change Corporate Tax Period

### Change Corporate Tax Period

Name in English	Name in Arabic	ID Number	Email
bhanu prakash	بانو براكاش	TRAINING05	training05@gmail.com

**Declaration**

First Name in English	First Name in Arabic	
bhanu	بانو	
Last Name in English	Last Name in Arabic	
prakash	براكاش	
Country Code	Mobile Number	Email
+971 ( United Arab Emirates )	00000005	TRAINING05@GMAIL.COM
Submission Date		
24/01/2024		

I declare that all information provided is true, accurate and complete to the best of my knowledge and belief

Previous Step  Cancel  Save as Draft Submit

Step	Action
(1)	Click 'Submit' to submit the Change Corporate Tax Period application.



إمارات تاكس EMARATAX

training05@gmail.com What are you looking for? User Type: عربى A +A

Home > change\_CTCP > Change Corporate Tax Period

Change Corporate Tax Period

Name in English	Name in Arabic	ID Number	Email
bhanu prakash	بhanu prakash	TRAINING05	training05@gmail.com

**Declaration**

Are you sure you want to submit the application?

No Yes

First Name in English: bhanu  
Last Name in English: prakash  
Country Code: +971 ( United Arab Emirates )  
Mobile Number: 00000005  
Email: TRAINING05@GMAIL.COM  
Submission Date: 24/01/2024

I declare that all information provided is true, accurate and complete to the best of my knowledge and belief

Previous Step Cancel Save as Draft Submit



Once the '**Submit Application**' pop up message appear, click '**Yes**' to confirm, or '**No**' to go back and to do other changes to your Change Tax Period application.



إمارات تاكس EMARATAX

training05@gmail.com What are you looking for? User Type: عربى A +A

Home > change\_CTCP > Change Corporate Tax Period

Change Corporate Tax Period

Name in English	Name in Arabic	ID Number	Email
bhanu prakash	بhanu prakash	TRAINING05	training05@gmail.com

**Declaration**

Are you sure you want to submit the application?

No Yes (1)

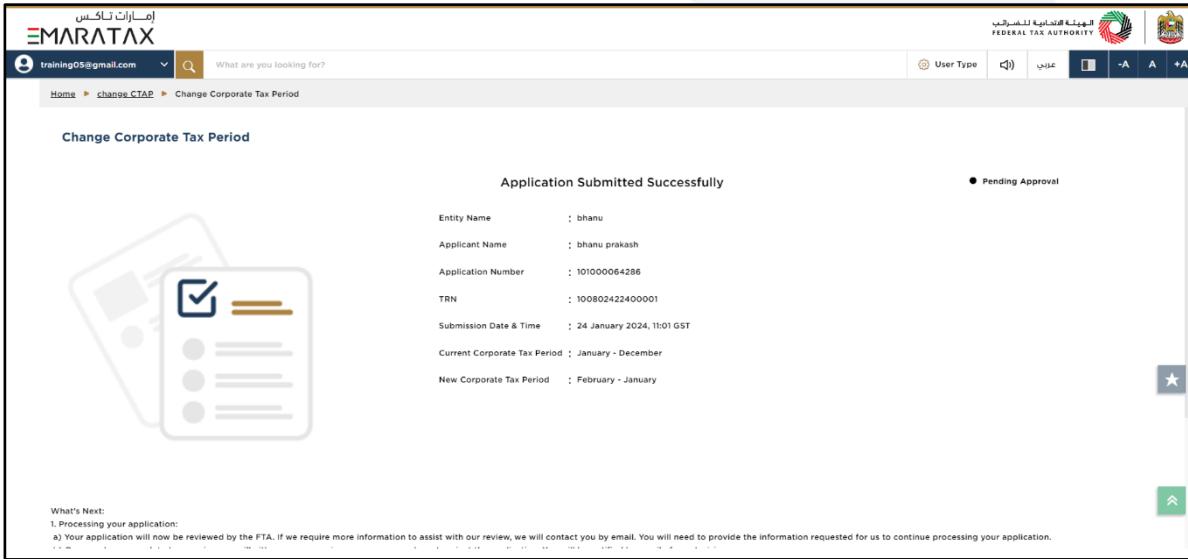
First Name in English: bhanu  
Last Name in English: prakash  
Country Code: +971 ( United Arab Emirates )  
Mobile Number: 00000005  
Email: TRAINING05@GMAIL.COM  
Submission Date: 24/01/2024

I declare that all information provided is true, accurate and complete to the best of my knowledge and belief

Previous Step Cancel Save as Draft Submit

Step	Action
(1)	Click 'Yes' to confirm.

# Post Application Submission



Application Submitted Successfully

Pending Approval

Entity Name	:	bhanu
Applicant Name	:	bhanu prakash
Application Number	:	101000064286
TRN	:	100802422400001
Submission Date & Time	:	24 January 2024, 11:01 GST
Current Corporate Tax Period	:	January - December
New Corporate Tax Period	:	February - January

What's Next:

- Processing your application:  
a) Your application will now be reviewed by the FTA. If we require more information to assist with our review, we will contact you by email. You will need to provide the information requested for us to continue processing your application.

 <p>After your application is submitted successfully, a Reference Number is generated for your submitted application. Note this reference number for future communication with the FTA.</p> <p><b>What's next?</b></p> <ul style="list-style-type: none"> <li>Once the application is submitted, the FTA shall approve, reject or resubmit for additional information and notify the applicant accordingly.</li> <li>If the FTA requires any further details from you in order to assist with the verification of your application, you will receive an email notification setting out the information required from you.</li> <li>Once the FTA confirms acceptance of your application, you will be notified on the decision.</li> <li>The status of your application in the dashboard will be updated accordingly. You may check your application status in the dashboard from time to time.</li> </ul>
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**EmaraTax**

training05@gmail.com | What are you looking for?

User Type: عرب | Font Size: -A A +A

Home > change\_CTCP > Change Corporate Tax Period

TRN : 10080242240001  
 Submission Date & Time : 24 January 2024, 11:01 GST  
 Current Corporate Tax Period : January - December  
 New Corporate Tax Period : February - January

What's Next:

- Processing your application:  
 a) Your application will now be reviewed by the FTA. If we require more information to assist with our review, we will contact you by email. You will need to provide the information requested for us to continue processing your application.  
 b) Once we have completed our review, we will either approve or, in some cases, may have to reject the application. You will be notified by email of our decision.  
 c) Where we reject an application, we will provide you with the reasons for doing so. You may re-apply but only once you have resolved the matters brought to your attention.
- Issuance of the updated Corporate Tax Registration Certificate post approval:  
 Following approval of your application, your tax records will be updated, and you will be notified by email. You can download the updated Corporate Tax Registration Certificate from your EmaraTax account.

Important Notes:  
 You can check the status of your application at any time by logging into your EmaraTax account.

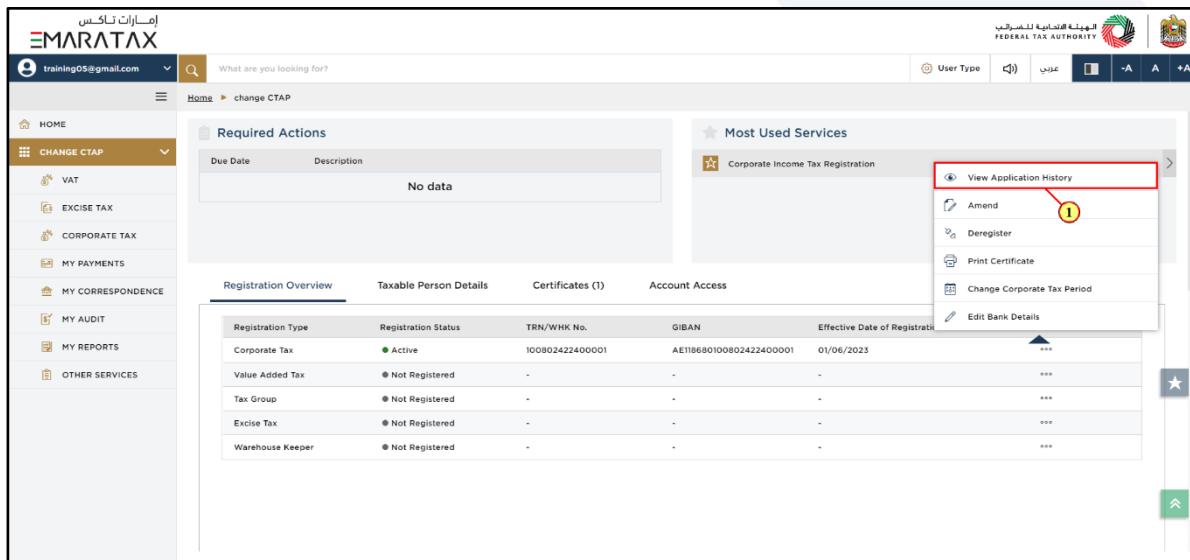
For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at [info@tax.gov.ae](mailto:info@tax.gov.ae)

[Back to Dashboard](#) [Download](#) 1

Step	Action
(1)	<ul style="list-style-type: none"> <li>Click '<b>Download</b>' to download a pdf copy of the acknowledgement screen.</li> <li>Click '<b>Back to Dashboard</b>' to navigate back to Taxable Person dashboard.</li> </ul>

# Application History - In-Review

Once the Taxpayer submits the application to Change Corporate Tax Period, the application will be sent to the FTA for review and the status of the application will be 'In-Review'.



Step	Action
(1)	<ul style="list-style-type: none"> <li>In order to view the application status, click '...' under the actions button.</li> <li>Select '<b>View Application History</b>' to view the status of your application.</li> </ul>



إمارات تاكس

**EMARATAX**

training05@gmail.com

What are you looking for?

User Type: عرب

Home > change\_CTCP > CT Registration Application History

### CT Registration Application History

Ref. No.	Application Name	Date of Submission	Time of Submission	Status	Status Date	Action
101000064286	Change Corporate Tax Period	24/01/2024	11:01:34 GST	In-Review	24/01/2024	***
101000064285	Corporate Tax Registration	24/01/2024	10:23:10 GST	Approved	24/01/2024	***
101000064284	Change Corporate Tax Period			Cancelled	24/01/2024	***

Search

Customize Columns

VAT

EXCISE TAX

CORPORATE TAX

MY PAYMENTS

MY CORRESPONDENCE

MY AUDIT

MY REPORTS

OTHER SERVICES

الهيئة الاتحادية للضرائب  
FEDERAL TAX AUTHORITY

QUICK LINKS

- tax.gov.ae
- Help Center
- Glossary

OTHER LINKS

- What's New
- FAQs
- Contact Us
- Inquiries and Complaints

OUR LOCATION

- Emirates Property Investment Company Building, P.O. Box 2440, Abu Dhabi, U.A.E.
- Central Park Business Towers - DIFC, P.O. Box 2440, Dubai, U.A.E.
- 800 82923
- info@tax.gov.ae

I7I UAE

This site is best viewed in Screen Resolution 1024 x 764  
Supports Microsoft Edge, Firefox 92+, Chrome 93+

Disclaimer | Terms and Conditions | Accessibility | Privacy Policy | UAE Government Charter Of Future Services



You can search for your application from 'Search' function in the applications history.





امارات تاكس  
EMARATAX

الهيئة الاتحادية للضرائب  
FEDERAL TAX AUTHORITY

User Type: عرب A A

What are you looking for? Search icon

Home > change\_CTAP > CT Registration Application History

HOME

CHANGE CTAP

VAT

EXCISE TAX

CORPORATE TAX

MY PAYMENTS

MY CORRESPONDENCE

MY AUDIT

MY REPORTS

OTHER SERVICES

## CT Registration Application History

### CT Registration Application History

Ref. No.	Application Name	Date of Submission	Time of Submission	Status	Status Date	Action
101000064286	Change Corporate Tax Period	24/01/2024	11:01:34 GST	In-Review	24/01/2024	***
101000064283	Corporate Tax Registration	24/01/2024	10:23:10 GST	Approved	24/01/2024	***
101000064284	Change Corporate Tax Period			Cancelled	24/01/2024	***

الهيئة الاتحادية للضرائب  
FEDERAL TAX AUTHORITY

QUICK LINKS

- [tax.gov.ae](#)
- [Help Center](#)
- [Glossary](#)

OTHER LINKS

- [What's New](#)
- [FAQs](#)
- [Contact Us](#)
- [Inquiries and Complaints](#)

OUR LOCATION

- [Emirates Property Investment Company Building, P.O. Box 2440, Abu Dhabi, U.A.E](#)
- [Central Park Business Towers - DIFC, P.O. Box 2440, Dubai, U.A.E](#)

800 82923

info@tax.gov.ae

UAE

This site is best viewed in Screen Resolution 1024 x 764  
Supports Microsoft Edge, Firefox 92+, Chrome 93+

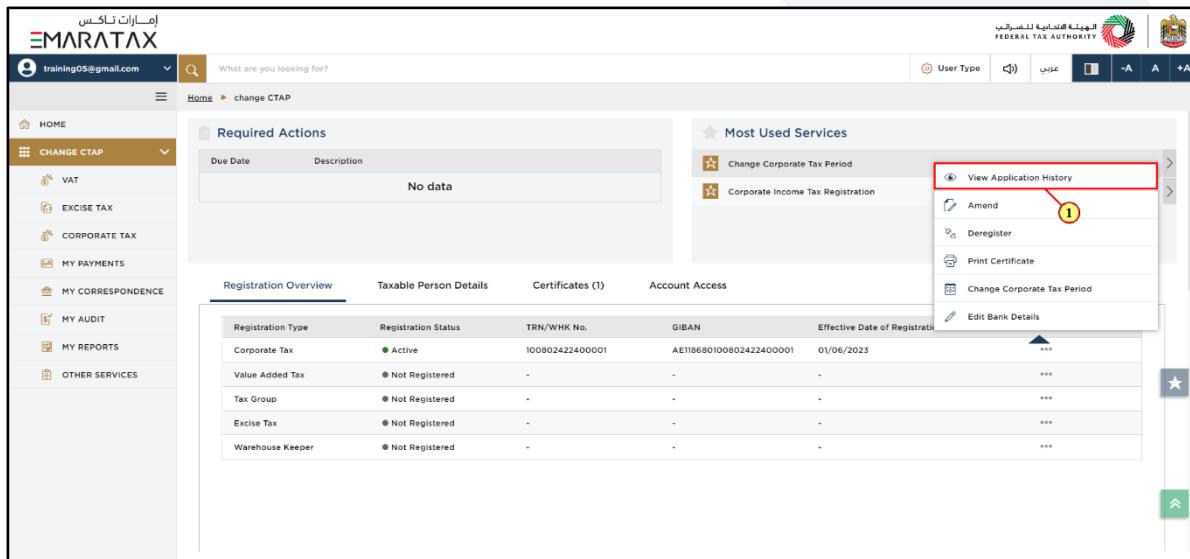
Disclaimer | Terms and Conditions | Accessibility | Privacy Policy | UAE Government Charter Of Future Services



You can check the status of the application based on the application number once the application has been submitted.

# Application History – Approved

Once FTA process the application to Change Corporate Tax Period the status of the application will be updated according to FTA decision 'Approved, Rejected, or Requires Additional Information'.



The screenshot shows the EMARATAX interface. On the left, there's a sidebar with various service categories like VAT, Excise Tax, Corporate Tax, etc. The main area shows a table titled 'Required Actions' with one row: 'Due Date' and 'Description' both set to 'No data'. To the right, there's a section for 'Most Used Services' with 'Change Corporate Tax Period' and 'Corporate Income Tax Registration' listed. Below these are several actions: 'Amend', 'Deregister', 'Print Certificate', 'Change Corporate Tax Period' (which has a red box and a circled '1' over it), and 'Edit Bank Details'. A red box highlights the 'View Application History' button under the 'Most Used Services' section.

Step	Action
(1)	<ul style="list-style-type: none"> <li>In order to view the application status, click '...' under the actions button against the registered Corporate Tax application.</li> <li>Select '<b>View Application History</b>' to view the status of your application.</li> </ul>



**EMARATAX**

What are you looking for?

User Type: عرب

Home > change\_CTPA > CT Registration Application History

**CT Registration Application History**

Ref. No.	Application Name	Date of Submission	Time of Submission	Status	Status Date	Action
101000064286	Change Corporate Tax Period	24/01/2024	11:01:34 GST	Approved	24/01/2024	***
101000064285	Corporate Tax Registration	24/01/2024	10:23:10 GST	Approved	24/01/2024	***
101000064284	Change Corporate Tax Period			Cancelled	24/01/2024	***

**QUICK LINKS**

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- [Help Center](#)
- [Glossary](#)

**OTHER LINKS**

- [What's New](#)
- [FAQs](#)
- [Contact Us](#)
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**OUR LOCATION**

- [Emirates Property Investment Company Building, P.O. Box 2440, Abu Dhabi, U.A.E](#)
- [Central Park Business Towers - DIFC, P.O. Box 2440, Dubai, U.A.E](#)
- [800 82923](#)
- [info@tax.gov.ae](#)

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You can confirm the status of the application based on the application number once FTA processes your application.



**EMARATAX**

What are you looking for?

User Type: عرب

Home > change\_CTCP > CT Registration Application History

### CT Registration Application History

Ref. No.	Application Name	Date of Submission	Time of Submission	Status	Status Date	Action
101000064286	Change Corporate Tax Period	24/01/2024	11:01:34 GST	Approved	24/01/2024	***
101000064285	Corporate Tax Registration	24/01/2024	10:23:10 GST	Approved	24/01/2024	***
101000064284	Change Corporate Tax Period			Cancelled	24/01/2024	***

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Once the process is complete a notification is sent to your registered E-Mail address, Mobile, and Correspondences in your left side menu on your profile.



إمارات تاكس

**EMARATAX**

training05@gmail.com

What are you looking for?

User Type: عرب

Home > change\_CTCP > CT Registration Application History

### CT Registration Application History

Ref. No.	Application Name	Date of Submission	Time of Submission	Status	Status Date	Action
101000064286	Change Corporate Tax Period	24/01/2024	11:01:54 GST	Approved	24/01/2024	***
101000064285	Corporate Tax Registration	24/01/2024	10:23:10 GST	Approved	24/01/2024	***
101000064284	Change Corporate Tax Period			Cancelled	24/01/2024	***

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Step	Action
(1)	Click on 'MY CORRESPONDENCE'.



**EMARATAX**

What are you looking for?

User Type:  عرب  A  +A

Home > change CTAP > My Correspondence

Correspondences(5) Certificates(0) My Audit

Total Correspondences 5

Date	Correspondence Reference Number	Correspondence Type	Action
24/01/2024	101000064286	Change Corporate Tax Period - Approval	...
24/01/2024	101000064286	Change Corporate Tax Period - Acknowledgement	...
24/01/2024	101000064283	Corporate Tax Registration - Approval	...
24/01/2024	101000064283	Corporate Tax Registration - Acknowledgement	...

Search

MY CORRESPONDENCE

- VAT
- EXCISE TAX
- CORPORATE TAX
- MY PAYMENTS
- MY CORRESPONDENCE
- USER AUTHORIZATION
- MY AUDIT
- MY REPORTS
- OTHER SERVICES
- E-INVOICING

FEDERAL TAX AUTHORITY

QUICK LINKS: tax.gov.ae, Help Center

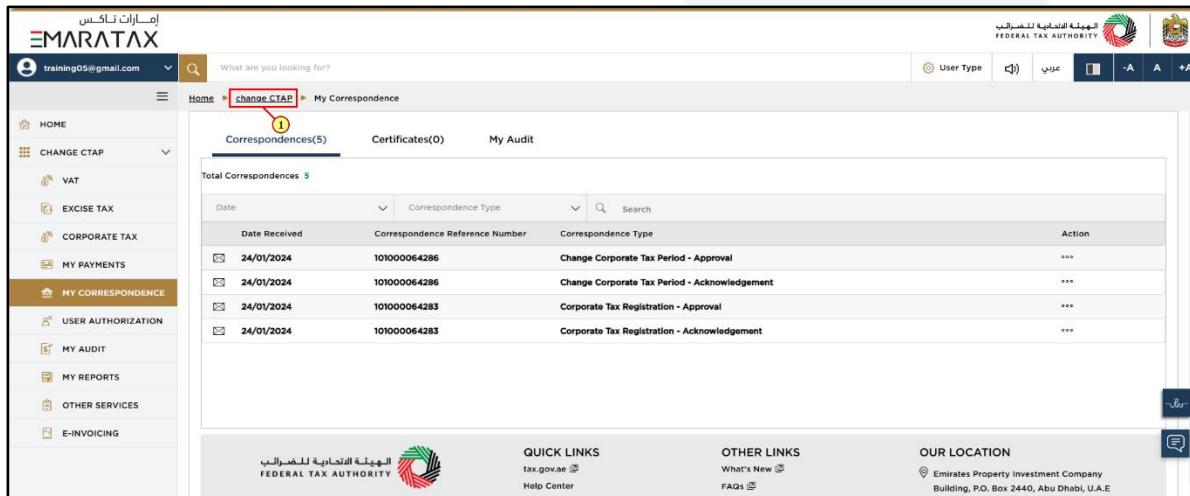
OTHER LINKS: What's New, FAQs

OUR LOCATION: Emirates Property Investment Company Building, P.O. Box 2440, Abu Dhabi, U.A.E.



You can read the notification for the application based on the Correspondence Reference Number once FTA processes your application.

# Certificates



The screenshot shows the EMARATAX interface. The left sidebar includes links for HOME, CHANGE CTAP (which is highlighted in yellow), VAT, EXCISE TAX, CORPORATE TAX, MY PAYMENTS, MY CORRESPONDENCE (which is highlighted in blue), USER AUTHORIZATION, MY AUDIT, MY REPORTS, OTHER SERVICES, and E-INVOICING. The main content area shows a list of correspondences under 'Total Correspondences 5'. The first item in the list is 'Change Corporate Tax Period - Approval' with reference number 101000064286 and date 24/01/2024. Below the list are sections for QUICK LINKS (tax.gov.ae, Help Center) and OTHER LINKS (What's New, FAQs). The footer contains the Federal Tax Authority logo and contact information for Emirates Property Investment Company.

Step	Action
(1)	Click on the taxable person name to view the certificates.

The screenshot shows the EMARATAX interface. On the left, there's a sidebar with various tax categories like VAT, Excise Tax, Corporate Tax, etc. The main area shows 'Required Actions' with two items: 'Trade License Number TRAINING05 belonging to bhanu has expired.' and 'Confirm contact details.' Below this is a table for 'Registration Overview' with columns for Registration Type, Registration Status, TRN/WHK No., GIBAN, Effective Date of Registration, and Action. A red box highlights the 'Certificates (1)' link in the top navigation bar.

Step	Action
(1)	Click 'Certificates'.



What are you looking for?

User Type:

**Required Actions**

Due Date	Description
• 01/01/2025	Trade License Number TRAINING05 belonging to bhanu has expired.
• 31/12/2025	Confirm contact details.

**Most Used Services**

- Change Corporate Tax Period
- Corporate Tax Registration

**Certificates (1)**

Reference Number	Date of Issue	Certificate Type
101000064286	24/01/2024	Corporate Tax Registration Certificate

**Pending Requests (0)**

**Download**

Step	Action
(1)	Click 'Download'.



<b>الهيئة الاتحادية للضرائب</b> <b>FEDERAL TAX AUTHORITY</b> 																		
<b>شهادة تسجيل لضريبة الشركات في الإمارات العربية المتحدة</b> <b>Certificate of Registration for Corporate Tax in the United Arab Emirates</b> <small>(as per Federal Decree-Law Number 47 of 2022 on the Taxation of Corporations and Businesses)</small>																		
<b>The Federal Tax Authority certifies that the entity below is a registered person for Corporate Tax in the UAE</b>																		
<b>Tax Registration Number</b> 10080242240001		<b>رقم التسجيل الضريبي</b>																
<b>Legal Name of Person/Entity (Arabic)</b> بانو		<b>الاسم القانوني للشخص / الكيان (باللغة العربية)</b>																
<b>Legal Name of Person/Entity (English)</b> bhanu		<b>الاسم القانوني للشخص / الكيان (باللغة الإنجليزية)</b>																
<b>Registered Address, and Contact Number</b> Building, Burj Khalifa, DUBAI, Abu Dhabi +97100000001		<b>العنوان المسجل، ورقم التواصل</b>																
<b>Effective Registration Date</b> 01/06/2023		<b>تاريخ التسجيل الضريبي</b>																
<b>Corporate Tax Period</b>																		
<table border="1"> <thead> <tr> <th style="width: 15%;">Corporate Tax Period</th> <th style="width: 15%;">First Corporate Tax Period Start Date</th> <th style="width: 15%;">First Corporate Tax Period End Date</th> <th style="width: 15%;">First Corporate Tax Return Filing Due Date</th> <th style="width: 40%;">الغلاف الضريبي للشركات</th> </tr> </thead> <tbody> <tr> <td>1 January - December</td> <td>01/01/2024</td> <td>31/12/2024</td> <td>30/09/2025</td> <td>أول غلاف ضريبي للشركات لضريبة الشركات يناير - ديسمبر</td> </tr> <tr> <td>2 February - January</td> <td>01/02/2025</td> <td>31/01/2026</td> <td>31/10/2026</td> <td>فبراير - يناير</td> </tr> </tbody> </table>				Corporate Tax Period	First Corporate Tax Period Start Date	First Corporate Tax Period End Date	First Corporate Tax Return Filing Due Date	الغلاف الضريبي للشركات	1 January - December	01/01/2024	31/12/2024	30/09/2025	أول غلاف ضريبي للشركات لضريبة الشركات يناير - ديسمبر	2 February - January	01/02/2025	31/01/2026	31/10/2026	فبراير - يناير
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2 February - January	01/02/2025	31/01/2026	31/10/2026	فبراير - يناير														



- Here, you can view the new Corporate Tax Period details available in the Corporate Tax Registration certificate.
- Note:** No new certificate will be generated and the existing certificate will be updated with new tax period.



List of sole establishments and branches under the registered taxable person:					
	Legal Name	Licensing Authority	License Number	رقم الرخصة/执照号	الاسم القانوني
1	prakash	Dubai Academic City	TRAINING05	براكش	مدينة دبي الأكاديمية

\*Please check that the details on this certificate are correct. You must inform the Federal Tax Authority of any change on the basis of which you obtained your Tax Registration Number.

يرجى التأكد من صحة تفاصيل الشهادة. يجب إبلاغ الهيئة الاتحادية للضرائب في حال تغيير الأسس التي حصلت فيها على رقم التسجيل الضريبي الخاص بك.\*

	<p>You can view the Corporate Tax Registration certificate details here.</p>
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# Correspondences

Taxpayer receives the following correspondences:

- Application submission acknowledgment.
- Application saved as a draft require action notification.
- Additional information notification (only if the FTA requires more information to assist with their review of your application).
- Application approval or rejection notification.
- Auto rejection notification due to Return Filing.