

## Money Transfer Request Letter

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October 17, 2064

UA National Bank  
Central Branch  
123 Main Street  
Los Angeles, CA 90001

Dear Mr. John Smith,

I am writing to formally request a transfer of funds from my account 1234567890 to the following recipient. The details of the transaction are as follows:

- Recipient Name: David Johnson
- Recipient's Bank Name: XYZ International Bank
- IBAN/Account Number: DE89370400440532013000
- Swift Code: XYZBDEFF
- Amount to be Transferred: \$5,000.00
- Currency: USD

This transfer is necessary as payment for consultancy services rendered. I kindly request the bank to process this transaction at its earliest convenience to ensure timely receipt by the recipient.

I have attached all necessary supporting documents, including the invoice and proof of the service agreement, for your reference. Please let me know if any additional forms or information are required to expedite this request.

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to contact me.

Yours sincerely,

ZYX