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In order for the Controls System to play Test Shows, the Test Shows need to be configured <u>exactly like a Regular Show</u>.

• On the iPad, go to the **Playlist Settings** screen and Start a Show Scanner. Increase the **"SCAN UP TO"** number (use 105) to let the server scan and record information for all the shows.

NOTE: The server has to "open" all shows one after the other for a few seconds in SPM in order to grab the name and duration.

- Wait for the countdown to reach 0.
- Tap on the "<u>DESIGNATE TEST SHOWS</u>" button on the same Playlist screen and a popup will appear with all the shows the Server was able to **OPEN**.
- Selecting a show will turn the name green. Green names mean Test Show.
- Click on **DONE** to save all these selected shows on the server as the Test Shows.

All scanned shows will be available to play from the Show List screen.

IMPORTANT:

Selecting a show as a Test Show **will hide it** from being scheduled on the Playlist and Scheduler screens.