Brijesh Singh

Mob: +91-8004489008 , 7985367194

**E-MAIL: bsitc5721@gmail.com**

**PROFESSIONAL SYNOPSIS**

* An excellent team player, who believes Sales, Storage, Purchas & Marketing, is a collective effort and holds a lot of surprise for the competitors.
* Motivated and administration support professional along with the experience of Perches, storage, sales and marketing with providing outstanding staff services. High- performing and creative, seeking role of increased responsibility and room for advancements.
* Having 17+ years of experience with multi nationals or reputed organizations in segment of sales, Buying, Storage Marketing and on administrative level.
* Having skills to organize events, meeting support, scheduling, document development, travel and accommodation arrangements for customers etc.

**PROFESSIONAL QUALIFICATION**

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| **QUALIFICATION** | **INSTITUTE/UNIVERSITY** | **PASSED** |
| M.A. | Banaras Hindu University | 2001 |
| B.A. | Banaras Hindu University | 1999 |

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| WORK EXPERIENCE |

* Worked in ITC LTD ABD from Sept 2004 to Jan.2018, Origo commodities from March 18 to Feb. 19.March19 to January 2022 in Britannia.from February 2022 to August 2022 in Dehaat.

**JOB DESCRIPTION**

* Setting up the commodities Storage & Buying strategies to boost sales & Purchas in the region.
* commodities of purchase wheat,paddy, broken rice, mustard , maize and gram .
* Providing support to the company through both administrative filed duties
* Providing a high standard of service to customers.
* Recording and updating customer databases
* Planning, acting & coordinating the commodities marketing Storage & Buying activities taking into consideration the business potential & the target set for the corporate heads.
* Delivering & achieving business targets
* Preparing commodities Purchas, Storage & sales plan & marketing strategies
* Maintaining relation with key customers & retention of customers by visiting them personally & ensure business.
* Explore new market & stress on multimedia activity.
* Design, plan, implement and evaluate Purchas, Storage , sales & marketing strategies.
* Good experience in organizing successful Activities like Camps, , Conference & Meetings in & around the region while working with working.
* Development of strong interpersonal relationship with the customers as well as the intermediaries.

**ACHIEVEMENTS**

* Experience to generate & manage commodities Storage, sales & Purchas of different State like Up(Varanasi,Gorakhpur,Deoria,Jaunpur,Gonda,Allahabad),Bihar(Buxar,Sasaram,Purnia,Forbisganj),Westbengal,Rajasthan(Bikaner,Sriganganagar,Hanumangarh),Mp(Satna,Riwa).
* Apart from professional achievements got prizes and certificates in active participation in ITC & college activities.
* Also having experience apart from sales Purchas and marketing i.e. good command over staff management and control over entire business set up while handling own enterprise.

**HOBBIES/INTEREST**

* Visiting new Places, Browsing Internet, and Interaction with peoples, cricket & traveling.
* Interacting with different people to learn, to implement for success.

# STRENGTH

* Active interpersonal skillss
* Good analytical skills
* Desire to learn
* Ability to take calculated risk

**COMPUTER EXPERTISE**

* Well acquainted with the use of Internet.

# PERSONAL DETAILS

**Marital Status :** Married

**Date of birth :** 04/04/1981

**Permanent Address:**Vill-Bhatti, Post- Lohta, Varanasi (U.P.) Pin: 221107

**Contact :** -8004489008 , 7985367194

**Languages known :** English, Hindi

**Current Ctc : 6.0 Lacks**

# REFERENCES

Will be produced on demand