

Minutes of Committee Meeting

Wednesday 17 February 2016 at 18:00 [Delayed to 18:30 WW late]
Dilworth School, 2 Erin Street, Epsom, Auckland 1022

Members present:

Rob Overall (RE) Laura Sunderland (LS)
Wayne Whitaker (WW) Kevin Wragge (KW)
(Quorum confirmed)

Apologies: John Denton (JD).

Appointment of Chairperson:

It was moved that that in the absence of JD (due to illness) that RE chair the meeting.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
KW/LS	Carried	-Re chaired meeting	RE	Resolved

Previous Minutes

It was agreed that the format of the minutes follow the model used by RE with some amendments. And those items on the agenda are prioritized to facilitate quick action on more urgent topics.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
RE /KW	Carried	Format adopted	LS	Resolved

Matters of Committee Procedure and Communication

RRA email: who can see it? It was agreed by Committee that all members of the Committee to have access to read. Secretary to be administrator. www.rra.nz created by JD's son is existing website. Kevin Hester has created a Facebook page "Friends of Rakino" and is happy for the RRA to use it. Link to RRA website needs to be added to fb page. Need to improve connectivity between public, Facebook and website. **Moved-** Laura to progress with tech persons assistance as far as possible.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
RE /KW	Carried	Laura contacts the tech person and get things moving.	LS	Carried Forward

Matters of Finance

KW asked about RRA finances, Accounts payments term deposit and trust. Feels it all needs to be simplified and trustees of term deposit need to be reviewed. **Moved:** that John presents a summary of background of trusts and make available information that clarifies the current state of the trust and other finances.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
RE / KW	Carried	John to present at first possible meeting	JD	Carried forward

Fire Extinguishers: 25 have been made available for free.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
	Carried	RE to liaise and get to Island, One large fire extinguisher to each fire lord. LS to write Thank you letter.	LS Letter RE Extinguishers	Resolved

Payment for materials for West Bay stairs to be paid direct into bank account.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
Kw / LS	Carried	Wayne to arrange	WW	Resolved

Outlay on behalf of committee to be paid ASAP. **Moved:** in minutes when expenditure is authorized, payment is also authorized in same sum.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
LS / KW	Carried	Future payments made a.s.a.p.	LS / WW	Resolved

The expenditure for Dragon boat repairs and other sundries be paid to RE

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
LS/ KW	Carried	WW to deposit	WW	Resolved

Moved: that ad hoc expenditure on behalf of the committee under \$200 can be left to the committee members' discretion.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
KW / WW	Carried	Future expenditure under \$200 OK'ed	All committee	Resolved

Ferry: What is AT's arrangement with Belaire ferry services i.e. "being under 350"

Moved: KW JD RE to meet with AT and establish what the parameters of service are and discuss alternative services to replace Wednesday service.

RE concerned that JD not be cut out, LS concerned that KW act in a civil manner. In meantime Rob to write to AT and explain delay and arrange a meeting with the intention of facilitating discussion of services

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
WW /LS	Carried	RE KW JD to meet with AT	JD KW RE	Carried forward

Signage: Steven Thomas has prepared simple signs for West Bay walkway. RRA to use DOC style sign with modifications. Formal pathway to Wallace Reserve needs to be established and signage provided.

RRA to look at mowing contract as several DOC areas need to be mowed.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
		Kevin to review signage and present proposals	KW	

Land owners registry: in order to provide RRA with a mandate we would like to contact all ratepayers .RRA to contact Council and provide adequate reasons to obtain Strategic Planning and Review of Island Services, including fire, road safety, access to emergency services, etc.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
		Kevin to contact council and get list		

AT Land Summaries in Rob's email \$100 application fee, plus Approximately \$1000 more to be spent on legal fees. Island-friendly lawyer to be found.

Moved: That RRA will proceed with legal process to obtain lease. Island friendly Solicitor to be chosen

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
RE KW	Carried	RE to contact Craig Langstone re transfer	RE	Carried forward

Bokashi Bins: 39 of 40 are sold. Need 10 Spare for swappers. RE happy to claim quarterly for reimbursement from Council. LS to Email WW with amount RE owed and payment to be made ASAP

Moved: That RE order 10 more sets of bins and 20kg of Zing and that the Zing be resold at 10\$ a kilo.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
LS WW	Carried	RE to proceed with order	RE	Resolved

Defibrillator: Urgent inspection required. Key with Hank. Hank to carry out work. Who has responsibility for ongoing upkeep?

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
		RE to Liaise with Hank On going responsibility unresolved	RE hank Poostma	Carried forward

Broadband: RE has lodged an application and is awaiting response. The govt has budgeted 150 Million for rural broadband. Vodafone has station on Motutapu and would need repeater on Rakino. Further enquiry made but no response.

Other items Arising:

Hall Shift: held over
Financial held over
Newsletter held over
Fishing contest held over
Trust Held over
Rhamnus held over
Pukeko cull held over

KW wishes to inform the committee that he has as a private citizen invited AT to look at roading and parking near hall. AT to visit island on February 24 KW has alternative layout in mind. Signage, speed limits etc.

HCL in Hall Kevin to investigate

Meeting closed at 21:00

Next ommittee Meeting:

Thursday 3 March, commencing 18:00, Dilworth School, Epsom.