

## **Functional Requirement of Cultural Activity Management Dashboard**

### **Objective**

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The objective of the system is to create a platform that enables Admin to effectively organize, and manage cultural events and activities within a given community, organization, or venue. It aims to streamline the process of coordinating and executing cultural activities while ensuring their successful implementation and positive impact on participants and the community. By achieving these objectives, a cultural activities management system helps create memorable and engaging cultural experiences, fosters community engagement and participation, promotes cultural diversity, and contributes to the overall development and enrichment of the arts and cultural sector.

### **Features Supported In Application**

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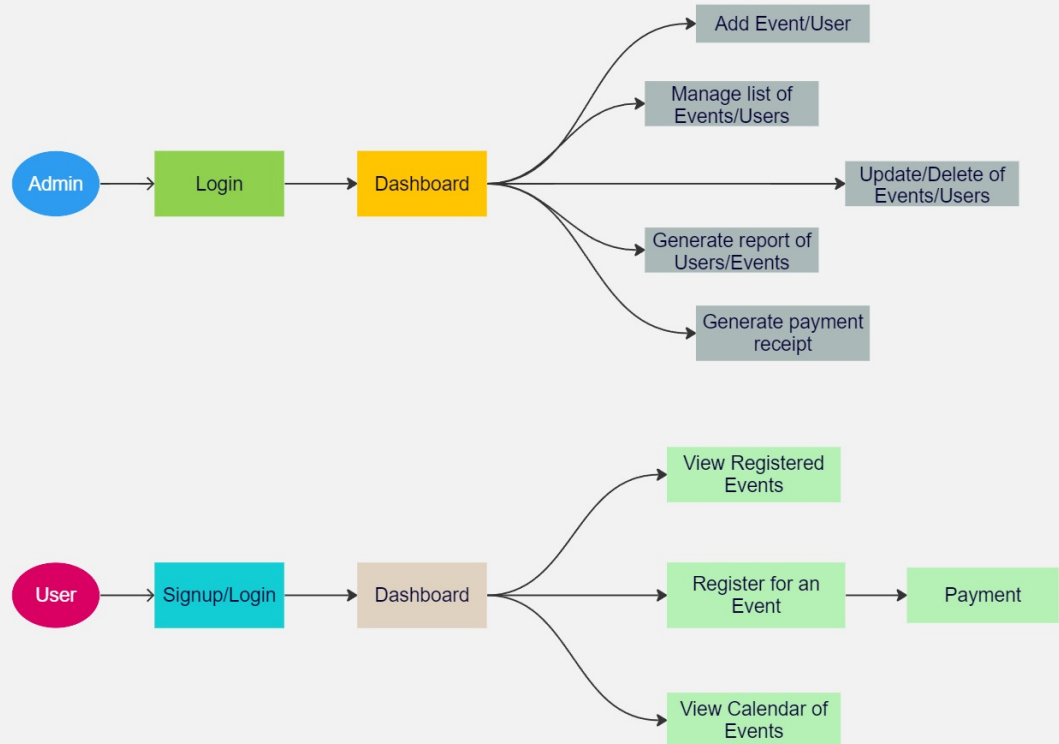
#### **Functions available for Admin are as follows:**

1. Add a Cultural Event/User
2. Manage the list of Events/Users
3. Update/Delete of Events/Users
4. Generate Reports of Events/Users
5. Generate Payment receipt

#### **Functions available for Users are as follows:**

1. View status of his/her registered events
2. View calendar of events
3. Register for an event

### Cultural Club Activity Management Dashboard Workflow



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### **Features for Admin:**

*Login > Dashboard > Manage the list of Events/Users*

*OR*

*Login > Dashboard > Add Event/User*

*OR*

*Login > Dashboard > Update/ Delete Events/Users*

*OR*

*Login > Dashboard > Generate Reports of Events/Users*

*OR*

*Login > Dashboard > Generate Payment receipt*

On the dashboard page provided for the admins, a list of events, registered users will be displayed in a tabular form. Each row will contain general information about each event. Here admins can introduce a new event/user and can update the existing event

Field Name	Description
Manage list of Events/Users	Displays all the Information about the events and users Information.
Add Event/User	Allows the admin to add a new event/user.
Update/Delete Events/Users	Allows the admin to update or delete an event.
Generate Reports of Events/Users	Allows the admin to generate reports of an event/user.
Generate Payment Receipt	Allows the admin to generate payment receipt of an user.

### To Operate on the Event:

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1. To **Add an Event**, select **Add** option in the dashboard.  
All the related fields will appear on the screen as a form which has to be filled.
2. To **Update/Delete an Event**, select the **options** field with respect to an event in the dashboard.  
OR  
Click an event to **Update/Delete** then click the **options** field in that page.
3. Click **Manage** and then click **View/ Edit** an event/user.  
Detailed information about an event and list of users.
4. To **Generate reports** , select the **options** field with respect to an event/user in the dashboard  
OR  
Click an event to **Generate reports** then click the **options** field in that page.
5. To **Generate Payment receipt** , select the **options** field with respect to an user in the dashboard

Click **Back to Dashboard** to navigate back to the dashboard.

## Features for Users:

*Signup/Login > Dashboard>View status of registered Events*

OR

*Signup/Login >Dashboard>View calendar of Events*

OR

*Signup/Login >Dashboard>Register for an Event>Payment*

*When the user logs in to the application, the user will be displayed with the dashboard page. From here users can find different Cultural Events available and can Register for a specific Event by navigating to it or also can view other Calendar of Events. From this page the user can go to his/her profile to view/update it. Users can also see the status of his/her registration.*

Field Name	Description
View status of registered Events	Displays a list of Events Registered by that user and Information regarding payment of those Registered Events.
Register for an Event	Allows users to register for an Event.
View Calendar of Events	Displays a list of Ongoing/Future Events which can be Registered.

## User's Interactions:

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1. To **View the status of registered Events**, click the **Status** option. This will take the user to that page, where a list of registered events and their respective fields like name of the event, time-period,amount, start date, end date, etc will be displayed.
2. To view **the Calendar of Events**, users can find an event next suited for him/her.
3. Click a specific event to view detailed Information about it.
4. To **Register for an Event**, users need to click the **Register** button, which will ask for the Information, click the **Confirm** button to confirm the Registration.



Event specific page will contain all the necessary information as entered by the admin will be displayed.

Click **Back** to navigate back to the Dashboard.

Click **Logout** to logout.