Service Purchase Order

PO Number: SVC-2025-012  
Date: May 12, 2025

Buyer:  
NextGen Software Solutions  
200 Code Blvd., Austin, TX

Supplier:  
CleanSpace Janitorial Services  
890 Hygiene Rd., Austin, TX

Service Description:  
Weekly janitorial and sanitization services for office premises  
Schedule: Every Monday, 7:00–10:00 AM  
Duration: 6 months (June–November 2025)

Rate: $300 per week  
Total Value (Estimated): $7,800  
Terms: Payment monthly upon invoice

Authorized By: [Signature]