

# IT SUPPORT CONTRACT

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## Parties

This SERVICE CONTRACT ("Contract"), dated July 24, 2021, is made by and between **Doris T. Scott of Innovate Corp** ("IT Support") and **Tammy E. Hawkins of MXM Providers** ("Employer").

### Payment details:

Credit Card: 5105 1051 0510 5100

Bank Account: BE71 0961 2345 6769

In consideration of the mutual promises and covenants in this Contract, of which the receipt and sufficiency are hereby acknowledged, the Parties further agree to the terms as follows:

## Services

The IT Support agrees to perform and complete the following IT services ("Services") within the agreed-upon one-year Term:

- Install and configure the Employer's computer hardware, software, systems, and network.
- Provide full technical support across the Employer's company within the IT Support's employment period.
- Assist, troubleshoot, and diagnose the problem encountered by the Employer's computer hardware, software, system, and network.

## **Terms and Conditions**

- **TERM.**

This Contract will be effective starting July 24, 2021, and will continue in full force until its termination date, which is July 24, 2022 ("Term").

- **PAYMENT.**

The Employer shall pay the IT Support a monthly payment of two thousand and five hundred dollars (\$2,500.00), which shall be forwarded to the IT Support's debit card in two equal amounts of one thousand and two hundred fifty dollars (\$1,250.00) every 15<sup>th</sup> and 30<sup>th</sup> of the month. The Employer further agrees to pay the IT Support all approved overtime work.

- **REIMBURSEMENT.**

The Employer shall reimburse all the IT Support's reasonable out-of-pocket expenses concerning the work stated in the Contract, which includes but not limited to the IT Support's travel expenses, lodging, and meals.

- **CONFIDENTIAL INFORMATION.**

Both parties agree not to disclose any confidential and proprietary information of either party, which includes but not limited to the licenses, designs, processes, program codes, documentation, plans, and reports, to the public or third parties, without the written authority of the other party.

- **WARRANTY.**

The IT Support warrants that the work performed within its employment period shall not infringe any copyright, patent, or intellectual property rights of any third party.

- **INDEMNIFICATION.**

The Employer shall defend, indemnify, and hold harmless its employees from and against all possible infringement claims, damages, and loss of data and revenue.

- **TERMINATION.**

Both parties have the right to terminate this Contract at any time upon the failure of either party to perform the indicated work in this Contract. If not, either party can present a termination notice to the other party thirty (30) days before the intended termination date.

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**Signature**

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Employer

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IT Support