

## **Migrant Help Jul 22 – Now**

In my current position at Migrant help I assist in helping the government funded contract with creating and maintaining of the KPI reporting. I am also responsible for creating dashboards and reports to aid the business in decision making. Due to confidentiality, I am only able to provide a basic description of the project I am working on.

### **KPI and reporting Government Contract**

1. I am currently in charge of weekly, monthly and quarterly report and maintained and creation of formulas runs for the KPI owners.
2. I also conducted manual testing for the migration of a new database system to ensure that all KPI data was recorded correctly and was in several meetings to contribute and show findings.

### **Dashboards project**

1. The directors and head of departments needed clarity on data across the departments.
2. I was given the task to create to fulfil the requirements reports based on the directors and Head of departments so they can effectively see data relating to all departments in clear and concise dashboards.
3. I created reports with several different visuals including to highlight important trends needed for decision making.

### **Embedded dashboards**

1. I was tasked to create an embedded dashboard to linked to an internal SharePoint for employees to help them find and summarise important information.
2. This data was used by all employees across the departments to help them understand important trends to aid in decision making.