

Master Data Management (MDM) Application Project

DB Schenker, London 2020-2022

The Master Data Management (MDM) application, launched in 2020 and completed in 2022, helps the setup of all our global credit and supplier accounts in our logistics system. My responsibilities related to it include the following.

1. I contributed to the processing of accounts requested by branches across UK and Ireland for clients and vendors. For the 2 years of the project, I have processed a daily average of almost 50 account creation requests.
2. Validation and maintenance of the UK and Irish accounts was another challenging aspect of my duties. On a daily average we were receiving 100 accounts needed to be updated due to address change, VAT changes and contact details. I aided in merging duplicated addresses and moving under the correct client.
3. Furthermore, I was to train new Finance Administrators team members on how to use the MDM application. I created training documentation using screenshots as a guide for the team, so that they clearly understood procedures on how to create accounts for clients and vendors.
4. I participated in regular meetings both with the local team members as well as with the Global MDM team to share skills and tips on how to use the new application. I was able to learn new ways of opening accounts to make them faster and shared ways of using the application effectively. For example, I shared tips on how to change a VAT classification in the application.
5. Finally, I was in charge of detecting and removing any duplicate UK and Irish accounts. I communicated with branches to discover if accounts needed to be declined as they were created in error.