**CURRICULAM VITAE**

**ATUL SINGH**

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**OBJECTIVE :-**

To work in a challenging and dynamic environment and to keep adding value to the organization, while concurrently upgrading my skills and knowledge. My Professional background, leadership skills, ability to work in a group and analytical skills will be an additional advantage.

**CAREER SCAN :-**

**WORKING EXEPERIENCE:-**

**Organization : Reliance Jio Infocom Ltd.**

**Designation : Store Manager**

**Duration : From 25 Apr2015to 06 Feb2021**

**About Company:** Reliance Jio Infocom Ltd. is an upcoming provider of mobile telephony, broadband services LimitedJio will provide 4G services on a pan india level using LTE technology.

**JOB RESPONSIBILTY**

* Managing and lead a team of 6 (company enrolled) staffs & Brand Promoters.
* Brief the team daily about sale, target, and display responsibility.
* Interacting with customers, handling customer’s queries, conducting need assessment for the customer.
* Handling the overall inventory, Keeping track of slow & fast moving product preparing & analyses the weekly report on stock.
* Planning monthly and daily sales target for the department and accordingly giving targets to the team.
* Provide the best service to customer and provide the resolution to the customer.
* Manpower roaster planning, reviewing performance and providing training of new products.
* Stock review on daily basis, planning indent of products, Plano gram audit on weekly /monthly basis.
* Supervising daily physical count of products.
* Ensuring all the offers are correctly displayed, updating team about latest discounts & offer.
* Co-ordinate with resq and DC for the delivery & installation of the product as per customer requirement.
* Sales,Marketing knowledge.

**WORKING EXEPERIENCE**

**Organization : Frontline Group (Ichhapurti.com)**

**Designation : District Manager**

**Duration :03Mar2021 to Till date**

**JOB RESPONSIBILTY :-**

As a District Manager, Responsibilities are enumerated below:

* Managing and lead a team(BDO,ADM) staffs
* Brief the team daily about sale, target, and display responsibility.
* We work on B2B.
* We come by providing local area wise Franchisee base in which we have a customer base of 3000

Family.

* We carry multiple Brand of Grovery product in our store
* We select one business partner in 15000 population.

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**ACADEMIC CREDENTIALS :-**

**B.A RMLAU** 2013

12th U.P. Board 2007

10th U.P. Board 2005

**IT SKILLS :-**

* SAP, Elementary knowledge of MS-Office (PowerPoint, Excel and Word), Internet applications.
* .php, web development, HTML

**BEYOND CURRICULUM :-**

* Anchored and Compared for many events during college period.
* Attended various seminars & guest lectures.

**PERSONAL DOSSIER :-**

Date of Birth 04 Dec 1988

Father Name Mr.Ashok kumar Singh

Mother Name Mrs. Nirmala Singh

Marital Status Married

Languages Known English & Hindi

Permanent Address Vill gopalapur , post jahanipur , Dist Pratapgarh 230001

**Interest :-**

To watching Movie, playing cricket

**Individual Qualities :-**

Hardworking and energetic, punctual & capable to work under high pressure with accuracy.

**Declaration:-**

I hereby declare that all the information given above are true to the best of my knowledge.

Date:                                                           (Atul Singh)