



ROBERT MICHAEL

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Summary

Seasoned Director of Technology/Technology Instructor knowledgeable about infrastructure, security and operations management. Proactive and decisive leader with 19 years of related experience. Developed various instructional technology programs including 1:1 Chromebook and STEM learning.

Skills

- Project Coordination
- Security Improvements
- Infrastructure Planning
- Organizational Skills
- Critical Thinking
- Supervision & Leadership
- Good Work Ethic
- Maintenance & Repair
- Data Management
- Planning & Organizing
- Training & Development
- Computer Skills

Experience

Notre Dame Regional High School
Cape Girardeau, MO
**Director of Technology/Technology
Teacher/ Robotics Coach**
05/2020 - Current

- Identified issues and resolved problems with hardware and software to improve end-user experience.
- Developed and implemented short and long-term technology programs to determine performance measurements, outcomes and investment needs.
- Collaborated with Administration/Faculty to create tactical and strategic information systems plans meeting consumer needs.
- Collaborated with and mentored technology staff, promoting synergetic partnerships, credibility and teamwork.
- Anticipated future trends using strategic planning resulting in balancing risk-taking with continuous innovation.
- Maintained knowledge of advances in information technology systems and applications.
- Recruited, trained and supervised IT department staff.
- 1:1 Coordinator
- Planned and led lessons on basic computer skills, keyboard techniques and internet use.
- Created tests and assignments to assess student knowledge of presented coursework and lecture materials.
- Facilitated computer lab sessions, supervising such tasks as penetration testing, coding and script creation.
- Built and expanded knowledge of IT trends by attending professional workshops, seminars and conferences.
- Cultivated classroom environment centered on encouraging student engagement and performance with computer science work.

St. Vincent De Paul Parish School
Cape Girardeau, MO

**Director of Technology/Technology
Teacher/Robotics Coach/Athletic Director**
08/2004 - 05/2020

- Identified issues and resolved problems with hardware and software to improve end-user experience.
- Developed and implemented short and long-term technology programs to determine performance measurements, outcomes and investment needs.
- Collaborated with Administration/Faculty to create tactical and strategic information systems plans meeting consumer needs.
- Collaborated with and mentored technology staff/faculty, promoting synergetic partnerships, credibility and teamwork.
- Attended ongoing seminars, workshops and continuing education courses to remain current in emerging technology and advancements.
- Instructed students on methods for streamlining work using available tips and tricks.
- Established rules for behavior and procedures to maintain student order.
- Planned and led lessons on basic computer skills, keyboard techniques and internet use.
- Created tests and assignments to assess student knowledge of presented coursework and lecture materials.
- Led hardware development and software programming courses, using case studies to give students real-world scenario experience.
- Developed 1:1 learning.
- Developed STEM program for grades K-8.
- Created extracurricular robotics program.

Education and Training

Southeast Missouri State University | Cape Girardeau, MO
Bachelor of Science in Administrative Systems Management
12/2002

Certifications

- Google Educator Level 1 and 2

CV Resume

<https://drive.google.com/file/d/1PGJRP9WsQ4h0EtePSivzf05nOXYKy56l/view>