# Survey Question Configurator

## User Manual

---

### ❖ User Interface

Questions List



*Main Page*



*Question Properties Page*
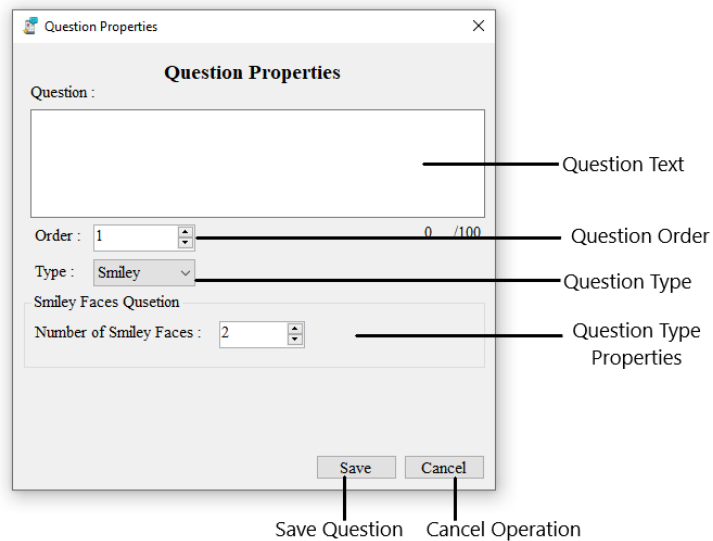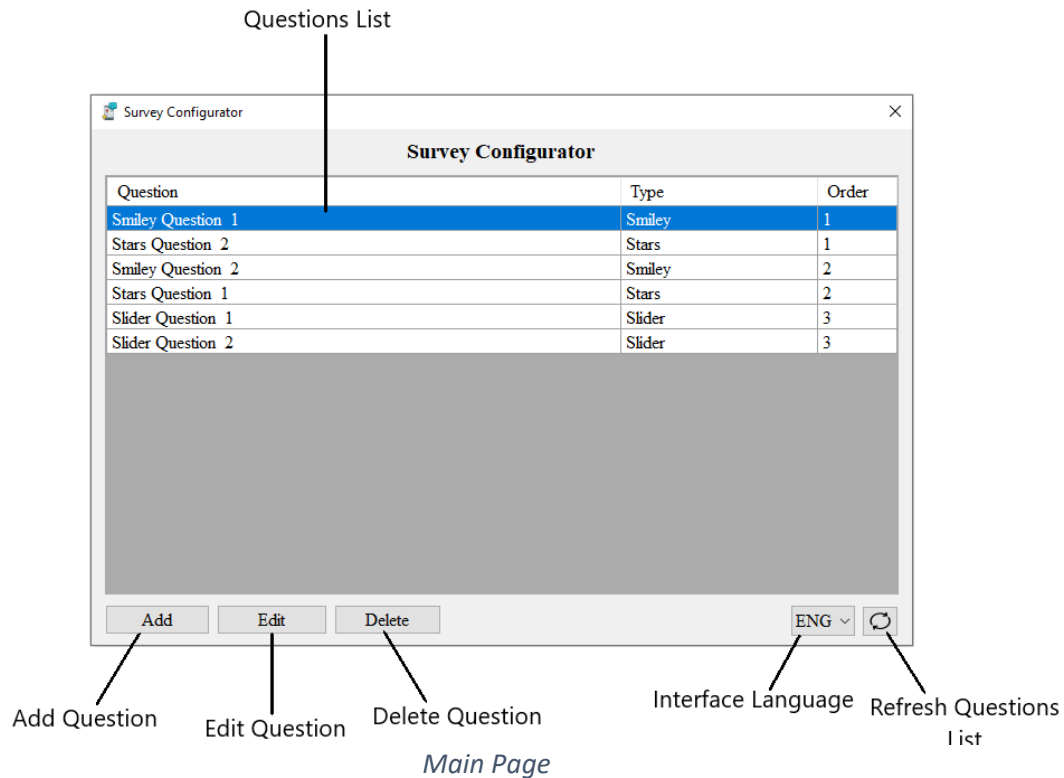
❖ Add New Question
1. Click **Add** button.
   ▪ Question Properties page should appear.
2. Enter question text in **Question** text box.
3. Enter question order in **Order** Numeric up down.
4. Select question type from **Type** drop down list.
   ▪ Question type properties should change according to selected type.
5. Enter type specific properties.
6. Click **Save** to save question.

❖ Edit Selected Question
1. Select question by clicking on it in Question list.
2. Click **Edit** button.
   ▪ Alternatively, you can **double-click** on selected question.
   ▪ Question Properties page should appear.
3. Edit question text in **Question** text box.
4. Edit question order in **Order** Numeric up down.
5. Edit type specific properties.
6. Click **Save** to save question.

❖ Delete Selected Question
1. Select question by clicking on it in Question list.
2. Click **Delete** button.
   ▪ Question Delete confirmation box should appear.
3. Confirm question delete.

❖ Change Interface Language
1. Click **Language** drop down list.
   ▪ List of supported languages should appear.
2. Select your preferred language.
   ▪ Interface language should change accordingly.

❖ Refresh List from Storage
1. Click **Refresh** button.
   ▪ Question list should reload with latest version of questions.

❖ Sort Questions List
1. From question list header, Click on selected Sort column.
   ▪ Example: if you want to sort list by (Question Order) click on order header column.
   ▪ All rows should be sorted according to selected column.