




PURCHASE REQUEST

NUMBER: _____

DATE		BILLING METHOD <input type="checkbox"/> AMEX <input type="checkbox"/> REIMB CK <input type="checkbox"/> ADVANCE CK <input type="checkbox"/> PETTY CASH <input type="checkbox"/> ON ACCT <input type="checkbox"/> TRANSFER FUNDS <input type="checkbox"/> OTHER _____	CARRIER <input type="checkbox"/> MAIL CK <input type="checkbox"/> FEDEX CK <input type="checkbox"/> VENDOR PICKUP CK <input type="checkbox"/> GIVE CK TO _____
DEPT NAME	ACCOUNT		
EVENT			
REQUESTED BY			
VENDOR NAME: _____			
ADDRESS: _____			
CITY: _____			
STATE: _____ ZIP: _____			

RECEIPT DATE	DESCRIPTION	AMOUNT
If this was a meal...	Who were you with? _____	
	What was the church purpose? _____	
REQUEST RECEIVED & APPROVED BY:  Date _____		TOTAL _____

Main Street Restaurant
6332 Business Drive
Suite 528
Palo Alto California 94301
575-1628095

Fri 04/07/2017 11:36 AM

Merchant ID: 9hqjxvufdr
Terminal ID: 11111

Transaction ID: #e6d598ef
Type: CREDIT

PURCHASE

Number: XXXXXXXXXXXXX0041
Entry Mode: Swiped
Card Type: DISCOVER

Response: APPROVED
Approval Code: 819543

Sub Total USD\$ 25.23
Tip: 3.78

Total USD\$ 29.01

Thanks for supporting
local business!

THANK YOU