

PROCESS FLOW FOR FILING OF ONLINE e-NOMINATION FORM BY MEMBER ON EPF PORTAL

- The form can be filed by the member on the UAN member portal.
- The member can file the online nomination form through UAN member portal which is available on URL <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- The following screen will appear.
- The member has to login by entering his UAN and password.

The screenshot shows the 'Universal Account Number (UAN) MEMBER e-SEWA' login page. The header includes the EPF logo and text: 'EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA' and 'MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA'. A navigation bar at the top lists links like 'Member Passbook', 'Member Home', 'HRMantra Online', and 'Nithya's Tax Calculator'. The main content area is divided into two sections. On the left, under 'Dear EPF Members !!', there are links to 'Member Passbook service', 'Aadhaar Based Online Claim Submission', 'Seeded Aadhaar against activated UAN is mandatory for online claim submission', and 'Other frequently used services'. On the right, the login form is titled 'Universal Account Number (UAN) MEMBER e-SEWA'. It features a circular profile icon, input fields for 'UAN' (masked with 'XXXXXXXX') and 'Password' (masked with dots), a 'Captcha' field with the text 'L A F W L', and buttons for 'Sign in' and 'Reset'. Below the login form is a 'Forgot Password' link. At the bottom, there are two sections: 'Benefits of Registration' on the left, listing 'Download/Print your Updated Passbook anytime' and 'Download/ Print your UAN Card', and 'Important Links' on the right, listing 'Activate UAN' and 'Know your UAN status'. A yellow 'NOTE' box in the center states: 'Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.' The browser's address bar shows the URL 'https://unifiedportal-mem.epfindia.gov.in/memberinterface/'. The Windows taskbar at the bottom shows the 'start' button and several open applications, including 'Inbox - mail_2017 - M...', 'Member Home - Goog...', 'New Microsoft Power...', and 'ProcessFlow_FilingOn...'.

Universal Account Number (UAN)
MEMBER e-SEWA

Dear EPF Members !!

- ▶ Member Passbook service is available at www.epfindia.gov.in [Our Services >> For Employees >> Member Passbook]
- ▶ Aadhaar Based Online Claim Submission
- ▶ Seeded Aadhaar against activated UAN is mandatory for online claim submission.
- ▶ Other frequently used services are available at www.epfindia.gov.in
- ▶ EPFO services are now available on the UMANG (Unified Mobile APP for New Governance). The UMANG APP can be downloaded by giving a missed call 9718397183. The APP can also be downloaded from UMANG website or from the play/app stores. Erstwhile EPF mobile services are being discontinued
- ▶ One Member - One EPF Account can be availed after login under [Online Services](#).

UAN: XXXXXXXX
Password:
Captcha: L A F W L
Sign in Reset
Forgot Password

Benefits of Registration

- ▶ Download/Print your Updated Passbook anytime.
- ▶ Download/ Print your UAN Card.

NOTE
✓ Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.


Important Links

- ▶ [Activate UAN](#)
- ▶ [Know your UAN status](#)

After signing in, the following screen will appear.

[←](#)
[→](#)
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[🏠](#)

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[Nithya's Tax Calculator](#)
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EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
 MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : XXXXXXXXXX


[-A](#)
[A](#)
[A+](#)
[Logout](#)

[Home](#)
[View](#)
[Manage](#)
[Account](#)
[Online Services](#)




UAN Card

[More Info](#)




Account Settings

[More Info](#)



Member Profile

UAN	XXXXXXXXXX
Name	XXXXXXXXXX
Birth Date	XXXX/XX/XX
Gender	MALE
AADHAAR	91XXXXXXXX508 Verified (DEMOGRAPHIC)
PAN	XXXXXX 1F Verified
Bank Account No.	XX XXXXXXXXXX
Mobile No.	72 XXXXXX
E-mail	RAXXXXXX XXXXXXXXXX
+ More information	



Alert

ProcessFlow_FilingO....DOCX

e-Nomination_(1).ZIP


e-Nomination (5).pdf

e-Nomination (4).pdf

e-Nomination (3).pdf

[Show all downloads...](#)


[start](#)
[Inbox - mail_2017 - M...](#)
[Member Home - Goog...](#)
[New Microsoft Power...](#)
[ProcessFlow_FilingOn...](#)


2:32 PM

First Click on tab >> Manage then you will have to click on >> E-NOMINATION tab

← → ↻ 🏠 <https://unifiedportal-mem.epfindia.gov.in/memberinterface/> ★ 🌐 📄

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EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
 MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 10...22 / Mr. ...


-A A A+
 [Logout](#)

[Home](#)
[View](#)

[Manage](#)

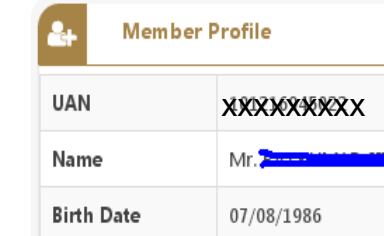
- CONTACT DETAILS
- KYC
- MODIFY BASIC DETAILS
- E-NOMINATION**

[Account](#)
[Online Services](#)



More Info ➔

YOU HAVE TO CLICK HERE AFTER LOGIN



Member Profile	
UAN	XXXXXXXXXX
Name	Mr. ...
Birth Date	07/08/1986
Gender	MALE
AADHAAR	91XXXXXX508 Verified (DEMOGRAPHIC)
PAN	GQTXXXX1F Verified
Bank Account No.	XXXXXXXX9664
Mobile No.	72XXXXXX...
E-mail	RAXXXXXXXHR@GMAIL.COM
More information	

Alert

https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=20-10-33E8C51D20C33E7F19CA7562CB32B369

EPFO Circular PF - Corr....pdf
 ProcessFlow_FilingOnli....pdf
 e-Nomination (2).pdf
 e-Nomination (1).pdf

Show all downloads...

start

📧 Inbox - mail_2017 - M... 📄 Member Home - Goog... 📄 Adobe Acrobat Profe... 📄 https://epfindia.gov.i...

11:52 AM

Now you have to enter your permanent and current address then after save it.

The screenshot displays the 'Profile' section of the EPFO Member Interface. The header includes the EPFO logo, the text 'EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA', and 'MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA'. A navigation bar at the top contains links for Home, View, Manage, Account, and Online Services. The main content area is titled 'Profile' and contains a form with the following fields:

- UAN: [Redacted]
- Name: [Redacted]
- Date of Birth: 07/08/1988
- Gender: MALE
- Father's / Husband's Name: [Redacted]
- Marital Status: UN-MARRIED
- Permanent Address*: [Redacted]
- Current Address*: ☒ Same as above [Redacted]
- Date of joining EPF, Scheme 1952: 30/10/2017
- Date of joining EPF, Scheme 1971: Not Provided
- Date of joining EPF, Scheme 1995: 30/10/2017

Red annotations with numbers 1, 2, and 3 point to the address fields and the Save button. The bottom of the image shows a Windows taskbar with various open applications.

After saving below mentioned screen will be display and you will have to click on “YES” option for adding nominee.

← → ↺ 🏠

https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=27-0-67F17F3ECE66972BE949D92B2489

🌐

🔍

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📄 Member Home

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EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN :

-A

A

A+

Logout

🏠 Home

View ▾

Manage ▾

Account ▾

Online Services ▾

✔ Profile details saved successfully.

Family Declaration

NOW YOU HAVE CLICK ON YES OPTION MENTIONED AS BELOW

↓

Having Family? ☒ Yes ☐ No


Nomination History

Display

10 ▾

 records per page

Search:

Nomination Time	VIEW
22-FEB-2018 14:53	

Showing page 1 of 1

Previous

1

Next

📄 e-Nomination (3).pdf

📄 EPFO Circular PF - Corrpdf

📄 ProcessFlow_FilingOnli....pdf

📄 e-Nomination (2).pdf

📄 e-Nomination (1).pdf

Show all downloads...

start

🔍

📧 Inbox - mail_2017 - M...

🌐 e-Nomination - Googl...


📄 New Microsoft Power...

🔍 11:57 AM

Follow the instructions mentioned in the red ink on the below screen shot.

← → ↻ 🏠 https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=27-0-67F17F3ECE66972BE949D92B2489 🌐 📄

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 **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : [REDACTED] -A A+ Logout

🏠 Home View Manage Account Online Services

Family Declaration

Having Family? ☒ Yes ☐ No

Add Family Details

3. SELECT THE RELATION WITH NOMINEE HERE

Name	Date of Birth	Relation	Address	Guardian	Remove
<div>Max 85 characters</div>	DD/MM/YYYY	--Select Relation--		+	×

1. NOW TYPE THE NAME OF THE FAMILY MEMBER FOR MAKING HIM OR HER AS YOUR NOMINEE

2. TYPE NOMINEE DOB HERE

4. TYPE THE ADDRESS OF THE NOMINEE HERE

5. AFTER ENTERING ALL THE DETAILS NOW YOU HAVE TO CLICK ON THIS BUTTON (SAVE FAMILY DETAILS)

Add Row Save Family Details

Nomination History

Display 10 records per page Search:

📄 e-Nomination (3).pdf 📄 EPFO Circular PF - Corr....pdf 📄 ProcessFlow_FilingOnli....pdf 📄 e-Nomination (2).pdf 📄 e-Nomination (1).pdf 📄 Show all downloads...

start 🌐 📧 Inbox - mail_2017 - M... 🌐 e-Nomination - Googl... 📄 New Microsoft Power... 11:57 AM

Follow the instructions mentioned in the red ink on the below screen shot.

← → ↻ 🏠 https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=27-0-67F17F3ECE66972BE949D92B2489

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EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : XXXXXXXXXXXX -A A A+ Logout

🏠 Home View Manage Account Online Services

Family Declaration

Having Family? ☒ Yes ☐ No

Add Family Details

Name	Date of Birth	Relation	Address	Guardian	Remove
XXXXXXXXXX	XXXXXX	MR	XXXXXXXXXX		

Add Row Save Family Details

AFTER ENTERING ALL THE DETAILS NOW CLICK ON THIS BUTTON (SAVE FAMILY DETAILS)

Nomination History

Display 10 records per page Search:


e-Nomination (3).pdf EPFO Circular PF - Corrpdf ProcessFlow_FilingOnli....pdf e-Nomination (2).pdf e-Nomination (1).pdf Show all downloads...

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Follow the instructions mentioned in the red ink on the below screen shot.

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 **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

🏠 Home ▾ View ▾ Manage ▾ Account ▾ Online Services ▾

UAN: [REDACTED] Guardian Remove -A A A+ Logout

Add Row **Save Family Details**

EPF Nomination

Select	Name	Date of Birth	Relation	Address of Nominee	Name and Address of Guardian	Total amount of share (%)
<input checked="" type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	A - 201, HAPPY HOME, NEAR [REDACTED] 388319	--	100

1. NOW YOU HAVE TO CLICK ON ABOVE BUTTON (pointing to the checkbox)

2. TYPE THE % YOU WANT GIVE SHARE TO YOUR NOMINEE HERE (e.g. - 50% or 100%) (pointing to the share percentage field)

3. NOW CLICK ON SAVE EPF NOMINATION BUTTON (pointing to the Save EPF Nomination button)

Save EPF Nomination

Nomination History

Display **10** records per page Search: [REDACTED]

Nomination Time	VIEW
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📄 e-Nomination (3).pdf 📄 EPFO Circular PF - Corr....pdf 📄 ProcessFlow_FilingOnli....pdf 📄 e-Nomination (2).pdf 📄 e-Nomination (1).pdf 📄 Show all downloads...

start 🌐 📧 Inbox - mail_2017 - M... 🌐 e-Nomination - Googl... 📄 New Microsoft Power... 11:59 AM

Follow the instructions mentioned in the red ink on the below screen shot.

← → ↺ ⚙

https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=31-0-43D76F7B0EDC489B7B59E85762D1☆

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EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : ██████████

-A A A+ Logout

Home View Manage Account Online Services

✔ EPF details saved successfully.

Pending Nomination

Display 10 records per page Search:

Nomination Entry Time	View	Edit	e-Sign	Delete
26-FEB-2018 11:55				

Showing page 1 of 1 Previous 1 Next

NOW YOU HAVE TO CLICK ON e-Sign BUTTON ABOVE

Nomination History

Display 10 records per page Search:

Nomination Time	VIEW
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e-Nomination (3).pdf EPO Circular PF - Corr.....pdf ProcessFlow_FilingOnli....pdf e-Nomination (2).pdf e-Nomination (1).pdf Show all downloads...

start In-box - mail_2017 - M... e-Nomination - Googl... New Microsoft Power... 11:59 AM

Follow the instructions mentioned in the red ink on the below screen shot.

Digital Signing of Declaration

Select Signatory

	Name	Aadhaar
<input type="radio"/>	[Redacted Name]	[Redacted Aadhaar]

NOW YOU HAVE TO CLICK ON ABOVE BUTTON & BELOW BUTTON

☒ By pressing generate OTP button, I hereby give my consent for using e-KYC services data from Aadhaar for the purpose of signing selected document and generating Digital Signature Certificate(DSC)

Generate OTP

AFTER THAT CLICK HERE AND YOU WILL RECEIVE AN SMS ON YOUR REGISTERED MOBILE NO. IN AADHAAR CARD FOR DIGITALLY APPROVING YOUR NOMINEE

Follow the instructions mentioned in the red ink on the below screen shot.

The screenshot displays the EPF member interface with a modal titled "Digital Signing of Declaration". The modal contains the following elements:

- Authenticate OTP**: A section header for the authentication step.
- Enter OTP**: A text label next to an input field containing six dots.
- Sign Document** and **Cancel**: Two buttons at the bottom of the modal.

Red annotations provide instructions:

- An arrow points to the OTP input field with the text: "1. NOW YOU HAVE TO ENTER HERE OTP RECEIVED ON YOUR REGISTERED MOBILE NO IN AADHAAR CARD".
- An arrow points to the "Sign Document" button with the text: "2. NOW CLICK HERE FOR SIGN DOCUMENT DIGITALLY".

The background interface shows the EPF member portal with a table of nomination entries. The table has columns for "Nomination Entry Time", "View", "Edit", "e-Sign", and "Delete". The first entry is dated "26-FEB-2018 11:55".

The bottom of the screen shows a Windows taskbar with the Start button and several open applications: "Inbox - mail_2017 - M...", "e-Nomination - Googl...", and "New Microsoft Power...". The system clock shows "12:03 PM".

Finally below mention screen will be display that indicates that your e-nomination has been e-signed successfully.


← → ↺ 🏠

https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=31-0-43D76F7B0EDC489B7B59E8576: 📌 ☆

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UA [REDACTED] 🔍 A A A+ Logout

 **EMPLOYEES' PROVIDENT FUND**
MINISTRY OF LABOUR & EMPLOYMENT

[Home](#) [View](#) [Manage](#)

✔ EPF details saved

Pending Nomination

Display 10 records per page

Nomination Entry Time	View	Edit	e-Sign	Delete
26-FEB-2018 11:55				

Showing page 1 of 1

Previous 1 Next

Nomination History

Display 10 records per page

Search:

Nomination Time	VIEW
-----------------	------

unifiedportal-mem.epfindia.gov.in says:

Nomination request e-signed successfully.

OK

Digital Signing of Declaration

Authenticate OTP

YOU WILL GET THIS NOTIFICATION FOR CONFIRMATION OF YOUR NOMINATION REQUEST E-SIGNED SUCCESSFULLY

Enter OTP

Sign Document Cancel

e-Nomination (3).pdf EPFO Circular PF - Corr....pdf ProcessFlow_FilingOnli....pdf e-Nomination (2).pdf e-Nomination (1).pdf

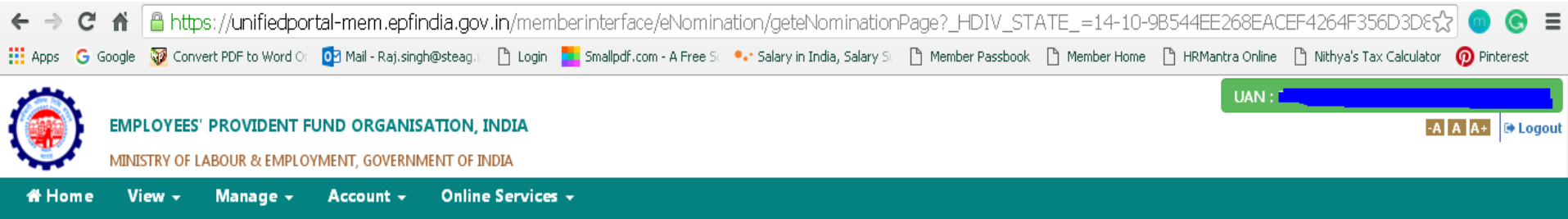
Show all downloads...

start

Inbox - mail_2017 - M... e-Nomination - Googl... New Microsoft Power...

12:03 PM

Now you can view your nominee details by click on View tab



**NOW YOU CAN VIEW YOUR NOMINATION DETAIL BY
CLICK HERE AND THE PDF FILE WILL BE DOWNLOAD IN
WHICH NOMINATION DETAILS WILL BE MENTION IN
FORM - 2.**


Nomination History

Display

10

 records per page

Search:

Nomination Time	VIEW
22-FEB-2018 14:53	

Showing page 1 of 1

Previous

1

Next

Downloaded PDF file will be shown like below mentioned screen shot in which your nominee details will be shown in form - 2

The Employees' Pension Scheme, 1995

FORM 2
EMPLOYEES' PROVIDENT FUNDS SCHEME, 1952
[Paragraphs 33 AND 61(1)]
EMPLOYEES' PENSION SCHEME, 1995
[Paragraphs 18]

DECLARATION AND NOMINATION FORM UNDER THE EMPLOYEES' PROVIDENT FUNDS SCHEME AND EMPLOYEES' PENSION SCHEME

1. UAN : [REDACTED]
2. Name (in block letters) : [REDACTED]
3. Father's / Husband's Name : [REDACTED]
4. Date of Birth : [REDACTED]
5. Gender : MALE
6. Marital Status : [REDACTED]
7. Address (Permanent) : [REDACTED] SURAT, GUJARAT -
8. Address (Temporary) : [REDACTED] SURAT, GUJARAT -
9. (A) Date of Joining of EPF Scheme, 1952 : 30/10/2017
(B) Date of Joining of EPF Scheme, 1971 : --
(C) Date of Joining of EPF Scheme, 1995 : 30/10/2017

PART A (EPF)

I hereby nominate person(s) / cancel the nomination made by me previously and nominate the person(s) mentioned below to receive the amount standing to my credit in the Employees' Provident Fund, in the event of my death:

Name of the Nominee / Nominees	Address	Nominees's relationship with the Member	Date of Birth	Total amount or share of accumulations in Provident Fund to be paid to each nominee	If the Nominee is minor, name and relationship and address of the guardian who may receive the amount during the minority of nominee
(1)	(2)	(3)	(4)	(5)	(6)
[REDACTED]	[REDACTED] SURAT, GUJARAT-395009	Wife	[REDACTED]	100%	--

1. *Certified that I have no family as defined in Para 2(g) of the Employees' Provident Funds Scheme, 1952 and should I acquire a family hereafter the above nomination should be deemed as cancelled.
2. *Certified that my father/mother is/are dependant upon me.

(Signature is not required as the document is to be digitally signed)

The Employees' Pension Scheme, 1995

PART B (EPS) (Para 18)

I hereby furnish below particulars of the members of my family who would be eligible to receive widow / children pension in the event of my death:

Sl. No.	Name and Address of the Family members	Address	Date of Birth	Relationship with the member
(1)	(2)	(3)	(4)	(5)
1	[REDACTED]	[REDACTED]	[REDACTED]	Wife

*Certified that I have no family as defined in Para 2(vii) of the Employees' Pension Scheme, 1995 and should I acquire a family hereafter I shall furnish particulars thereon in the above form.

I hereby nominate the following person for receiving the monthly widow pension admissible under para 16(2)(a) (i) and (ii) in the event of my death without leaving any eligible family member for receiving pension.

Name and Address of the Nominee	Date of Birth	Relationship with the member
--	--	--

Date : 22-Feb-2018

(Signature is not required as the document is to be digitally signed)

THANK YOU