



LAN ID/Password

1 message

BPS HRSS <donotreply@techmahindra.com>
To: sairam900015@gmail.com
Cc: PR00679296@techmahindra.com, Kavali.Sairam@techmahindra.com

Mon, 24 Jul, 2023 at 9:04 pm



TECH mahindra
BUSINESS PROCESS SERVICES

WELCOME TO THE TECH MAHINDRA FAMILY!

WE ARE DELIGHTED TO HAVE YOU ON-BOARD.

You have joined an organization that is recognized as **Brand of the Decade 2019** by BARC Asia, is three times winner of Gallup Great Workplace Award, features in Top 10 Best Companies of 2018 for Women in India and won many more prestigious awards globally.

Tech Mahindra is the highest ranked Non-U.S. company in the Forbes Global Digital 100 list (2018) and in the Forbes Fab 50 companies in Asia (2018).

Hi Kavali Sairam,

At Tech Mahindra, we believe in nurturing talent and delivering exceptional service to our clients; here performance is duly recognized and there are ample opportunities for growth and development for all achievers.

You are embarking on an exciting journey, full of prospects, where learning and fun are given equal importance.



LIVE OUR PHILOSOPHY

As a part of the Mahindra Group, we are many companies united by a common purpose – to enable people to Rise. Inspired by this spirit, our legacy and values, our goal to always positively impact our partners, stakeholders, communities and the world at large, remains unshakeable.

Our motivation to give our best every day comes from this core purpose: we will challenge conventional thinking and innovatively use all our resources to drive positive change in the lives of our stakeholders and communities across the world.

Internally, Rise is composed of three basic tenets – **Accepting No Limits, Thinking Alternatively, and Driving Positive Change** in everything we do.



INSPIRED BY OUR CORE VALUES

- Professionalism:** We have always sought the most appropriate people for the job and have given them the freedom and the opportunity to grow under our wings. We support and celebrate innovation, out-of-the-box thinking, well-reasoned risk-taking and reward performance.
- Good Corporate Citizenship:** We are known in the business community for being an ethic centric organization. We have always believed in doing business with a larger social purpose, keeping in mind the welfare and growth of the communities we serve.
- Customer First:** At Mahindra, we follow an internal metric called the 'Customer as Promoter Score'. This is one of the ways in which we measure the success of our business by their level of customer-centricity. This is designed around our goal to create and sustain a positive experience for our customers, because of whom we exist and prosper.
- Quality Focus:** We put quality at the forefront, not just in our products but also in our actions and interactions. Each of our businesses achieves its goal through individual strategy, while keeping a close eye on maintaining quality, in every step of the way.
- Dignity Of The Individual:** For us, the cornerstone of our business is our human resource – our people. This is not something we merely preach, but something we truly believe in and practice, at all times. We respect the time and efforts of our stakeholders and all our policies are designed, keeping their well-being and betterment in mind.

Login Details:
Your LOG-IN DETAILS & Email Id (Please use Internet Explorer for accessing below links)

Employee Id 977511
Email Id Kavali.Sairam@TechMahindra.com
LAN ID KS00977511

Step 1: Accessing the TechM Network

The attached PIN protected PDF file which contains your network login credentials (Login ID/Password), same is required for accessing various Tech Mahindra Ltd. IT Systems & Applications over the network. The PIN to open the PDF file is 6 Digit numeric number which is combination of the your Date of Birth in format Month and Year (MMYYYY). Examples:

DOB - MMYYYY	Example of 6 Digit PIN
November 1978	111978
January 1983	011983
February 2000	022000
October 2005	102005

Step 2: Resetting Password

Please follow steps below for first time password reset.

• If you are logging in for the first time outside of a Tech Mahindra office with/without using a company allocated system: You can change your password by visiting <https://account.activedirectory.windowsazure.com/ChangePassword.aspx>. You will need to enter your LAN ID (e-mail ID), the password included in the credentials PDF and create a new password. Passwords must include upper/lower case letters, numbers, and special characters.

• If you are logging in for the first time from a Tech Mahindra office **and** using a company allocated Desktop/Laptop: Log in to your Machine using the newly received password and Press ATL+CTRL+DEL on your Keyboard and click on Change password Option.

Note: Try Step 3 only after 15-30 minutes of resetting your initial password, if you try before 15-30 minutes you may get an error.

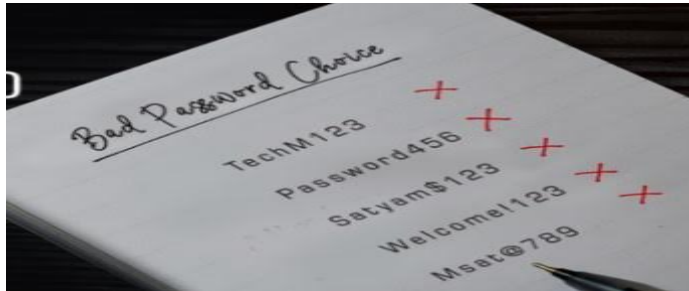
Step 3: Setting up Multi-Factor Authentication

In order to provide more security to associates and their personal information, the company has implemented a Multi-Factor Authentication. You will need to visit <https://aka.ms/mfasetup> and follow the steps in the attached Multi-Factor Authentication Onboarding Guide.

Guidelines:

⇒ ATT users to note password once reset would not be able to change for next 30 days.

⇒ Easily guessable password cannot be used.



Once you have changed your default password, you will be able to access the company's internal systems and Outlook (email) after four hours of resetting.

Need Technical Assistance?

For any concerns opening the attached credentials PDF, resetting password, logging in, or setting up your multi-factor authentication you can reach out to TIM Service Desk as per instructions in the enclosed document (TIM Central Service Desk Support (CSD).pdf)

Associates are not supposed to buy any hardware or software on behalf of company for official use. If you need any hardware/software please raise Service Request/Purchase Requisition. For any assistance, requesting you to connect with your location SPOC . (<https://tim.techmahindra.com/tim/Document.aspx?lid=8> => Escalation Matrix => Operations)

Warm Regards,

HR – Associate Services

Get access to policies, company information, share ideas and much more with **BPS MyApp**. Scan and download now!



Connected World.
Connected Experiences.

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