

RAMNATH P BHAT

191105050, Fe-5, Comp B,

GOA COLLEGE OF ENGINEERING,

DATE:2 March 2020

Dr. GEETA LOHANI

Associate professor,

Applied chemistry.

**SUBJECT:** REQUEST FOR A HALF DAY LEAVE.

Respected ma'am,

Please grant me early leave on Tuesdays during practical at 4:00 pm to attend NCC [NATIONAL CADET CORPS] Parade of our GEC wing that is scheduled on every Tuesday from 4:00 pm to 5:00 pm.

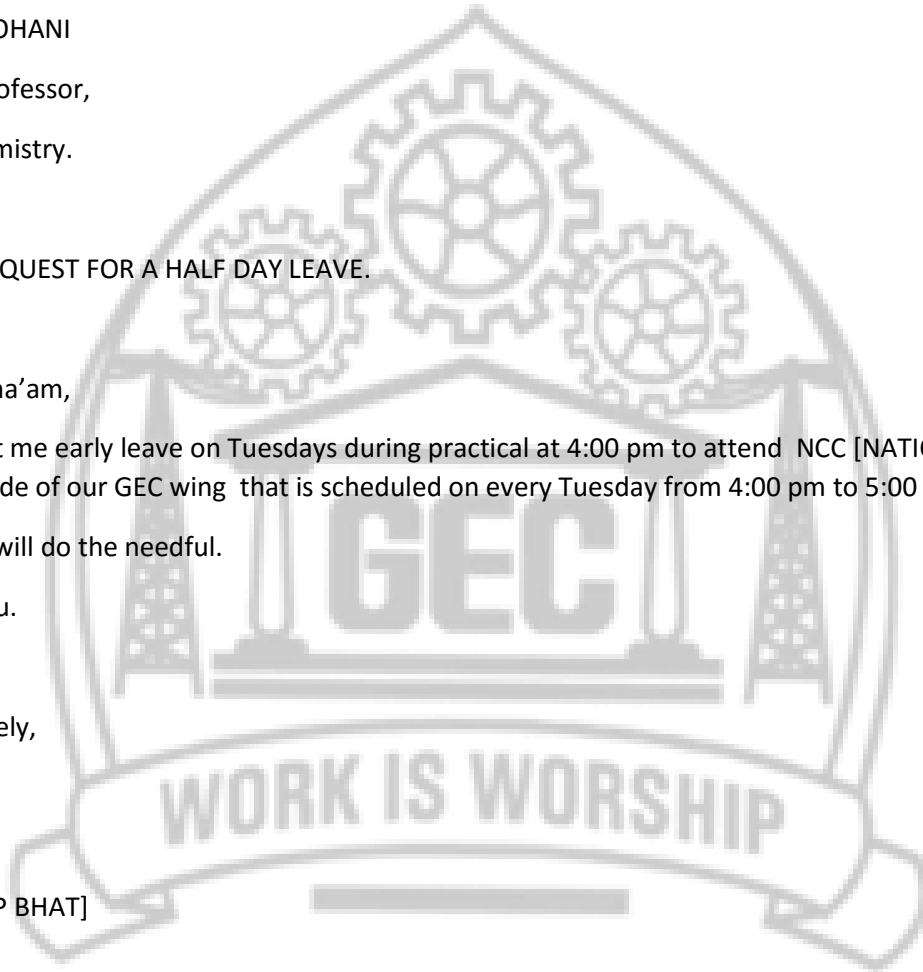
Hoping you will do the needful.

Thanking you.

Yours sincerely,

[RAMNATH P BHAT]

NCC CADET



COUNTERSIGNED

[PRINCIPAL]

GOA COLLEGE OF ENGINEERING

