



Checklist GCP Assignment – Vfs New Delhi

- Application for German National Visa -

<input type="checkbox"/> Valid Passport (issued within the last 10 years and valid for at least 15 months as of date of visa application; passports with observations regarding the front data page cannot be accepted; at least two empty pages)
<input type="checkbox"/> Copy of your passport's data page (A4 size copy)
<input type="checkbox"/> 3 Passport Photos according to biometric specifications, not older than 6 months
<input type="checkbox"/> Videx, Visa Application Form including Declaration §54
<input type="checkbox"/> Annexure for Employment Visa
<input type="checkbox"/> Form “Additional Contact & Legal Representation Information”
<input type="checkbox"/> ZAV / Approval Letter from the German Labor Office - original
<input type="checkbox"/> Invitation Letter (LOI) from Accenture Germany
<input type="checkbox"/> Employment Contract with Accenture Germany
<input type="checkbox"/> CV (one page)
<input type="checkbox"/> Proof of qualification (Diploma) – Bachelor Degree and Master Degree (if applicable)
<input type="checkbox"/> ANABIN Evaluation
<input type="checkbox"/> Form “Declaration of Travel Health Insurance”
<input type="checkbox"/> Form “Job Description Signed”
<input type="checkbox"/> Travel Insurance certificate for at least 6 months
<input type="checkbox"/> Proof of Residence in India as in Videx form – Aadhaar Card or Ration card covering the past 4 years or Voter's ID
<input type="checkbox"/> Personal Covering Letter explaining the exact purpose of your stay
<input type="checkbox"/> Visa Fee & Handling Fee – cash, bank card or credit card

Please prepare **two identical application sets** with copies the above-mentioned documents and bring your original certificates as well. Please **DO NOT staple** any documents.

Note, the German Consulate reserve the right to ask for additional documents or verification of certificates, for which additional fees would be charged. Submission of the above-mentioned documents does not guarantee that a visa is granted. Incomplete documentation or refusal to appear for a visa interview may result in the rejection of the application.