

*Ms. Radhika Vora*

*Psychologist, Counselor*

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*Career Goal* – Aim is to achieve good progress in my career through all my best knowledge and great efforts.

### *Professional Experience*

**Current:** Conducting Workshops at FedEx, Amity University and Career Counselor at Brain-Checker

Mumbai – November 2018 – Till Date

- Workshops on stress management, problem solving, leadership management etc
- Head Counselor of Brain Checker, Career Counselor for Psychometric test, Intelligence testing etc.
- Provided Guidance for parents and students.

**Past :** Amity University – Assistant Professor  
Panvel, Mumbai – 27/02/2017 – 19/09/2018.

- Department of Psychology, Amity Institute of Behavioural and Allied Science.
- Teaching subjects like Organizational Behaviour, Industrial Psychology, Social Psychology, Managerial Counselling, Practicals, Behavioural Science, Psychological Testing, Rehabilitation Psychology etc. for UG and PG programs.
- Coordinator : Behavioural Science for Amity University Mumbai, Employee Engagement for AIBAS Department
- Provided Counselling to students across Amity at the Counselling Department.

- Contributed in the intensive process of obtaining RCI recognition for M.Phil. Clinical Psychology Programme along with other teammates in the department under guidance of the head.
- Planning sessions, Organizaing activities through use of Questionnaires, Case studies to make sessions interesting.
- Member of Ethical Committee, IQAC for UG and PG.
- Mentored more than 30 students developing individualized plan of action as needed with the help of the head.

**Past:**Tata Chemicals Limited – Intern in Human Resource  
Andheri East, Mumbai – 01/07/2015 – 31/03/2016

- Recruitment and Selection of 7 positions for Key Role in Consumer Product Business
- Organized administrative/HR policies and procedure,Management Information System
- Organized, Planned and Conducted the Employee Engagement activities
- Sort incoming resumes and logs them into appropriate tracking spreadsheets.
- Established Exit Analysis for Consumer Product Business.
- Made Induction presentations for Employee Self Service, Policies.
- Proposal for Reward and Recognition.
- Recommending and Formatting Jd's of Consumer Product Business for different levels and positions.

### *Education*

- 2014-2016 : MA- Industrial Psychology, SNDT Women's University, Churchgate – 62%
- 2011-2014 : BA- Psychology, SVKM's Mithibai College of Arts, Vile Parle (W) – 75%
- 2010-2011 : HSC- SVKM's Mithibai College of Arts, Vile Parle (W) – 74.33%
- 2001-2009 : SSC- Children's Academy School, Maharashtra State Board – 71.07%

### *Additional Certification and Research*

- Hypnotherapy – Level 1, 2, 3 from Institute of Clinical Hypnosis and Related Sciences.
- Graphology – Level 1 and 2 from Institute of Graphology and Personal Success. (Yet to receive certificate)
- Drawing Analysis from Institute of Graphology and Personal Success.
- Dissertation - Impact of Organization Citizen Behavior on Organization Commitment and Organization Effectiveness

### *Computer Skills and Other Interest*

- Microsoft Office (Excel, Word, PPT, E-mail Outlook)
- Private Tutor.
- Organized and Participated in College festival of “Kshitij” in Film Festival.
- Participated in Adventure camp and Trekking.
- Participated in Mumbai Mirror Dance Camp 2011.

### *Language*

- English, Hindi, Marathi, Gujarati.