

AADIL SARGURU

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SR. ANALYST - RECONCILIATION |TRADE OPERATIONS

PROFESSIONAL SUMMARY

Proactive Reconciliation Analyst with 5 years of experience in Investment Banking domain who takes all measures necessary to cooperatively solve outstanding account issues. Adept at data analysis, conducting reconciliation meetings with other professionals and getting results backed up with data. Specialized in banking transaction reconciliations.

CORE COMPETENCIES

- Exceedingly thorough analytical process.
- Exceptional communication and presentation skills.
- Strong ability to develop a rapport with all stakeholders
- Excellent at analyzing historical database to resolve difficult cash breaks.
- Dedicated to developing complete result reports that include recommendations for increasing efficiency.

KEY ASSIGNMENTS

- Performed pivotal role to migrate new business from onsite office location England to Mumbai Office. Travelled in the year 2014.
- Nominated again by management to on board another process from England office to Mumbai Office – Year 2016

PROFESSIONAL EXPERIENCE

MARCH 2013 – FEBRUARY 2018

SYNTEL SERVICES PVT LTD

- Investigated and reconciled trades as per UK CASS and Irish Investor Money Regulations rules.
- Understanding of trade life cycle and process trade meeting deadlines.
- Facilitated asset management companies like Threadneedle, Investec, Artemis and Invesco.
- Often asked to take the lead in bank reconciliation projects that involved critical breaks.
- Trade reconciliation involves matching ledgers against statements to ensure correct accounting of all trade booked.
- Responsible to upload original bank statement downloaded from Bank of America into internal system.
- Ensured all deals are settled accurately to match units allocated to the client.
- Develop customer service excellence. It includes metrics distribution, conduct customer service calls and initiate process improvements
- Investigated trades using Risk Online (internal application) to identify accuracy of deals placed for amendment and suspicious activity reporting.
- Protected client's money if funds/units are not allocated to the client.
- Identified and managed all operational risks through due diligence.
- Created detailed monthly client money asset report to present fund status.
- Validated payments and source of funds using JP Morgan database as per AML rules.
- Liaise with the Operations units to investigate and resolve posting errors.
- Ensured issue tracking is maintained around all breaks ready for any internal or external review.

Mar 2018 – Mar 2020

SELF EMPLOYED

Designation: Stock Market Trader

- I was working on my business trading stock market full time.
- I have developed a good trading system with my own research and analysis.
- System accuracy ratio is 60-70% based on price analysis not technical.
- I have traded in futures, options and cash/equity market in Indian stock exchange (NSE).

ACHIEVEMENTS

- Won "SYNTEL CHAMP" award for excellent performance and accuracy – Year 2014
- Achieved "PERFORMANCE CONVERGE" award - Year 2014
- Received Spot Recognition by Senior Manager for completing reconciliations activities before deadline while facing system issues.

EDUCATION/ CERTIFICATES

- Completed (CISI UK) Chartered Institute for Securities & Investment
- NISM-Series-VIII: Equity Derivatives Certification as mandated under SEBI
- Bachelor of Commerce, Mumbai University

COMPUTER SKILLS

- Tally ERP
- MS Office Suite

ADDITIONAL DETAILS

DOB : 4th June, 1990

ADDRESS : Plot No:10/F/5, Shivaji Nagar, Govandi (W), Mumbai- 400043.

Language Known : English, Hindi and Marathi.
