

RESUME

NAVIN SOLANKI

Flat no.304, Plot no.W-1&5 Shahbaj Village,
CBD Belapur Sector -19,
Navin Mumbai – 400 614.
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Objective:-

Want To Set In A Proper Role.

Education Qualification:-

Exam	School/College	University/Board	Month & Year Of passing	Percentage
B.COM	A.P.College (Sand Hurst Road)	Mumbai	June - 2019	50%
H.S.C	H.V.K.Tanna College (Ghatkopar)	Mumbai	Feb – 2007	46 %
S.S.C	R.A.V School (Ghatkopar)	Mumbai	March - 2005	40 %

Professional Training:-

1. I have completed Diploma Software Programming from Excel institute. 2007
2. English Typewriting – 30 W.P.M.

Experience:-

1. Marketing 12th months (ramp Green Insurance Process in HDFC Third Party **Jan'2011**)
2. Institute for Technology and Management(I.T.M) as a Tele caller Counselor for 1 Years and as a Counselor for 2.5 years,Aug,2015
Kandivli branch.
3. Universal Business School (UBS) as a **Manager** last 2.5 years of work Experience **August 2015**, looking for Admission Department Promotion Activity for EX-MBA program Handling Student Query and Decision Maker for Profit and Loss, Handling Team, Counseling, February 2018.
4. Institute Of Technology, Accounting and advertising (ITAA) Thane. As a **Centre Manager.3rd Sept 2018**, Looking for Admission Department, Promotion Activity, Handling Student Query and Decision Maker for Profit and Loss, Handling Team, Counseling. Supervising.
5. ICA (The Institute of Computer Accountant) as a Centre Sales Head June 2019 Still working .

Personal Details:-

Date of birth : 2thDecember, 1985

Marital status : Married

Languages Known : English, Hindi, Gujarati and Marathi

Nationality : Indian

Sex : Male

Strengths : Good grasping power, Patience, Good Listener, Hard Worker.

Hobbies : Cricket...

Place: Mumbai

Date:

Navin Solanki