**MD WARIS**

House No 9914B Ahata Thakur Dass Sarai

Rohilla New Delhi-110007

Mobile No.:8375048771

E-Mail: mdwaris.bca@gmail.com

**CAREER OBJECTIVE:**

I aspire to make remarkable contribution through my knowledge and skill towards the prosperity of the organization in which I will get a chance to show my potential. I seek a career they provide challenges and allows me to learn new skills and proficiencies. I am a relational individual striving to achieve excellence whatever I do. I would make all efforts to achieve all expertise in the allied fields through continuous learning.

**HIGHLIGHT:**

* Able to work and maintain relations with co-employees and clients/customers at all level.
* Confident and good organizational capabilities.
* Dedicated, Disciplined and Ambitious.

.**GRADUATION:**

* ***BCA* (Bachelor of Computer Application) from SIKKIM MANIPAL UNIVERSITY**

**Academic qualification:**

* 10th passed from B.S.E.B. Bihar during the year 2011
* 10+2 passed from B.S.E.B Bihar during the year 2013
* BCA passed from Sikkim Manipal University during the year 2017

**SOFTWARE SKILLS:**

**Operating System :** Windows 95, 98, 2000, Me, XP, VISTA, WINDOWS7.

**Ms-office :** Ms-Word, Ms-Excel, Ms-PowerPoint, Ms-Access.

**Graphics :** Adobe PageMaker, Corel Draw, Adobe Photoshop,

Tally (9.0) all version.

**Other :** Internet, Print Technology, Image Scanning &

Typing in English & Hindi

**Summary:**

Having 1.5 year**’** experience in the Account field as a Accountant

Having 6 Month**’** experience in the IT field as a MIS executive.

**PERSONAL DETAILS:**

Father’s Name MD LALBABU

Date of Birth 20/06/1993

Marital status Unmarried

Sex Male

Nationality : Indian

Language Known : English & Hindi.

Date: …………………

Place: ……………….. (MD WARIS)