**Purpose**: Identifying Inherent Ingenuity in Individuals; Enabling them to make Effective Choices & Lead an Empowered life.

**Path**: Leverage on my core competencies that includes:

* Commitment to Goals
* Communication Skill
* Empathy
* Integrity
* Interpersonal Skill
* Listening Skill
* Learning Orientation
* Passion
* Patience
* Perseverance

Therewith facilitating achievement of desired results for individuals & community at large.

**Professional Summary**:

Over 15 years’ experience in conceiving and chartering strategic & tactical interventions enabling Talent Identification, Acquisition & Development spanning across Industries successfully.

**Professional Experience & Contribution**:

**2008 to date**:

* **Self Employed** - AMACS (Self-owned & run recruitment solution services)
* **Consultant** with IMPACT HR SERVICES Pvt. Ltd
* **Counselor and Coach** - iDreamCareer.com

Responsibilities

* Business development, acquiring & nurturing top-notch client.
* Ensuring Client satisfaction by delivering on SLA’s.
* Client relationship management towards generating revenues & retention.
* Redressal of queries & grievances, if any.
* Market survey / mapping on various parameters.
* Conceiving, Developing & Implementing innovative & creative strategies & techniques
* Conducting Psychometric testing
* Counselling Students
* Conducting Training workshops for Teachers & Parents on Career Counselling

**Professional Experience & Contribution**:

**1999 – 2007**: Senior Manager - IMPACT HR SERVICES Pvt. Ltd. (A Pioneer Executive Research Firm)

Responsibilities:

* Understanding the client’s talent requirements.
* Mapping client’s talent requirements, coordinating and ensuring the right candidates at the right job.
* Head hunting and industry mapping for various clients in Engineering, process and infrastructure.
* Sourcing and screening the right candidates through various sources like Job Portals, references and job postings or through direct interaction with the candidates through references.
* To conduct Personal/Telephonic interviews, determining qualifications and presenting qualified candidates to account and hiring managers.
* Driving the candidate hiring process, scheduling follow-up interviews with the client and maintaining candidates' interest throughout the process
* Follow up with the clients and candidate regularly to know the interview results/status.
* Client Interaction
* Engaging with clients for business development.
* Doing the reference check of the selected candidates.
* Follow up with the selected candidates till the date of joining.
* Taking onus to concluded various assignments individually.
* Compensation/Salary negotiation with candidates.
* Weekly & Monthly MIS reporting.
* Responsible for Raising Invoices and getting the payment from the client within the stipulated time period.

**Personal Interest**:

* Music, dancing, Yoga, Meditation.

**Personal Information**:

* DOB: 22.07.1970
* Sex/Marital Status: Female/Married
* Languages Known: English, Hindi, Marathi, Marwari & Konkani

**Academic Qualifications**:

* Post Graduate Diploma in Guidance & Counseling from SIES College- 2014-2015
* Workshop on “You can Heal your life”- Louise Hay
* BSC in Chemistry from Mumbai University,1991
* Diploma in Analytical Chemistry -1991-1992