##### **CURRICULUM VITAE**

**Anurudra Baliram Patil**

Residential Address :- MIthwala Chawl, Milan Nagar Chembur.

Room No – 64 ,1/1 , Near Swami Vivekanand School.

Chembur Mumbai 400072.

Contact No. 🕾: - 9594565382

Email ID 🖂 : - anurudrabpatil1972@gmail.com

**Career Objective**

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| A growth oriented and challenging position in a progressive organization where I can utilize my skills in a best way with a scope of learning, innovation and career development. |

## **Experience**

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| **Name of the organization** | **Royal Translines Pvt Ltd*. ( Panvel )*** |
| **Designation** | Office Assitant. ( 25Th Sep 2010 To Till Date ) |
| **Experience** | Currently working |
| **Work Profile: 1)** 2)  3)      4) | Handling of Party calls.  Online Vahan Software Work on Daily Basis.  All types RTO related Work on Daily Basis.  Online Vahan Software Work on Daily Basis  Worked in "**Record Department** "as a Senior for1 year.  Worked in "**Cash Department**" as a Cashier assistant for 3 years months.  Handling all types Bank Work RTGS, NEFT, TRANSFER, Withdrawals.  Worked in **GODREJ** as Machine Operator 5 Years Plant No 4. |

**Strengths**  • Hardworking & Punctual & Positive Attitude.

**Educational Qualification**

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| **Qualification** | HSC Commerce |
| **University** | University of Mumbai. |

## **Skills**

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| * Strong Interpersonal & communication skills |

## **Extracurricular activities**

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| **IT SKILLS** | * Basic Computer Knowledge |
|  | * Completed computer certified course MS-CIT |
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## **Personal Information**

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| **Name** | Anurudra Baliram Patil |
| **Address** | MIthwala Chawl, Milan Nagar Room No – 64 ,1/1 , Near Swami Vivekanand School, Chembur Mumbai 400072. |
| **Email** | anurudrabpatil1972@gmail.com |
| **Mobile** | +91 9594565382 |
| **Date Of Birth** | 5Th Dec 1972 |
| **Gender** | Male |
| **Marital Status** | Married |
| **Languages Known** | English, Hindi, Marathi |

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**Place : Mumbai**

**Date : Anurudra Baliram Patil**

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