

**Promotion Letter**

Date: 21 March, 2016

Emp. ID: QV1474

Mr. Sunil Kumar Sooda  
H.No. 9-12/2,  
Vijaya Nagar Colony,  
Chandragiri,  
Chittoor-517101,  
Andhra Pradesh.

Dear Sunil Kumar,

**Congratulations!**

**Your performance during the year was exemplary!**

We are happy to inform that you have been promoted as **Software Engineer** with effect from **01 April, 2016**. In accordance we hereby revise your Gross Salary to **Rs. 3,81,000/-** per annum. Other Terms and Conditions remain the same as per the appointment letter.

**Salary & Allowances (As per below salary structure):**

<b><u>Particulars</u></b>	<b><u>Amount (Rs.)</u></b>
Basic	1,90,500.00
HRA	76,200.00
Travelling Allowance	9,600.00
Medical Allowance	15,000.00
Special Allowance	89,700.00
Incentive Pay	00.00
<b>Total Annual Cost to Company</b>	<b>3,81,000.00</b>

\*The details of your salary are strictly private and confidential and should not be disclosed to others. For any clarification, please do get in touch with your HR Representative.

**Very Truly Yours,**

  
**Kalpna Velidi**  
HR Manager - HR Department.  
Quantum Value IT Services Pvt. Ltd.