Curriculum Vitae

An introduction to writing a resume

Ramtin Azimi 24/03/2018

What is a Curriculum Vitae (CV)?

A CV is a summary of one's experience, academic degrees and skills.

What do you need it for?

A CV is asked when applying for...



universities,



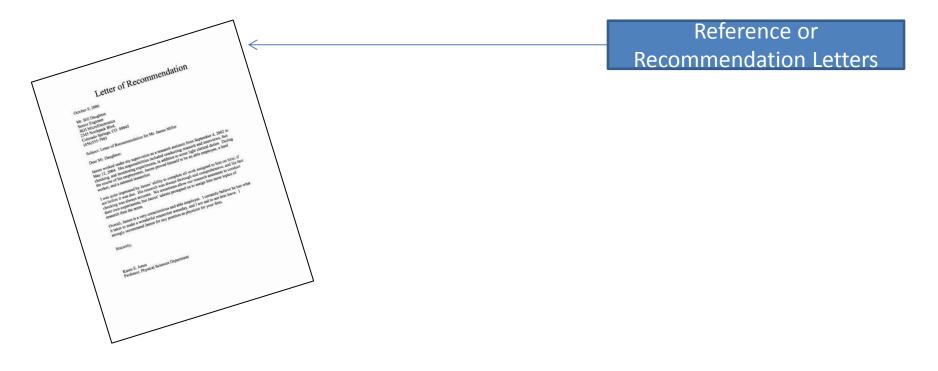
scholarships/grants and

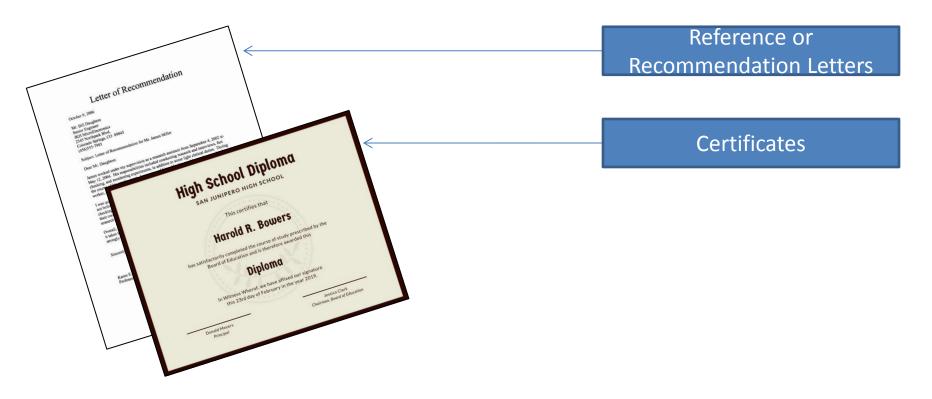


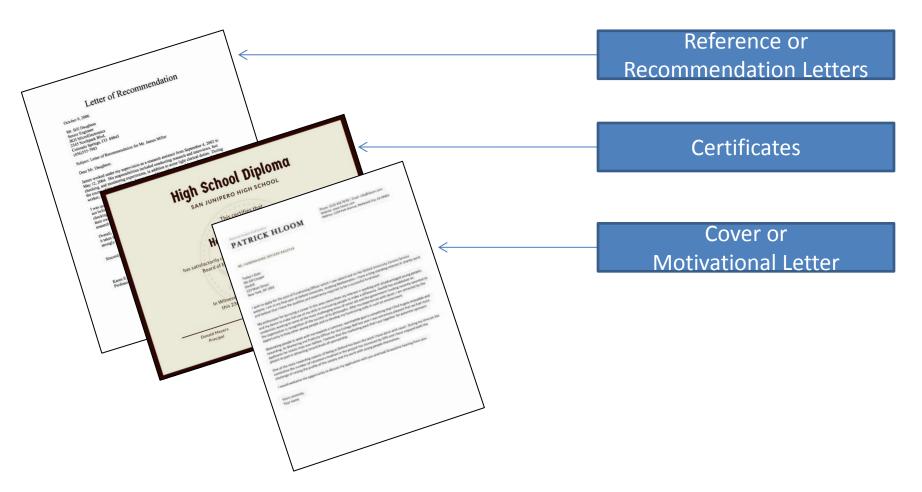
companies.

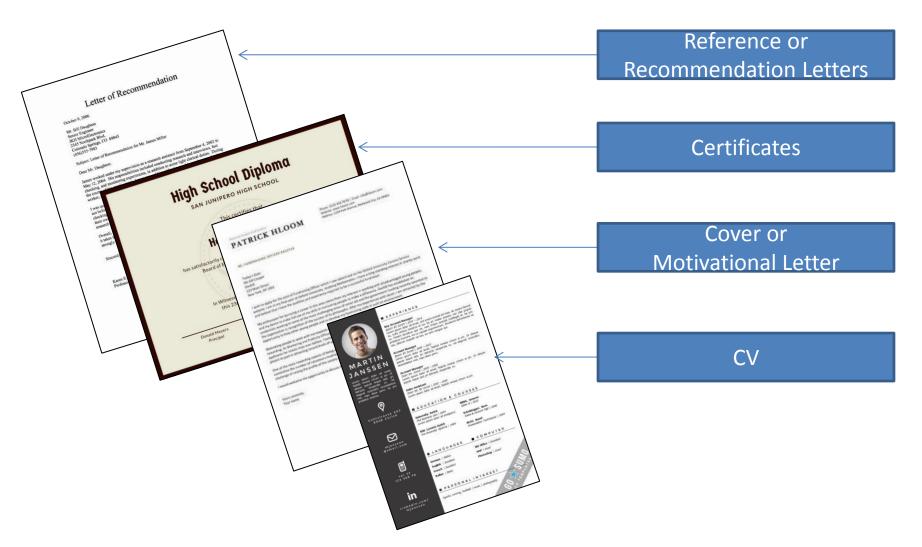
Important note

The following remarks on CVs are based on my own experience which has worked well for me. Other people's opinion may vary from this.

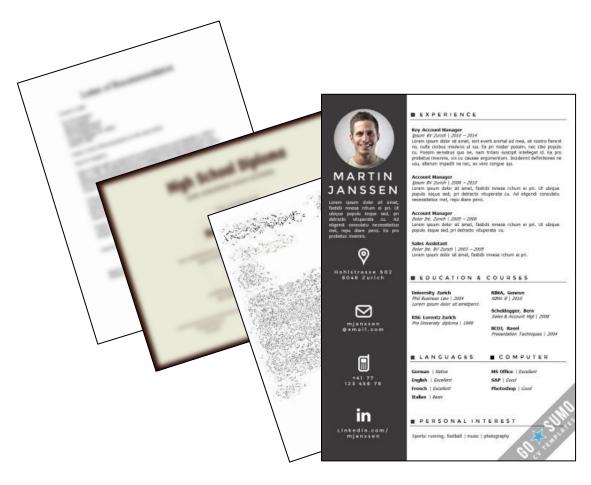








But the CV will be the first thing a recruiter looks at!









Max has recently graduated from university.

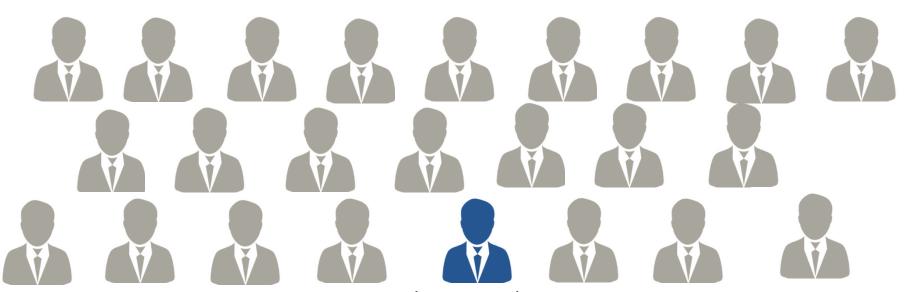


And he is finally ready to apply for jobs.



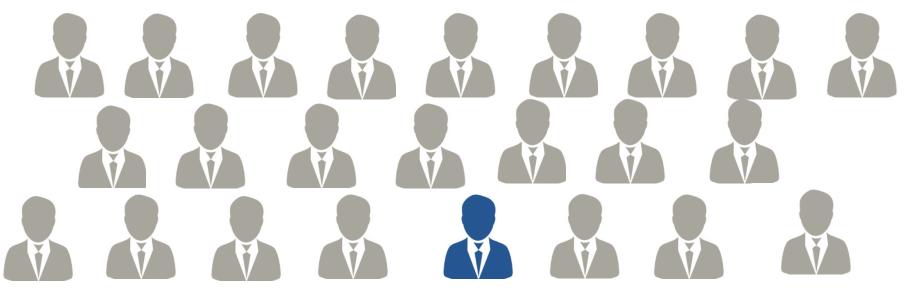
He chooses to apply for Google and sends his application.





But he is not alone.

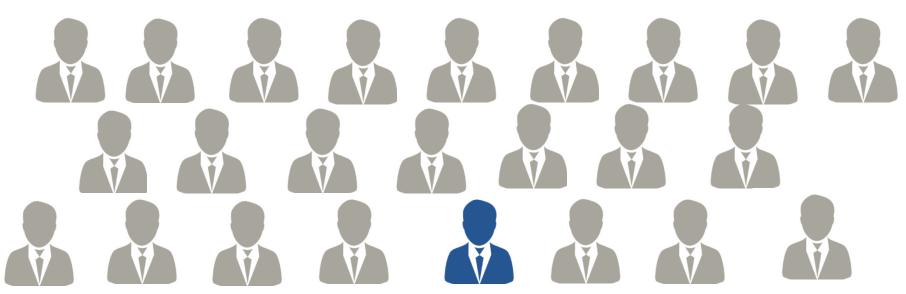




How many applications does Google receive per year?

Take a wild guess...





How many applications does Google receive per year?

2.5 million





How much time does a recruiter spend on a CV? Take a wild guess...





How much time does a recruiter spend on a CV? 7 − 10 seconds

Introduction: Course overview

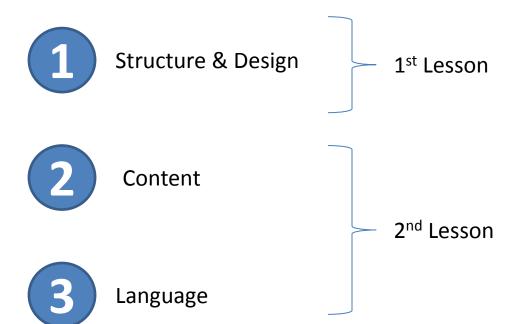
What makes a CV good?

- Structure & Design
- 2 Content
- 3 Language

Introduction: Course overview

What makes a CV good?

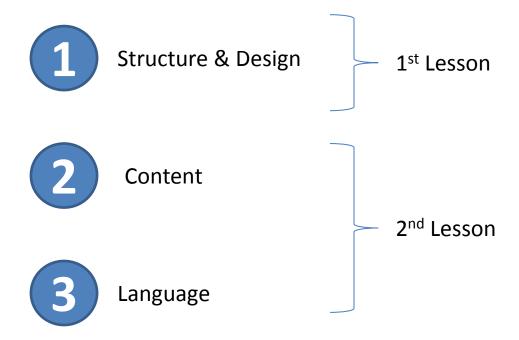
We will discuss these in our CV course.



Introduction: Course overview

What makes a CV good?

We will discuss these in our CV course.



A good CV means to market yourself successfully. You are the product your are selling.

1st Lesson: Structure & Design

Goals for the first lesson.

Structure.
What is a good structure?

Design.
How can we implement different CV-Designs?

RAMTIN AZIMI

Hans-Schulten-Straße 6, 51109 Cologne ↑ (+49) 1373 7864436 🛣 rt.azimi@gmail.com ⊠



Education

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.S., Bonn 10/2012 – 10/2015

GPA: 1.4, amongst the top 5% of the year

Focus: Approximation algorithms for maximizing profit.

Scholarship: Germany Scholarship (2014 – 2016)

UNSW Australia, Exchange Student, Sydney 02/2014 - 08/2014

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Interests

Swimming, running, playing the guitar



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10/2012 - 10/2015

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Rheinische Friedrich-Wilhelms-Universität, Computer Science 8.5., Bonn

• GPA: 1.4. amongst the top 3% of the year

Approximation algorithms for maximizing profit.

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Name, Address, Phone No., E-Mail-Address, homepage etc. prof. picture (depends on country)

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Experience

List of job experiences. Reverse chronological order (Most current first)

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Others

languages, skills, awards, qualifications, scholarships, interests

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How would you implement this CV's Design in Word?

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Interests

Swimming, running, playing the guitar

This is a single table. Always use a table to implement a CV!



RAMTIN A	Azımı	Hans-Schulten-Straße 6, 31109 Co (+49) 1373 784 rt.azimi@gmai	64436 😭
Education		•	
Rheinische Friedrich-Wilhe	elms-Universität	t, Computer Science B.S., Bonn	10/2012 - 10/2015
 GPA: 		ngst the top 5% of the year	
 Focus: 	Approxim	nation algorithms for maximizing profit.	
 Scholarship: 	Germany	Scholarship (2014 – 2016)	
UNSW Australia, Exchange Student, Sydney			02/2014 - 08/2014
Scholarship:	Scholarsh	ip for free tuition	
Heinrich-Heine-Gymnasium, High School Diploma, Cologne			09/2002 - 07/2011
GPA:			05/2002 07/2022
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Activities:		Cross-Country, Basketball, Volleyball team.	
Professional experier	nce		
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Sepid Tehran Int'l Transport Co., Intern, Tehran			07/2008 - 08/2008
Determined optimal production batches and travelling routes.			
Skills & Interests			1
Languages			
German/Persian (mother to	ongue), English (f	fluent), French/Spanish (basic knowledge)	
Programming languages/te	schoical skills		-
		knowledge), SQL/MS Office (expert)	
Java/ Vom Jexperty, Fronty	MATERION (DOSIL	knowledgej, solowis onice jexperty	
Interests			

Let's implement it together!

RAMTIN AZIMI

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Education

Rheinische Friedrich-Wilhelms-Universität, Computer Science 8.5., Bonn 10/2012 – 10/2015

• GPA: 1.4, amongst the top 3% of the year

Focus: Approximation algorithms for maximizing profit.

Scholarship: Germany Scholarship (2014 – 2016)

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Skills & Interests

Languages

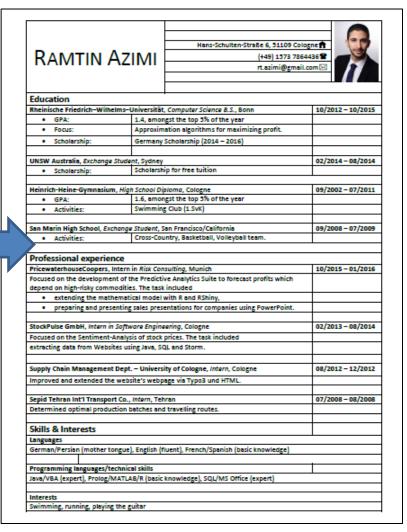
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Programming languages/technical skills

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Interests

Swimming, running, playing the guitar



More exercises.

1

RAMTIN AZIMI

- 1. Make profile details left-align
- 2. Add a line between name and details
- ★ Hans-Schulten-Straße 6, 51109 Cologne

Underline headline only until date

2

Education

EDUCATION

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.S., Bonn 10/2012 - 10/2015

GPA: 1.4, amongst the top 5% of the year

Focus: Approximation algorithms for maximizing profit.

Scholarship: Germany Scholarship (2014 – 2016)

- 1. Headline vertical-align
- 2. Add a line between headline and text

3

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.S., Bonn

GPA: 1.4, amongst the top 5% of the year

 Focus: Approximation algorithms for maximizing the profit while trading at the stock market

Scholarship: Germany Scholarship (2014 – 2016)

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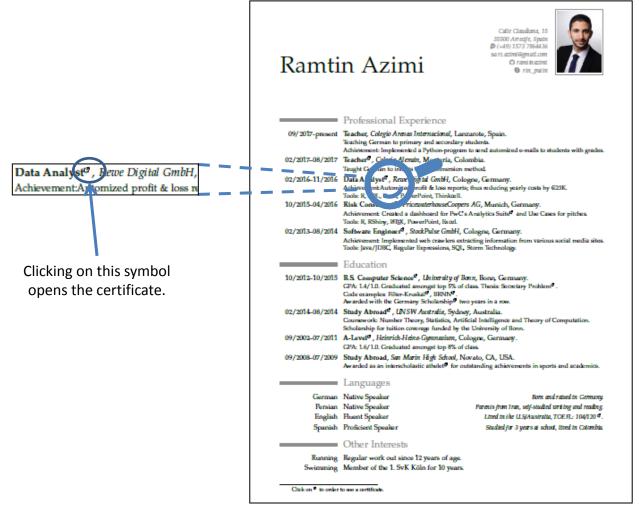
San Marin High School, Exchange Student, San Francisco/California

Activities: Cross-Country, Basketball, Volleyball team.

Different designs. Think whether you would be able to implement them.

35500 Arredfe, Spain D (+49) 1573 7864436 Ramtin Azimi Professional Experience 09/2017-present Teacher, Colegio Arenas Internacional, Lanzarote, Spain. Teaching German to primary and secondary students. Achievement: Implemented a Python-program to send automized e-mails to students with grades. 02/2017-08/2017 Teacher®, Colegio Alemán, Monteria, Colombia. Taught German to infants by the immersion method. 02/2016-11/2016 Data Analyst⁶, Rewe Digital GmbH, Cologne, Germany. Achievement Automized profit & loss reports; thus reducing yearly costs by €23K. Tools: R, SQL, Fixeel, PowerPoint, Thinkaell. 10/2015-04/2016 Risk Consultant PricewaterhouseCoopers AG, Munich, Germany. Achievement: Created a dashboard for PwC's Analytics Suite and Use Cases for pitches. Tools: R, RShiny, WIJX, PowerPoint, Excel. 02/2013-08/2014 Software Engineer®, StockPulse GmbH, Cologne, Germany. Achievement Implemented web crawlers extracting information from various social media sites. Tools: Java/JDBC, Regular Expressions, SQL, Storm Technology. Education 10/2012-10/2015 B.S. Computer Science¹¹, University of Bonn, Bonn, Germany. GPA: 1.4/1.0. Graduated amongst top 5% of class. Thesis: Secretary Problem®. Code examples: Filter-Kruskal[®], BRNN[®] Awarded with the Cermany Scholarship* two years in a row 02/2014-08/2014 Study Abroad , UNSW Australia, Sydney, Australia. Coursework: Number Theory, Statistics, Artificial Intelligence and Theory of Computation. Scholarship for tuition coverage funded by the University of Bonn. 09/2002-07/2011 A-Level®, Heinrich-Heine-Gymnasium, Cologne, Germany GPA: 1.6/1.0. Graduated amongst top 8% of class. 09/2008-07/2009 Study Abroad, San Marin High School, Novato, CA, USA. Awarded as an interscholastic athelet for outstanding achievements in sports and academics. Languages German Native Speaker Born and raised in Germany Persian Native Speaker Parents from Iran, self-studied writing and reading. English Fluent Speaker Lived in the U.S/Australia, TOE FL: 104/120 4. Spanish Proficient Speaker Studied for 3 years at school, Itsed in Colombia. Other Interests Running Regular work out since 12 years of age. Swimming Member of the 1. SvK Köln for 10 years. Click on a in order to see a certificate

Different designs. Think whether you would be able to implement them.



Classical Design

Different designs. Think whether you would be able to implement them.





1st Lesson: Pay attention

Pay attention to the following points when using a design.

1

Consistency.

Everything should be aligned and there should be no extra spaces.

2

Less is more.

Do not use many different colors, fonts and font sizes. If you are unsure, the classical design is always a good option.

3

One page.

A perfect CV should be only one page. Remember that a recruiter has only 10 seconds to review the CV.

4

The art of a CV.

The art of a design is to use the space efficiently to add information, but at the same time not having the CV look messy.



1st Lesson: Now, it's your turn!

Homework: Write your own CV.

2nd Lesson: Let's review.

What have we learnt so far?

What have we learnt so far?

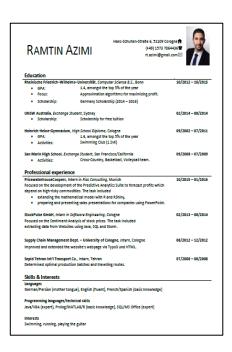
Structure

What is a good structure?

What have we learnt so far?

Structure

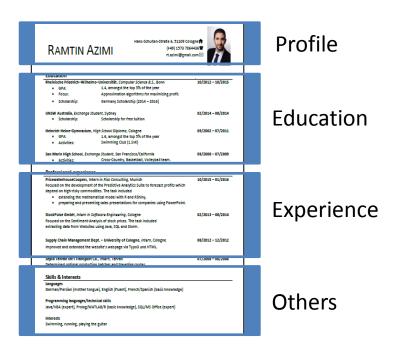
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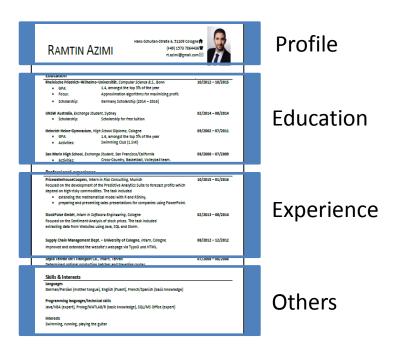
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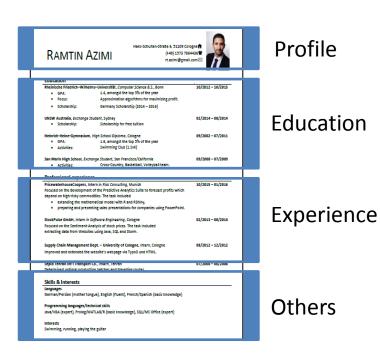
Design

How can we implement different CV-Designs?

What have we learnt so far?

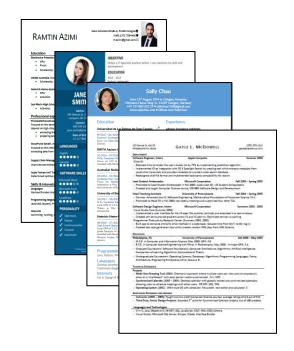
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What is a good structure?



Design

How can we implement different CV-Designs?



2nd Lesson: Content & Language

Goals for the second lesson.

Co W

Content.

What are we supposed to write?

2

Language.

How are we supposed to write it?

What are we supposed to write?

What are we supposed to write?

Basic information.

There are some basic information which most people agree belongs on the CV.

What are we supposed to write?

Basic information.

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Extended information.

For more extended information opinions may differ.

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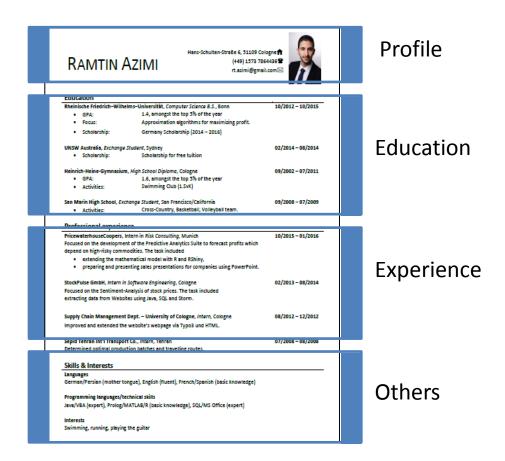
Extended information.

For more extended information opinions may differ.

Is this a good information to be added? Right? Wrong? *It depends.* Ask yourself: Would this information be of interest for the recruiter?



Let's discuss it by focusing on each CV section individually.





Profile.

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	Australia, Exchang		02/2014 - 08/201
•	Scholarship:	Scholership for free tuition	
		m, Migh School Diplome, Cologne	09/2002 - 07/201
	GPA:	1.6, emorget the top 5% of the year	
•	Activities:	Swimming Club (1.5vlt)	
		change Student, San Francisco/California	09/2008 - 07/200
•	Activities:	Cross-Country, Basketball, Volleyball team.	
Profe	ssional experie	nce	
Pricew	eterhouseCoopers.	Intern in Aiok Consulting, Munich	10/2015 - 01/201
		ent of the Predictive Analytics Suite to forecast profits which	
		modities. The task included	
		hematical model with R and RShiny,	
•	preparing and pre	senting sales presentations for companies using PowerPoint.	
Stocke	ulse GmbH, Interni	in Software Engineering, Cologne	02/2013 - 08/201
Focuse	d on the Sentiment	-Analysis of stock prices. The task included	
extrect	ing data from Web	ikes using Java, 5QL and Storm.	
Supply	Chain Managemen	et Dept University of Cologne, Intern, Cologne	08/2012 - 12/201
Improv	ed and extended th	e website's webpage via TypoS und HTML.	
		ort Co., Intern, Tehren	07/2008 - 08/200
Determ	ined optimal produ	uction betches and travelling routes.	
	& Interests		
Langue			
Germa	n/Persian (mother)	longue), English (Ruent), French/Spenish (basic knowledge)	
	mming tanguages/		
Java/V	EA (expert), Prologi	MATLAB/R (bacic knowledge), SQL/MS Office (expert)	
Interes	N.		
	ing, running, playin		



Profile.

Basic information: Name, Address, Phone number, E-mail-address.

Ramtin Azimi

Calle Claudiana, 15 35500 Arrecife, Spain (+49) 1573 7864436 rt.azimi@gmail.com





Profile.

Basic information: Name, Address, Phone number, E-mail-address.

Ramtin Azimi

Calle Claudiana, 15 35500 Arrecife, Spain (+49) 1573 7864436 rt.azimi@gmail.com

RAMTIN AZIMI

Extended information: Picture, Skype Id, Nationality, Birth date/place, Homepage etc.

Ramtin Azimi

Calle Claudiana, 15 35500 Arrecife, Spain (+49) 1573 7864436 rt.azimi@gmail.com ramtinazimi rtn_putin





Education.

RAMTIN AZIMI

Chulten-Strate 6, 31109 College of (+49) 1572 7844436 12 rt.asimi@gmail.com (2)

couceoun	inems-Universität, Computer Science 8.5., Bonn	10/2012 - 10/20
Rheinische Friedrich-W	thelms-Universitet, Computer Science 8.5., Bonn 1.4. amongst the top 5% of the year	10/2012 - 10/20
• OPA:	Approximation algorithms for maximizing profit.	
 Scholarship: 	Germany Scholarship (2014 – 2016)	
UNSW Australia, Exchar		02/2014 - 08/20
 Scholorship: 	Scholarship for free tuition	
	ium, Migh School Diplome, Cologne	09/2002 - 07/20:
 GPA: 	1.6, amongst the top 5% of the year	
 Activities: 	Swimming Club (1.5vll)	
San Marin High School	Exchange Student, San Francisco/California	09/2008 - 07/200
Activities:	Cross-Country, Basketball, Volleyball team.	
Professional exper		
	rs, Intern in Risk Consulting, Munich	10/2015 - 01/20:
	ment of the Predictive Analytics Suits to forecast profits which	
	mmodities. The task included	
	athematical model with R and RShiny,	
 preparing and p 	resenting sales presentations for companies using PowerPoint.	
	n in Software Engineering, Cologne	02/2013 - 08/201
	nt-Analysis of stock prices. The task included	
extrecting data from We	Soites using Java, SQL and Storm.	
Supply Chain Managem	ent Dept University of Cologne, Intern. Cologne	09/2012 - 12/20
Improved and extended	the website's webpage via Typo3 and HTML.	
Sepid Tehren Int'l Trens	east Co. Johns Tehren	07/2008 - 08/200
	duction batches and traveiling routes.	
Skills & Interests		
Languages		
German/Persian (mothe	r tongue), English (Ruent), French/Spenish (basic knowledge)	
Programming language	t/technical skills	
lava/VEA (expert), Proid	g/MATLAS/R (basic knowledge), SQL/MS Office (expert)	
Interests		



Education.

Semicine dealers witherest volumed for Company Server 4.1 ton 1 Force: Approximation agriculture for making pref. 1 State of Company Server 1 Ser

RAMTIN AZIMI

Basic information.

Education

09/2002-07/2011 High School Diploma[©], Heinrich-Heine-Gymnasium, Cologne, Germany.



Education.

Basic information: Date range.

Education

09/2002-07/2011 High School Diploma®, Heinrich-Heine-Gymnasium, Cologne, Germany.

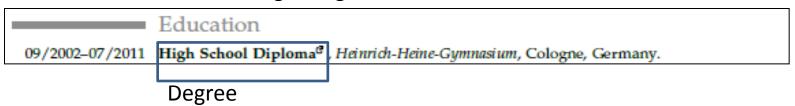
Date range





Education.

Basic information: Date range, Degree.







Education.

Basic information: Date range, Degree, Institute.

Education

09/2002-07/2011 High School Diploma®, Heinrich-Heine-Gymnasium Cologne, Germany.

Institute





Education.

Basic information: Date range, Degree, Institute, Location.

09/2002-07/2011 High School Diploma®, Heinrich-Heine-Gymnasium, Cologne, Germany.

Location





Education.



Basic information: Date range, Degree, Institute, Location.

Education

09/2002-07/2011 High School Diploma , Heinrich-Heine-Gymnasium, Cologne, Germany.

Extended information: Grades.

Education

09/2002-07/2011 High School Diploma , Heinrich-Heine-Gymnasium, Cologne, Germany.

GPA: 1.6/1.0. Graduated amongst top 8% of class.

Grades

If you have good grades, add them.

Note: Quantify your grades.

- 1. Maximum score possible
- 2. Your rank amongst peers



Education.



Basic information: Date range, Degree, Institute, Location.

Education

09/2002-07/2011 High School Diploma[©], Heinrich-Heine-Gymnasium, Cologne, Germany.

Extended information: Grades, Major/Specialization.

09/2002–07/2011 High School Diploma®, Heinrich-Heine-Gymnasium, Cologne, Germany.

GPA: 1.6/1.0. Graduated amongst top 8% of class.

AP Courses: Mathematics, English.

Focus of study/Major.



Education.



Basic information: Date range, Degree, Institute, Location.

Education

09/2002-07/2011 High School Diploma[©], Heinrich-Heine-Gymnasium, Cologne, Germany.

Extended information: Grades, Major/Specialization, Activities/Awards, etc.

Education

09/2002–07/2011 High School Diploma®, Heinrich-Heine-Gymnasium, Cologne, Germany.

GPA: 1.6/1.0. Graduated amongst top 8% of class.

AP Courses: Mathematics, English.

After school activities:

Member of the 1.SvK swimming team.

Member of the Rheinische Musikhochschle playing the guitar.

Member of the class year book team and successfully seeked sponsors; thus raising up to 1000€.

After school activities, awards etc.



Experience.

	on		
Meinisch 0		no-Universität, Computer Science 8.5., Bonn 1.4. emonest the top 3% of the year	10/2012 - 10/2015
	OIL.	Approximation algorithms for maximizing profit.	
• 50	holarship:	Germany Scholarship (2014 – 2016)	
IINOW A.	dralia. Exchange S	turiant Sutney	02/2014 - 08/2014
	holership:	Scholarship for free tuition	
Heinrich 1	eine-Oymnasium.	Migh School Diglome, Cologne	09/2002 - 07/2011
• GI	Na:	1.6, emongst the top 5% of the year	
• As	tivities:	Swimming Club (1.5vt)	
San Marin	High School, Exch	onge Student, San Francisco/California	09/2008 - 07/2009
• Ac	tivities:	Cross-Country, Basketball, Volleyball team.	
Professi	onal experienc		
Pricewete	rhouseCoopers, In	tern in Risk Consulting, Munich	10/2015 - 01/2016
		of the Predictive Analytics Suite to forecast profits which	
		dities. The task included	
		matical model with R and RShiny, iting sales presentations for companies using FowerPoint.	
		ioffwore Engineering, Cologne	02/2013 - 08/2014
		aysware Engineering, Cologne helysis of stock prices. The task included	02/2013 - 00/2014
		s using Java, SQL and Storm.	
		lept University of Cologne, Intern. Cologne	08/2012 - 12/2012
		vebsite's webbase via Typo3 and HTML	,
	ren Int'l Trensport		07/2008 - 08/2008



Experience.

RAMTIN	AZIMI (+49) 1579 7 rt.asimi@gm	
Education Reinische Friedrich-Wilh	etms-Universität, Computer Science 8.5. Bonn	10/2012 - 10/2015
• 68A:	1.4, emorget the top 3% of the year	
 Fecus: 	Approximation algorithms for maximizing profit.	
 Scholarship: 	Germany Scholarship (2014 – 2016)	
UNSW Australia, Exchange	Charlest Sutney	02/2014 - 08/2014
Scholership:	Scholership for free tuition	
Heinrich-Heine-Gymnasiu GDA:	m, Migh School Diptome, Cologne 1.6. amongst the top 3% of the year	09/2002 - 07/2011
• Artisties	Swimming Club (1.5vt)	
- ALUMNAL		
	change Student, San Francisco/California	09/2008 - 07/2009
 Activities: 	Cross-Country, Basketball, Volleyball team.	
Professional experie	nce	
	Intern in Risk Consulting, Munich	10/2015 - 01/2016
	ent of the Predictive Analytics Suite to forecast profits which	
	nodities. The task included	
	hematical model with R and RShiny, senting cales precentations for companies using PowerPoint.	
· preparing and pre-	tering said presentations for companies using rower out.	
	n Software Engineering, Cologne	02/2013 - 08/2014
	Analysis of stock prices. The task included	
extracting data from Webs	ites using Java, SQL and Storm.	
	t Dept University of Cologne, Intern. Cologne	08/2012 - 12/2012
	e website's weboace via Typo3 and HTML	,
,		
Sepid Tehran Int'l Transpo	et Co., Intern, Tehren	07/2008 - 08/2008
Skills & Interests		

Basic information.

Professional Experience

10/2015-04/2016 Risk Consultant[©], PricewaterhouseCoopers AG, Munich, Germany.



Experience.

RAMTIN AZIM

Cércation

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Basic information: Date range,

Professional Experience

10/2015-04/2016 Risk Consultant , Pricewaterhouse Coopers AG, Munich, Germany.

Date range



Experience.

Basic information: Date range, Job title.





Experience.

respect on high respic journosticitis. The table business areas. provided per supervision gas providenticis a trong, provided per supervision gas providenticis and providenticis. Stockhard design, sinche higheren dyselending foreign and control on the pricement agric of all position. The table indicated controlling also from the table of the pricement and part as a fixed in the number of the pricement and part as a fixed in the number of the pricement and part as a fixed in the number of the pricement and part as the pricement of the pricement and part	RAMTIN	Hans-Schulten-Straße 6, 3,1109 (489) 1278 7: 1489 1278 7: rt.aslini@gm	2644362
A. An among the day 5th of the part o	Education		
Process Approximation against the residenting part of the control			10/2012 - 10/2015
Extraction for the facility of			
some farender, description of species of spe			
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Solaronity to the failer Solaronity for the failer Solaronity for the failer Addition: Addition	amon to dealer frances	Control Control	enthers setters
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Acadiac Controlled Section 1 Acadian Section 1 A	 Activities: 	Swimming Club (1.5vit)	
Acadiac Controlled Section 1 Acadian Section 1 A	San Marin Wish Cross Co.	thenne Student San Grandorn (Failfornia	09/2009 - 02/2009
The control of the co			
The control of the co			
Tricated in the individual real for the field for elegation for the investigation for th			
respect on high respic journosticitis. The table business areas. provided per supervision gas providenticis a trong, provided per supervision gas providenticis and providenticis. Stockhard design, sinche higheren dyselending foreign and control on the pricement agric of all position. The table indicated controlling also from the table of the pricement and part as a fixed in the number of the pricement and part as a fixed in the number of the pricement and part as a fixed in the number of the pricement and part as the pricement of the pricement and part			10/2015 - 01/2016
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propriet gave practice gave practices and previous designation for a register and place that designation designation and propriets of gave practices and propriets of gave pro			
Standards dams Lamb - Signards Pipulands, Contege 10,7811 - 10,78			
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consider dan nom westeln singe am, Eiga val 20m. May Chia Managameri, melaningh of Singer, charter, Cinege MA/EES - 1,01942 MA/EES - 1,			02/2013 - 08/2014
Supply Chain Management Days - Selection of an Georgian, Index, Congres 60/2813 - 11/2812 Improved an of content the workship entires of hybrid on office. 90/2886 -			
Improved on clothed the exhibit is nebugge of Typol and PMML. Spill Televan half Thompson Ca., Indone, Tohan 97/2009 - 60/2008 Skills & Interests Hangary Comment reside, Interest tanged, English (Hundt, Thomb/Spinish) (Isaki Knowledge) Televanning (Isang-Augustica)	extracting data from Webs	ites using Java, SQL and Storm.	
Improved on clothed the exhibit is nebugge of Typol and PMML. Spill Televan half Thompson Ca., Indone, Tohan 97/2009 - 60/2008 Skills & Interests Hangary Comment reside, Interest tanged, English (Hundt, Thomb/Spinish) (Isaki Knowledge) Televanning (Isang-Augustica)			
Sight Tokens left Tressport Cs., Intern. Tokens Shills & Intervests General President Intervest Length (Logis) (Lowest Tress/Sporish (Losis Leowerge) Foreign President (Logis) (Logis) (Logis) (Lowest Tress/Sporish (Losis Leowerge) Foreign Logis (Logis) (Logis) (Logis) (Logis) (Lowest Tress/Sporish (Logis) (Lowestge) Foreign Logis (Logis) (Logi			08/2012 = 12/2012
Skills & Interests Languages Comman Ferbin (matter Languag, Englin (Frunch, French/Spanin) (basic knowledge) Programming languagesperfactuoises skills	improved and extended th	e website's webpage wa Typo3 und HTML.	
Skills & Interests Languages Comman Ferbin (matter Languag, Englin (Frunch, French/Spanin) (basic knowledge) Programming languagesperfactuoises skills	Senid Tehran Int'l Transan	et Co. Johann Tehran	07/2008 - 08/2008
Skills & Interests Language CommonPersion [mother tongus], English [Fuzers], French/Spenish [basic knowledge] Fragmannian [mospaquicknoise] asilial Anni Anni Anni Anni Anni Anni Anni Anni	.,,		.,
Languages German/Tersian (mother tongue), English (fruent), French/Spenish (static knowledge) Programming languages/technicul süllis			
German/Persian (mother tongue), English (Nuent), French/Spanish (basic knowledge) Programming Banguages/technical skills			
Programming languages/technical skills			
	vermen/version (mother t	ongues, engion (rivents, rrench/Spanish (basic knowledge)	
Java/VBA (expert), Prolog/MATLAB/R (basic knowledge), SQL/MS Office (expert)	Programming Innguages/t	echnical skills	
	Java/VEA (expert), Prolog/I	MATLAB/R (basic knowledge), SQL/MS Office (expert)	

Basic information: Date range, Job title, Company.

```
Professional Experience

10/2015-04/2016 Risk Consultant<sup>cs</sup> PricewaterhouseCoopers AG, Munich, Germany.

Company
```



Experience.

ducation	etms-Universität, Computer Science 8.5. Bonn	10/2012 - 10/2015
OPA:	1.4. emonest the top 3% of the year	10/2012-10/2015
• Feggs	Approximation algorithms for maximizing profit.	
 Scholarship: 	Germany Scholarship (2014 – 2016)	
UNSW Australia, Exchange	Student, Sydney	02/2014 - 08/2014
Scholership:	Scholership for free tuition	
	n, Migh School Diplome, Cologne	09/2002 - 07/2011
 GPA: 	1.6, emorgst the top 5% of the year	
 Activities: 	Swimming Club (1.5vlt)	
	change Student, San Francisco/California	09/2008 - 07/2009
Activities:	Cross-Country, Basketball, Volleyball team.	
Professional experie	nce	
	Intern in Aiok Consulting, Munich	10/2015 - 01/2016
	nt of the Predictive Analytics Suite to forecast profits which	
	nodities. The task included nematical model with R and RShims.	
	sematical model with K and Kuniny, enting tales presentations for companies using PowerPoint.	
	s Software Engineering, Cologne Analysis of stock prices. The task included	02/2013 - 08/2014
	Analysis of stock prices. The task included Res using Java, SQL and Storm.	
Supply Chain Managemen	t Dept University of Cologne, Intern, Cologne	08/2012 - 12/2012
mproved and extended th	e website's webpage via Typo3 und HTML.	
Sepid Tehran Int'l Transpo	rt Co., Indern, Tehren	07/2008 - 08/2008
	the second second second second second	
Skills & Interests		
Languages	ongue), English (Nuent), French/Spanish (basic knowledge)	
Languages		

Basic information: Date range, Job title, Company, Location.

Professional Experience

10/2015–04/2016 Risk Consultant[®], PricewaterhouseCoopers AG, Munich, Germany.

Location



Experience.



Basic information: Date range, Job title, Company, Location, Job description.

Professional Experience

10/2015-04/2016 Risk Consultant[®], PricewaterhouseCoopers AG, Munich, Germany.

Achievement: Created a dashboard for PwC's Analytics Suite¹⁵ and Use Cases for pitches. Tools: R, RShiny, LaTeX, PowerPoint, Excel.

Job description

Should contain achievements rather than job responsibilities.



Experience.



Basic information: Date range, Job title, Company, Location, Job description.

Professional Experience

10/2015-04/2016 Risk Consultant Pricewaterhouse Coopers AG, Munich, Germany.

Achievement: Created a dashboard for PwC's Analytics Suite and Use Cases for pitches. Tools: R, RShiny, LATEX, PowerPoint, Excel.

Extended information: More detailed job description.

PricewaterhouseCoopers, Risk Consultant, Munich

10/2015 - 01/2016

Focused on the development of the Predictive Analytics Suite to forecast profits which depend on high-risky commodities. The task included

- extending the mathematical model with R and RShiny,
- preparing and presenting sales presentations for companies,
- preparing sales offers for forecast models.

Job description

You can add a more detailed job description, but remember less is more.



Others.

FACINITIA AZIMI

Févración

- Entre de la consecución de la consec

Programming languages/bechnical skills Java/VBA (expert), Prolog/MATLAB/R (basic knowledge), SQL/MS Office (expe



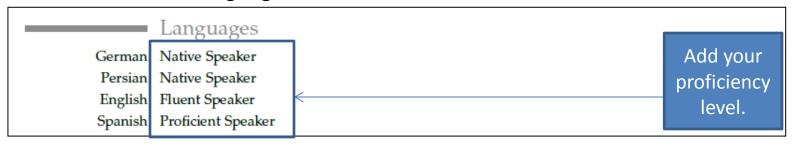
Others.

Princetion

Februaries

Februa

Basic information: Languages, Interests.

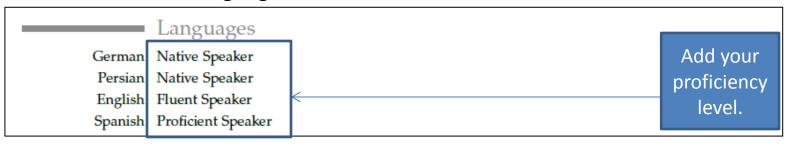




Others.



Basic information: Languages, Interests.



Other Interests

Running Regular work out since 12 years of age. Swimming Member of the 1. SvK Köln for 10 years.



Others.

Spays that Management Edgs. - Spainschipt of Compan name, compan mayored and colored the evaluation settings and explanation colored to spain and management and colored to evaluation setting and the evaluation setting and the evaluation of the ev

RAMTIN AZIMI

Extended information: Skills.

Skills

Programming Java, JavaScript, Python
MS Office PowerPoint, Excel, Word

Others Databases, SQL, Git



Others.



Extended information: Skills, Projects

Skills

Programming Java, JavaScript, Python MS Office PowerPoint, Excel, Word Others Databases, SQL, Git

Programming projects

06/2015–09/2015 Filter-Kruskal. Optimized the standard Kruskal for a minimal spanning tree.
08/2014–02/2015 Bichromatic Reversed Nearest Neighbor. Located optimal position for a new store.

07/2017–07/2017 Imgur App. A simple Android application for the imgur website.



Others.



Extended information: Skills, Projects, Awards, Scholarships, Voluntary work.

Skills

Programming Java, JavaScript, Python

MS Office PowerPoint, Excel, Word

Others Databases, SQL, Git

Programming projects

06/2015-09/2015 Filter-Kruskal®. Optimized the standard Kruskal for a minimal spanning tree.

08/2014-02/2015 Bichromatic Reversed Nearest Neighbor¹³. Located optimal position for a new store.

07/2017-07/2017 Imgur App[©]. A simple Android application for the imgur website.

Awards and Honors

2016 MIT Technology Review Innovators Under 35.

Named one of thirteen alumni Centennial Laureates of The Ellis School.

2015 Keynote speaker, PrivacySecurityRisk.

Paul L. Penfield Student Service Award, MIT EECS.



2nd Lesson: Language

How are we supposed to write it?

Pay attention to...

- orthography,
- 2 formal language and
- 3 consistency.

2nd Lesson: The hardest part

The hardest part of a CV is to maintain these two aspects.



Consistency.

CV should be consistent in

- structure,
- design,
- content and
- language.



One page CV.

CV can be reduced to one page by effectively using

- structure,
- design,
- content and
- language.

Consistency in design.

Consistency in design.

Before.

heinische Friedrich-Wilhelms-Universität Computer Science B.St., Bonn		10/2012 - 10/2015
GPA:	1.4/1.0, amongst the top 5% of the year	
Focus:	Approximation algorithms for maximizing profit.	
 Scholarship: 	Germany Scholarship (2014 – 2016)	
NSW Australia, Exchan	nge Student, Sydney	02/2014 - 08/2014
 Scholarship: 	Scholarship for free tuition	



Consistency in design.

Before.

Rheinische Friedrich-W	ilhelms-Universität Computer Science B.St., Bonn	10/2012 - 10/2015
GPA:	1.4/1.0, amongst the top 5% of the year	
Focus:	Approximation algorithms for maximizing profit.	
 Scholarship: 	Germany Scholarship (2014 – 2016)	
UNSW Australia, Exchar	nge Student, Sydney	02/2014 - 08/2014
 Scholarship: 	Scholarship for free tuition	



After.

Education Rheinische Friedrich-Wilhe	elms-Universität, Computer Science B.Sc., Bonn	10/2012 - 10/2015
• GPA:	1.4/1.0, amongst the top 5% of the year	
Focus:	Approximation algorithms for maximizing profit.	
 Scholarship: 	Germany Scholarship (2014 – 2016)	
UNSW Australia, Exchange	Student, Sydney	02/2014 - 08/2014
 Scholarship: 	Scholarship for free tuition	



Consistency in content.

Consistency in content.

Before.

Education

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.Sc., Bonn

10.2012 - 10.2015

GPA: 1.4/1.0, amongst the top 5% of the year

Focus: Approximation algorithms for maximizing profit

Scholarship: Germany Scholarship (2014 – 2016)

Exchange Student, UNSW Australia, Sydney 02/2014 - 08/2014

Scholarship: Scholarship for free tuition



Consistency in content.

Before.

Education

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.Sc., Bonn

10.2012 - 10.2015

1.4/1.0, amongst the top 5% of the year GPA:

Approximation algorithms for maximizing profit Focus:

Scholarship: Germany Scholarship (2014 - 2016)

02/2014 - 08/2014

Exchange Student, UNSW Australia, Sydney

Scholarship for free tuition Scholarship:

02/2014 - 08/2014

After.

Education

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.Sc., Bonn 10/2012 - 10/2015

1.4/1.0, amongst the top 5% of the year GPA:

Approximation algorithms for maximizing profit. Focus:

 Scholarship: Germany Scholarship (2014 - 2016)

UNSW Australia, Exchange Student, Sydney

Scholarship for free tuition

Scholarship:





Consistency in language.

Consistency in language.

Before.

Education

Focus:

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.Sc., Bonn

10/2012 - 10/2015

• GPA 1.4/1.0, amongst the top 5% of the year

Aproximation algorithms for maximizing profit.

Scholarship: Germany Scholarship (2014 – 2016)

UNSW Australia, Exchange Student, Sydney 02/2014 - 08/2014

Scholarship: Scholarship for free tuition



Consistency in language.

Before.

Education

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.Sc., Bonn

10/2012 - 10/2015

• GPA 1.4/1.0, amongst the top 5% of the year

Focus: Aproximation algorithms for maximizing profit.

Scholarship: Germany Scholarship (2014 – 2016)

02/2014 - 08/2014

10/2012 - 10/2015

Scholarship: Scholarship for free tuition

After.

Education

GPA:

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.Sc., Bonn

1.4/1.0, amongst the top 5% of the year

Focus: Approximation algorithms for maximizing profit.

Scholarship: Germany Scholarship (2014 – 2016)

UNSW Australia, Exchange Student, Sydney

UNSW Australia, Exchange Student, Sydney

Scholarship: Scholarship for free tuition

nt. Sydney 02/2014 - 08/2014





Save space with the help of structure.

Save space with the help of structure.

Before.

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Scholarships

2013 - 2014 Awarded with the Germany Scholarship.

2014 - 2015 Awarded with the Germany Scholarship

2014 Scholarship for tution fee coverage at UNSW Australia.
```

Save space with the help of structure.

Before.

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Scholarships

2013 - 2014 Awarded with the Germany Scholarship.

2014 - 2015 Awarded with the Germany Scholarship

2014 Scholarship for tution fee coverage at UNSW Australia.
```

After.

```
Education

10/2012–10/2015 B.Sc. Computer Science<sup>©</sup>, University of Bonn, Bonn, Germany.

GPA: 1.4/1.0. Graduated amongst top 5% of class. Thesis: Secretary Problem<sup>©</sup>.

Programming projects. Filter-Kruskal<sup>©</sup>, BRNN<sup>©</sup>.

Scholarship: Awarded with the Germany Scholarship <sup>©</sup> two years in a row.

02/2014–08/2014 Study Abroad<sup>©</sup>, UNSW Australia, Sydney, Australia.

Coursework: Number Theory, Statistics, Artificial Intelligence and Theory of Computation.

Scholarship: Tuition fees were covered by the University of Bonn.
```

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Before.

```
Scholarships

2013 - 2014 Awarded with the Germany Scholarship.

2014 - 2015 Awarded with the Germany Scholarship

2014 Scholarship for tution fee coverage at UNSW Australia.
```

After.

```
Education

10/2012–10/2015

B.Sc. Computer Science<sup>®</sup>, University of Bonn, Bonn, Germany.

GPA: 1.4/1.0. Graduated amongst top 5% of class. Thesis: Secretary Problem<sup>®</sup>.

Programming projects. Filter-Kruskal<sup>®</sup>, BRNN<sup>®</sup>.

Scholarship: Awarded with the Germany Scholarship <sup>®</sup> two years in a row.

02/2014–08/2014

Study Abroad<sup>®</sup>, UNSW Australia, Sydney, Australia.

Coursework: Number Theory, Statistics, Artificial Intelligence and Theory of Computation.

Scholarship: Tuition fees were covered by the University of Bonn.
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Before.

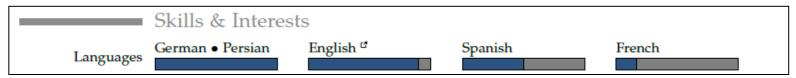
	Languages	
German	Native Speaker	Born and raised in Germany.
Persian	Native Speaker	Parents from Iran, self-studied writing and reading.
English	Fluent Speaker	Lived in the U.S/Australia, TOEFL: 104/120 .
Spanish	Proficient Speaker	Studied for 3 years at school, lived in Colombia.

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Before.

	Languages	
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Persian	Native Speaker	Parents from Iran, self-studied writing and reading.
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After.



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After.



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	Scholarship: Awarded with the Germany Scholarship [©] in 2013 - 2014 and 2014 - 2015 with
	excellent achievements in studies.

After.

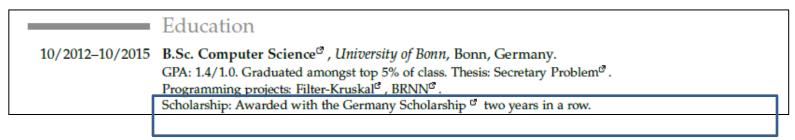
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10/2012-10/2015	B.Sc. Computer Science [®] , University of Bonn, Bonn, Germany. GPA: 1.4/1.0. Graduated amongst top 5% of class. Thesis: Secretary Problem [®] .
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	Scholarship: Awarded with the Germany Scholarship [©] in 2013 - 2014 and 2014 - 2015 with excellent achievements in studies.	
		_

After.



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Before.

09/2017-present

German Teacher, Colegio Arenas Internacional, Costa Teguise, Spain.

Teaching German to primary and secondary students (IB-Program) with class sizes of 30 students.

Achievement: Automization of e-mail-notifications with current performances to students via Python.

Save space with the help of language.

Before.

Professional Experience

09/2017-present German Teacher, Colegio Arenas Internacional, Costa Teguise, Spain.

Teaching German to primary and secondary students (IB-Program) with class sizes of 30 students

Achievement: Automization of e-mail-notifications with current performances to students via Python.

After.

Professional Experience

09/2017-present German Teacher, Colegio Arenas Internacional, Costa Teguise, Spain.

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Before.

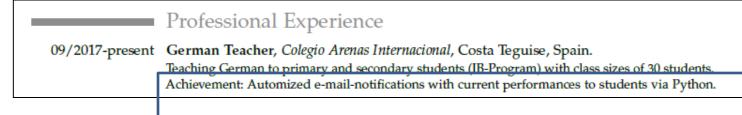
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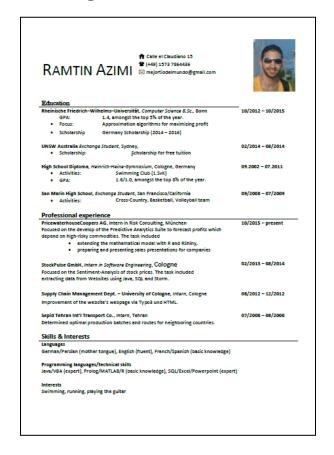
After.



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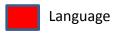


Let's sharpen our skills by correcting this CV.









Profile.



RAMTIN AZIMI

♠ Calle el Claudiano 15

(+49) 1573 7864436

 ${\buildrel oxed{ }}$ mejortiodelmundo@gmail.com









Profile.

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RAMTIN AZIMI

Calle el Claudiano 15

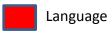
(+49) 1573 7864436

™ejortiodelmundo@gmail.com









Education.



Education

Rheinische Friedrich-Wilhelms-Universität, Computer Science B.Sc., Bonn

10/2012 - 10/2015

GPA: 1.4, amongst the top 5% of the year.

Focus: Approximation algorithms for maximizing profit

Scholarship Germany Scholarship (2014 – 2016)

UNSW Australia Exchange Student, Sydney,

02/2014 - 08/2014

Scholarship: Scholarship for free tuition

High School Diploma, Heinrich-Heine-Gymnasium, Cologne, Germany

09.2002 - 07.2011

Activities: Swimming Club (1.SvK)

GPA: 1.6/1.0, amongst the top 8% of the year.

San Marin High School, Exchange Student, San Francisco/California

09/2008 - 07/2009

Activities: Cross-Country, Basketball, Volleyball team

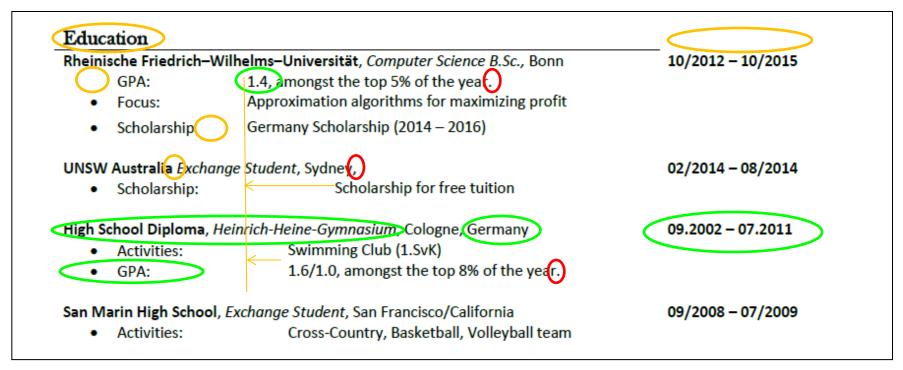






Education.











Experience.



PricewaterhouseCoopers AG, Risk Consulting, München	10/2015 - 01/2016
Focused on the develop of the Predictive Analytics Suite to forecast profits which	
depend on high-risky commodities. The task included	
 extending the mathematical model with R and RShiny, 	
 preparing and presenting sales presentations for companies 	
StockPulse GmbH, Intern in Software Engineering, Cologne	02/2013 - 08/2014
Focused on the Sentiment-Analysis of stock prices. The task included	
extracting data from Websites using Java, SQL and Storm.	
Supply Chain Management Dept. – University of Cologne, Intern, Cologne	08/2012 - 12/2012
Improvement of the website's webpage via Typo3 und HTML.	
Sepid Tehran Int'l Transport Co., Intern, Tehran	07/2008 - 08/2008
Determined optimal production batches and routes for neighbouring countries.	







Experience.



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Determined optimal production batches and routes for neighbouring countries.	







Others.



Skills & Interests

Languages

German/Persian (mother tongue), English (fluent), French/Spanish (basic knowledge)

Programming languages/technical skills

Java/VBA (expert), Prolog/MATLAB/R (basic knowledge), SQL/Excel/Powerpoint (expert)

Interests

Swimming, running, playing the guitar, partying







Others.



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Languages

German/Persian (mother tongue), English (fluent), French/Spanish (basic knowledge)

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Interests

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Put the acquired skills to practice.



Put the acquired skills to practice.

CV.Write your personal CV.



Put the acquired skills to practice.

- Write your personal CV.
- Cover or motivational letters.

 Write cover/motivational letters in regard to structure, content and language.



Put the acquired skills to practice.

- Write your personal CV.
- Cover or motivational letters.

 Write cover/motivational letters in regard to structure, content and language.
- Application to universities, companies, events and scholarships.

 Use your CV and cover letter to apply.

 Company event example:

El futuro de las TIC, Huawei, http://www.elfuturodelastic.com/



Put the acquired skills to practice.

- Write your personal CV.
- Cover or motivational letters.

 Write cover/motivational letters in regard to structure, content and language.
- Application to universities, companies, events and scholarships.

 Use your CV and cover letter to apply.

Side note.

- 1. Always send your CV or letter via a PDF-file.
- 2. Name the file with content and your own name. Example: "CV RamtinAzimi"
- 3. A good tool for networking is <u>www.linkedin.com</u>.

Thank you!



Ramtin Azimi rt.azimi@gmail.com

Appendix: Examples of scholarships.

Scholarships by institution and government.

- Popular scholarships:
 Deutschlandstipendium, KAS, Studienstiftung, FES, SDW etc.
- 2. Find more scholarships: <u>BMBF</u>, <u>DAAD</u>

University scholarships.

Given by home university.

- 1. Direktaustausch Uni Bonn, <u>tuition coverage for study abroad</u>.
- 2. Uni Köln International Office, <u>tuition coverage for study abroad</u>.

Given by university abroad.

- 1. University of Sydney, tuition coverage for students.
- 2. Australian National University, full coverage scholarship for students.
- 3. UNSW Australia, full/partial tuition coverage for a Study Abroad.

Company events.

- 1. Huawei, travel to China with expenses covered. Spanish, German.
- 2. Find more scholarships on career sites: <u>e-fellows</u>, <u>careerloft</u>.