

# BUSHRA ALZAHRANI

Potile

A student majoring in Management Information Systems, I have experience in information technology, and I am looking for additional work to add more skills and experiences to my CV in the field of business.

# EXPERIENCE

### **PUBLIC RELATIONS WRITER**

Secure net company

### Nov 2017 - Jul 2022

- Completing all the company's duties in the governmental sectors electronically.
- Writing and certifying letters electronically, issuing facility certificates from Saudah and others.
- Issuing visas, renewing work permits and licenses, residencies, and all resident requirements electronically.
- · completed treasury-related work from paying salaries to raising salary files for the Labor Office

# COURSES

# ANDROID DEVELOPMENT TRACK 3 Jul 2019

Udacity - The One Million Arabic Programmer Initiative

#### CYBERSECURITY ESSENTIALS ? Aug 2019

Competency Building Center - Princess Nourah bint Abdul Rahman University

**HTML COURCE** sep 2023

satr platform

**CSS COURCE** Aug 2023

satr platform

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Riyadh, saudi arabia

# **FDUCATION**

### **HIGH SCHOOL**

The third secondary school in Jubail

2016 | Jubail, ksa

### JUBAIL UNIVERSITY COLLEGE

Computer Science and Programming

2017 - 2019 | Jubail, ksa

## IMAM MUHAMMAD IBN SAUD ISLAMIC UNIVERSITY

Management Information Systems

Jan 2019 - Present | Riyadh, kas

# SKILLS

- Web Design
- Microsoft Office Software
- Critical thinking
- Front End Coding
- Problem-Solving
- Creative thinking
- Project Management Tools
- Strong Communication