IOU SLIP

< Company Logo >

Trace No	: < IOU Slip Trace No >	Created On	: < DD-MM-YYYY >
Employee	: < Employee Name >	Indent Trace	: < Indent Trace No. >
Designation	: < Employee Designation >	Indent Date	: < DD-MM-YYYY To DD-MM-YYYY >
Project Name	: < Project Name >		

SL No	Purpose	Amount
1	< Purpose >	00,00,000.00
	Total :	**0,000,000.00**

Amount In Word: < Taka In Word >

Signature

< Initial Who submit the Requisition >

Requistion By

< Initial Who Approved >

Approved By

Received By