

PURCHASE REQUEST REPORT



Trace No

: < Trace No >

Project Name

: < Project Name >

Project Description

:

Budget Details

: < Budget Details >

Created On

: < DD-MM-YYYY >

Budget Quantity of PR

: 00.00 CFT

Line Item No

: 0000-000

ITEM LIST

Serial	Type	Name	Code	Quantity	Estimated Rate	Total Cost
1	< Item Type >	< Name >	< Code >	00.00 Bag	00.00	000.00

No. of Item(s):

1

TOTAL:

000.00

Signature

Approved By: < Director Initial >

Director

Signature

Approved By: < Project Director Initial >

Project Director