

**For detail regarding the practice of Requirements Management, please refer to the Requirements Management Practices Guide**

## **Instructions For Completing This Document**

<b>1.)</b>	Complete the Project Name, C/I/O, Project Manager Name, and Project Description fields
<b>2.)</b>	For each issue identified, complete the following:  <b>ID:</b> A unique ID number used to identify the traceability item in the requirements traceability matrix. <b>Associated ID(s):</b> This column should contain the ID of any associated utilities used for requirements tracking such as a repository, pipeline document, etc.  <b>Technical Assumption(s) or Customer Need(s):</b> This column should be populated with a description of the technical assumption or customer need linked to the functional requirement.  <b>Functional Requirement:</b> This column should be populated with a description of the functional requirement. <b>Status:</b> This column should be populated with the current status of the functional requirement. <b>Architectural/Design Document:</b> This column should be populated with a description of the architectural/design document linked to the functional requirement.  <b>Technical Specification:</b> This column should be populated with a description of the technical specification linked to the functional requirement.  <b>System Component(s):</b> This column should be populated with a description of the system component(s) linked to the functional requirement.  <b>Software Module(s):</b> This column should be populated with a description of the software module(s) linked to the functional requirement.  <b>Test Case Number:</b> This column should be populated with the test case number linked to the functional requirement.  <b>Tested In:</b> This column should be populated with the module that the functional requirement has been tested in.

**Implemented In:** This column should be populated with the module that the functional requirement has been implemented in.

**Verification:** This column should be populated with a description of the verification document linked to the functional requirement.

**Additional Comments:** This column should be populated with any additional comments