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**Title : AI-Powered Email Event Scheduler and Smart Reply
Assistant and Summarizer**

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ABSTRACT

Even though we all rely on email, dealing with it—especially when it comes to organizing events or sorting through everyday messages—can be a real headache and often wastes time. In this work, we introduce a smart email helper that takes care of these chores for you. This assistant uses the latest language technology to read your emails, pull out things like meeting times or locations for your calendar, and even create easy-to-understand summaries and replies.

What really sets this tool apart is how simple it makes sending emails. You can just type or say what you want, and the assistant figures out who you're writing to, drafts your message, and sends it—all while running locally and keeping your content secure and private. By combining smart inbox organization with voice or text controls, this assistant aims to make handling your email much less stressful and a lot more convenient.

