



MULTIMODAL FREIGHT SDN. BHD.

174274-D

TENDER NO : MMFSB/TD 02/2026

**TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD**

Closing Date (Day) : **05 FEBRUARY 2026 (THURSDAY)**
Closing Time : **12.00 NOON**

Deposit Tender Documents (*In Sealed Envelope Marked*
"TENDER NO : MMFSB/TD 02/2026") At :

MULTIMODAL FREIGHT SDN BHD
(Procurement Unit)
No. 40, Jalan Pengacara U1/48,
Temasya Industrial Park, Seksyen U1,
40150 Glenmarie, Shah Alam,
Selangor Darul Ehsan.

**MULTIMODAL FREIGHT SDN BHD
TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD
TENDER NO : MMFSB/TD 02/2026**

1.0 INTRODUCTION

- 1.1 Multimodal Freight Sdn. Bhd. (MMF) is in the business of integrated logistics transportation in Peninsular Malaysia.
- 1.2 MMF intends to invite bona fide contractors to supply and develop new IT systems for all the departments.
- 1.3 The location is throughout all MMF branches :
 - i. Headquarters (HQ).
 - ii. Global Logistics Department (GLD) – Shah Alam.
 - iii. Port Klang Branch.
 - iv. Pasir Gudang Branch.
 - v. Butterworth Branch.
 - vi. Padang Besar Branch.

2.0 SCOPE OF SERVICES

- 2.1 The Tenderer will be responsible for performing the following tasks:
 - i. Supply, delivery, installation, testing, commissioning of software for implementation of IT System for MMF;
 - ii. Provide blue print for each system;
 - iii. Provide adequate training in operating the proposed software;
 - iv. Provide resources, including labour, and assist in migrating MMF's existing data both in softcopy and hardcopy form into IT System.
 - v. Provide support services for software and IT System application.
- 2.2 The List of System requirement is as follows:
 - i. Support System
 - a) Equipment Management System (EMS) – **Annexure C1**
 - b) Procurement System (PS) – **Annexure C2**
 - c) Human Resource Management System (HRMS) - **Annexure C3**

Details as per **ANNEXURE C1 to C3** attached.

2.3 Training and Documentation

The Tenderer must address the following with regards to training and documentation:

- i. Provide a complete and comprehensive set of documentation for the IT System, including but not limited to the User Manual, the Technical Design Manual, the System Administration Manual and the Database Design documentation. These documents must thoroughly describe all system processes and workflows, ensuring that users, administrators, and technical personnel have the necessary knowledge and guidance to effectively operate, maintain, and manage the system in accordance with the established system blueprint.
- ii. Identify training requirements and prepare a comprehensive training programme to enable users to have the skills necessary to operate, monitor and administer the IT System.
- iii. The training programme provided must be conducted by trainers with the expertise, qualifications and knowledge in the relevant fields.
- iv. List all types of training required and approach taken in implementing the training program and technology transfer.
- v. The training for the purpose of this Tender requirement shall be categorised as follows:

Administrator and IT team Training

- a) Administrator and IT team training must be provided for each software proposed;
- b) Training must be given to a minimum of officers, to be determined by MMF.

User Training

- a) Training for users must be implemented for the IT System to ensure that they have the necessary skills to operate and maintain the application;
- b) Use “on the job” training approach to ensure that the IT System is properly operated and in accordance with established procedures;

- c) Training must be provided to staff and to be determined by MMF.

2.5 Support and Maintenance

The Tenderer must address the following with regards to services required:

- i. Provide support and maintenance services of the IT System and equipment tendered after "go live". The Tenderer is required to provide a Service Level Agreement (SLA) for the support and maintenance services.
- ii. The Successful Tenderer is required to bear all cost relating to the support and maintenance services and supply of replacement parts during the warranty period.
- iii. Propose plan for the provision of support services during and after expire of the Warranty Period. The Tenderer shall explain in detail the types of support service, location of suppliers' offices, number of personnel involved in providing support services and operating hours of the support centres.
- iv. Provide details of charges for the provision of support and maintenance services after the end of the period of the Warranty Period.

In providing the support and maintenance services, the Successful Tenderer must cover the following:

- i. Ensure the IT System can be operated and accessed 24 hours/7 days a week.
- ii. Provide helpdesk service operated by a dedicated team.
- iii. The Successful Tenderer shall be responsible for preparing and submitting its own Service Level Agreement (SLA) to MMF for review and consideration.
- iv. The Tenderer shall provide a helpdesk / report for documenting and managing all IT System issues reported by MMF. At a minimum, the report shall include the following details:
 - a) Sender of the report;
 - b) Date and time of report;
 - c) Recipient of report;

- d) Type of problem and explanation;
- e) First action taken;
- f) Second action taken;
- g) Third action taken; and
- h) Date of problem resolution.

2.6 The Tenderer shall present the proposed IT system to MMF upon request.

2.7 Non-Disclosure of Confidential Information

- i. The Successful Tenderer shall agree to:
 - a) Maintain all Confidential Information relating to the contents, examination, evaluation of the tender in strict confidence;
 - b) Not disclose any Confidential Information to any third party without prior written consent from MMF;
 - c) Take all reasonable steps to protect the confidentiality of the information.
 - d) Sign Non-Disclosure Agreement (NDA) .

3.0 WARRANTY OF PRODUCTS

3.1 The Successful Tenderer shall provide MMF with the following services throughout the warranty period :

- i. Helpdesk (after-sales support) Service;
- ii. Preventive and Corrective Maintenance;

3.2 The Successful Tenderer must provide support services, including onsite and helpdesk (after-sales support) services on the complete the IT System:

4.0 LIQUIDATED AND ASCERTAINED DAMAGES

4.1 Successful Tenderer subject to Liquidated and Ascertained Damages

- 4.1.1 The Successful Tenderer shall be subjected to Liquidated and Ascertained Damages in the event that the Successful Tenderer failed in any of the phases for the Installation of the Product and other tasks as stated in the scope of work in the stated contract period. This includes any delay in the IT System implementation, according to deadline as agreed upon by both parties for the phases of implementation as stipulated in **Annexure D** (Timeline Schedule). The Liquidated and Ascertained Damages shall be zero point five percent (0.5%) per working day of the Contract Sum for the respective delayed deliverable and after which period MMF, at its sole discretion, may terminate the Contract. The Liquidated and Ascertained Damages quantum mentioned above will be carried forward on an accumulated basis to the next phase of the project.
- 4.1.2 Notwithstanding that the delay may be due to causes beyond the reasonable control of the Successful Tenderer, if such delay is deemed unreasonable in duration or impact, MMF shall have the absolute right, at its sole discretion, to terminate the whole Contract by giving written notice to the Successful Tenderer.
- 4.1.3 Upon such termination, MMF shall be entitled to claim and recover from the Successful Tenderer the full extent of all losses suffered or incurred by MMF, including but not limited to loss of time, loss of opportunity, loss of productivity, wasted management time and effort, additional resources deployed, administrative costs, replacement or substitute costs, and any other direct or indirect costs, expenses or damages arising out of or in connection with such delay and termination, without prejudice to any other rights or remedies available to MMF under this Contract or at law.

4.2 Cause of Delay Beyond the Reasonable Control of Successful Tenderer

- 4.2.1 If the cause of the delay is beyond the reasonable control of the Successful Tenderer such as but not limited to hostilities, invasion, armed conflict, act of foreign enemy, riot, insurrection, strikes, resolution or usurped power, act of terrorism, sabotage or criminal damage, natural disasters, including, earthquakes, lightning, volcanic eruptions, hurricanes, tempest, fires and floods, MMF will grant the Successful Tenderer such further period of time as is reasonable under the circumstances. In the event of this happening, all accepted contractual dates would be rescheduled accordingly.
- 4.2.2 The Successful Tenderer must give one (1) month notice in writing to MMF stating the cause of the delay and the request for extension of time, which shall be subject to MMF's approval.

- 4.3 The Successful Contractor shall not be allowed to withdraw once the contract has been awarded and work has commenced.

5.0 RATES AND PRICING

- 5.1 All rate(s) and pricing shall be in Ringgit Malaysia (RM).
- 5.2 Tenderers are required to complete and signed **Annexure B** attached.

6.0 PAYMENT SCHEDULE

- 6.1 The following Payment Schedule as per **Annexure E** will be applied based on installed basis and staggered in accordance to the timing of each software and component's rollout at respective phases as determined in the implementation plan.

7.0 TENDER BRIEFING

- 7.1 Tender Briefing for this tender exercise shall be held as follows :

Date (Day) : 15 January 2026 (Thursday)

Time : 10.00 a.m – 11.00 a.m

Venue : Meeting Room,
Multimodal Freight Sdn Bhd
No. 40, Jalan Pengacara U1/48,
Temasya Industrial Park, Seksyen U1,
40150 Glenmarie, Shah Alam,
Selangor

- 7.2 **Attendance is compulsory.**

- 7.3 The Tenderers are advised to conduct a site visit at their own cost and expenses before submitting the above tender bid.

8.0 TENDER DOCUMENT

- 8.1 Tender Document can be purchased upon payment of non-refundable documentation fee of **Ringgit Malaysia Five Hundred (RM 500.00) Only**.
- 8.2 Payments shall be in Bankers Draft / Bankers Cheque made payable to "MULTIMODAL FREIGHT SDN BHD".

9.0 ATTACHMENT OF TENDER DOCUMENT

9.1 This tender invitation is bound by all information contained in the following Annexures :

- Annexure A : Checklist for The Submission of Mandatory Documents And Requirements
- Annexure B : Summary Rate & Pricing
- Annexure C1 : Equipment Management System (EMS)
- Annexure C2 : Procurement System (PS)
- Annexure C3 : Human Resource Management System (HRMS)
- Annexure D : Project Timeline Schedule
- Annexure E : Payment Schedule
- Annexure F : Service Level Agreement (SLA)
- Annexure G : Warranty
- Annexure H : Record of Existing Client
- Annexure I : Record of Previous Client
- Annexure J : Training Programme
- Annexure K : Declaration for Non-Collusion

10.0 FORM OF TENDER

10.1 All Tenderers are required to fill up and sign the Form of Tender as per **Annexure A, B, C1, C2, C3, D, F, G, H, I, J and K** without fail. Failure to comply will render the tender null and void.

11.0 NON-COLLUSION

11.1 The Tenderer is required to duly complete and sign the Declaration of Non-Collusion and shall be bound by the Conditions contained therein (refer **Annexure K**).

12.0 MANDATORY DOCUMENTS AND REQUIREMENTS

12.1 The following information is to be forwarded as a mandatory documents and requirements to the Tender Proposal:

- 12.1.1 Completed and signed Annexure A – Checklist For The Submission Of Mandatory Documents And Requirements ;
- 12.1.2 Completed and signed Annexure B – Summary Rate & Pricing ;
- 12.1.3 Completed and signed Annexure C1 – Equipment Management System (EMS);
- 12.1.4 Completed and signed Annexure C2– Procurement System (PS);
- 12.1.5 Completed and signed Annexure C3 – Human Resource Management System (HRMS);

- 12.1.6 Completed and signed Annexure D – Project Timeline Schedule;
- 12.1.7 Completed and signed Annexure F – Service Level Agreement (SLA) ;
- 12.1.8 Completed and signed Annexure G – Warranty ;
- 12.1.9 Completed and signed Annexure H – Record of Existing Clients;
- 12.1.10 Completed and signed Annexure I – Record of Previous Clients;
- 12.1.11 Completed and signed Annexure J – Training Programme ;
- 12.1.12 Completed and signed Annexure K – Declaration for Non-Collusion;
- 12.1.13 Company Profile ;
- 12.1.14 Certified True Copy Of SSM Corporate Information/ Company Profile from MYDATA SSM ;
- 12.1.15 A copy of the Latest 2 Years Audited Company's Accounts ;
- 12.1.16 A copy of the Latest 3 Months Bank Statement ;
- 12.1.17 Earnest money (RM5,000.00) ; and
- 12.1.18 Attendance at Tender Briefing.

12.2 Failure to fulfill the above will result in disqualification of the tender rendering it null and void.

13.0 TAXES

13.1 All prices under this tender shall exclude the addition of any tax impose / to be imposed by the Malaysian Government.

14.0 ENQUIRIES

14.1 Any enquiries and clarification pertaining to this tender must be officially communicated through company email to the Tender Secretariat at the following address :

tender.secretariat@multimodal.com.my

15.0 SUBMISSION OF TENDER PROPOSAL

- 15.1 The Tenderer is required to complete all items required in the Tender Document and shall return these together with the required attachments.
- 15.2 The Tenderer is required to quote prices for all 3 systems as stated in this tender document.

- 15.3 All Tender Proposal must be submitted in a sealed envelope marked **“TENDER NO: MMFSB/TD 02/2026 – TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM (SUPPORT SYSTEM) FOR MULTIMODAL FREIGHT SDN BHD”** at the top right corner of the envelope and addressed as follows:

MULTIMODAL FREIGHT SDN.BHD.
Procurement Unit
No.40, Jalan Pengacara U1/48,
Temasya Industrial Park, Section U1,
40150 Glenmarie, Shah Alam,
Selangor Darul Ehsan.

- 15.4 The Tender Proposal must be deposited in the Tender Box located on the 1st floor of the above address not later than **1200 hours** on **05 FEBRUARY 2026 (Thursday)**.
- 15.5 **Tender Proposal received after the closing time and date will not be considered.**
- 15.6 Each Tenderer must submit together with his tender proposal, a sum of Ringgit Malaysia Five Thousand (RM5,000.00) Only as Ernest Money / Tender Bond in favour of **“MULTIMODAL FREIGHT SDN.BHD.”**.
- 15.7 The Ernest Money in Clause 15.6 above is refundable upon the determination of award of this Tender.

16.0 TENDER VALIDITY

- 16.1 The Tender shall be valid for acceptance for a period of **one hundred and eighty (180) days** from the Date of Tender Submission, and shall remain binding upon the Tenderer at any time until the expiration of that date. MMF reserves the right to request for an extension of the validity period which when agreed by the Tenderer shall be at no cost to MMF.

17.0 TENDER REVOKE

- 17.1 MMF shall have the right to revoke this tender without giving any reason thereof.

18.0 SELECTION OF SUCCESSFUL TENDERER

- 18.1 The decision of MMF in selection of the Successful Tenderer shall be final and MMF does not bind itself to accept the lowest or any tender nor to assign any reason for the rejection of any tender.

18.2 MMF may award the total package to one (1) Successful Tenderer or may break up the package to the different tenderer(s) by system.

18.3 Only the Successful Tenderer will be notified.

18.4 MMF has the right to conduct background search and check on the tenderer.

19.0 AGREEMENT

19.1 The Successful Tenderer will be bound by signing a formal contract.

19.2 The Successful Tenderer shall be responsible to bear all costs involved in the process of preparing a formal contract including the stamp duty and all legal costs.

20.0 PERFORMANCE BOND

20.1 The Successful Tenderer shall before the execution of this Contract, provide MMF a performance bond in the form of an irrevocable Bank Guarantee / Finance Company Guarantee / Insurance Company Guarantee from a Bank / Finance Company / Insurance Company in Malaysia for a sum in Ringgit Malaysia being five percent (5%) of the Tender Sum.

20.2 The Performance Bond must be kept valid from the date of issue to the date not earlier than twelve (12) months after the expiry of the warranty period.

20.2 The Performance Bond shall be submitted within fourteen (14) days from the date of Letter of Award (LOA).

20.3 The issuance of the Performance Bond is a condition precedent to the Contract.

21.0 TERMINATION

21.1 This Contract may be determined, discharged, terminated, withdrawn or annulled by MMF within thirty (30) days in any one or more of the following events :

21.1.1 Expiration of written notice to rectify a breach(es) of one or more of the terms and conditions of this Contract whether committed intentionally or unintentionally ;

21.1.2 If the Successful Tenderer fails to discharge any of its obligations under any provision of this Contract ; and

21.1.3 If the Successful Tenderer goes into liquidation whether compulsory or voluntary (except for the purpose of reconstruction, amalgamation or other similar purpose) or suffers its goods to be taken in execution or becomes insolvent or compounds with or makes arrangement with its creditors, or does any acts jeopardizing in any manner its ability to fulfil its obligations under this Contract.

21.2 In the event that this Contract is terminated in accordance with Clause 21.1 above, MMF shall be entitled to recover from the Successful Tenderer the amount of any damages resulting from such termination.

***** *The remainder of this page is left intentionally blank* *****

ANNEXURE A

CHECKLIST

**CHECKLIST FOR THE SUBMISSION OF MANDATORY
DOCUMENTS AND REQUIREMENTS**

ITEM	DESCRIPTION	ENCLOSED YES/NO
1.	Completed and signed Annexure A – Checklist ;	
2.	Completed and signed Annexure B – Summary Rate & Pricing ;	
3.	Completed and signed Annexure C1 – Equipment Management System (EMS) ;	
4.	Completed and signed Annexure C2 – Procurement System (PS) ;	
5.	Completed and signed Annexure C3 – Human Resource Management System (HRMS) ;	
6.	Completed and signed Annexure D – Project Timeline Schedule ;	
7.	Completed and signed Annexure F – Service Level Agreement (SLA) ;	
8.	Completed and signed Annexure G – Warranty ;	
9.	Completed and signed Annexure H – Record of Existing Clients ;	
10.	Completed and signed Annexure I – Record of Previous Experience;	
11.	Completed and signed Annexure J – Training Programme ;	
12.	Completed and signed Annexure K – Declaration for Non-Collusion;	
13.	Company Profile	
14.	Certified True Copy Of SSM Corporate Information/ Company Profile from MYDATA SSM ;	
15.	A copy of the Latest 2 Years Audited Company's Accounts ;	

Note : Tenderers who fail to produce the above-required documents shall be disqualified.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

**CHECKLIST FOR THE SUBMISSION OF MANDATORY
DOCUMENTS AND REQUIREMENTS**

ITEM	DESCRIPTION	ENCLOSED YES/NO
16.	A copy of the Latest 3 Months Bank Statement ;	
17.	Ernest money (RM5,000.00) ; and	
18.	Attendance at Tender Briefing.	YES

Note : Tenderers who fail to produce the above-required documents shall be disqualified.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

ANNEXURE B

SUMMARY OF PRICING

MULTIMODAL FREIGHT SDN BHD

(174274-D)

**TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEMS)
FOR MULTIMODAL FREIGHT SDN BHD****TENDER NO. MMFSB/TD 02/2026****A. SUMMARY OF PRICING**

NO	NAME OF SYSTEMS	PRICE (RM)
1.	Equipment Management System (EMS)	
2.	Procurement System (PS)	
3.	Human Resource Management System (HRMS)	
	TOTAL	

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

ANNEXURE C

SUPPORT SYSTEM

MULTIMODAL FREIGHT SDN BHD
(174274-D)

**TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD
TENDER NO.MMFSB/TD 02/2026**

**FUNCTIONAL SPECIFICATION
(SUPPORT SYSTEMS)**

Description	: A New IT System consist of several systems to cater Support System including Technical Department, Procurement and Human Resource.
Name of Systems	: The systems as below:- <u>Support Systems</u> 1. Equipment Management System (EMS) 2. Procurement System (PS) 3. Human Resource Management System (HRMS)
Location	: Multimodal Freight Sdn Bhd: 1. Head Quater (HQ) 2. Port Klang – PK (branch) 3. Pasir Gudang - PG (branch) 4. Butterworth – BW (branch) 5. Global Logistic Division- GLD (branch) 6. Padang Besar – PBT (branch)
Note	: The functional requirements herein laid forms a general guideline and may not be taken as complete or as a whole.

ANNEXURE C1

EQUIPMENT MANAGEMENT SYSTEM (EMS)

EQUIPMENT MANAGEMENT SYSTEM (EMS)			
Location : PK, PGD			
No	Features	Comply (Y/N)	Comments
Overall Requirements			
1.	Dashboards & Analytics (Online report including Management Dashboard) <ul style="list-style-type: none"> This is the command or nerve centre for the whole operation process and all information can be viewed in a single screen and access to other functions are just a click away Reports may vary according to the user level and each level requirement. Management Report - Covering performance analysis details by prime movers, trailers and driver, performance analysis summary by specific equipments, contributions by customers and many others. Operation report – Fuel consumption report, tyre usage, Maintenance and repair all the equipment 		
2.	Multi platform interface <ul style="list-style-type: none"> System able to cater in multi platform interface such as Desktop/mobile/Web. 		
3.	Interface with 3rd party system <ul style="list-style-type: none"> System able to integrate and interface with 3rd party 		
4.	EMS able to link with other Business System <ul style="list-style-type: none"> System able to link with other Business System. For example link with HMS to know the status of the deliver, Finance and etc. 		
5.	User-friendly interface <ul style="list-style-type: none"> Having a user-friendly warehouse management system means that the software is intuitive and easy to use. 		
6.	Audit Trail & History The system shall: <ul style="list-style-type: none"> Maintain change history for all actions Log user identity, timestamps, old and new values Support audit review for compliance 		
7.	Ability of the system to support attachment documents		
8.	Ability to provide comprehensive security features including: <ul style="list-style-type: none"> User authentication Access privileges Password policy enforcement Encrypted passwords Security auditing Security and data protection measures 		

No	Features	Comply (Y/N)	Comments
Equipment Registration & Inventory			
9.	Master Equipment Profile <ul style="list-style-type: none"> Equipment ID/ Asset Number Category (Prime Mover, Trailer, Truck, Excavator, etc.) Manufacturer, Model, Year Plate Number / Chassis Number / Engine Number Ownership Status (Owned / Leased / Hired) GPS/Telematics ID (optional) Operating region(s) 		
10.	Status Tracking Statuses include: <ul style="list-style-type: none"> Active Under Maintenance Out of Service To Be Disposed Sold Under Repair 		
Permit, License, Insurance & Compliance Management			
11.	Document Types: The system must allow managing: <ul style="list-style-type: none"> Equipment License/Registration Road Tax Transportation Permit Fitness Certificate Insurance (third-party, comprehensive) Emission Test Certificate Special Operating Permits (Oversize/Overweight) Driver/Operator license (optional add-on) 		
12.	Document Upload & Metadata Each document must include: <ul style="list-style-type: none"> Document name Category (License/Permit/Insurance/etc.) Issue date Expiry date Document number Issuing authority Attachments (PDF, image, scan) 		
13.	Expiry Tracking <ul style="list-style-type: none"> System must automatically calculate days until expiry System able to block PMs, Trailers from being used by operations once it is critically near to expiry date (User defined the rules) Dashboard highlighting: <ul style="list-style-type: none"> Expired Expiring within 7 days Expiring within 30 days Safe/Valid 		

No	Features	Comply (Y/N)	Comments
14.	Automated Notifications Notifications must include: <ul style="list-style-type: none"> Email In-app alerts SMS (optional) Customizable schedules (User defined): <ul style="list-style-type: none"> Example 30 days before,14 days before,7 days before and etc Expiry day Escalation to management after expiry 		
Maintenance & Inspection Module			
15.	Maintenance Scheduling <ul style="list-style-type: none"> Preventive maintenance schedules (mileage/engine hours/time-based) Daily inspection checklist Service history tracking 		
16.	Breakdown/Repair Recording <ul style="list-style-type: none"> Lodge defect reports Assign mechanic/technician Track repair progress and cost 		
17.	Internal Work Order (IWO) – Link/ integrate with PS To record, authorize, and track repair activities performed on a fleet vehicle or equipment due to failure, breakdown, accident, or observed mechanical issue. System able to specify : <ul style="list-style-type: none"> Dates IN/Out of workshop Repairman Workshop details Cost of repair Details of part Changed Able to attached scanned repair Invoice from workshop Requested By / Person Approved 		
18.	External Work Order– Link/ integrate with PS To record, authorize, and track corrective maintenance activities performed on a fleet vehicle or equipment due to failure, breakdown, accident, or observed mechanical issue. System able to specify : <ul style="list-style-type: none"> Schedule Maintenance Date/Time Dates IN/Out of workshop Repairman Workshop details Cost of repair Details of part Changed Requested By / Person Approved Able to attached scanned repair Invoice from workshop 		

No	Features	Comply (Y/N)	Comments
Fuel Management			
19.	Fuel Dispensing Management <ul style="list-style-type: none"> System shall record every fueling event with: <ul style="list-style-type: none"> Vehicle ID / driver ID Date/time Fuel type Quantity dispensed Fuel station ID (on-site or external) Odometer/engine-hour reading System must enforce rules: <ul style="list-style-type: none"> Vehicle must not exceed max tank capacity Only allowed fuel type can be dispensed Only authorized drivers may fuel authorized vehicles System shall lock pump if unauthorized 		
20.	Fuel Pump Control & Authorization System shall support: <ul style="list-style-type: none"> Limits on per-transaction or per-day fuel allocation 		
21.	Fuel Inventory & Tank Monitoring System shall: <ul style="list-style-type: none"> Track on-site storage tank volumes (real-time or periodic) Generate low-level alerts Reconcile tank volume with dispensing data Monitor: <ul style="list-style-type: none"> Water in tank, Temperature, Fuel quality (optional sensor) and etc Support automatic import from ATG (Automatic Tank Gauging) systems 		
22.	Fuel & Cost Management <ul style="list-style-type: none"> Fuel card integration with fuel provider Enable to cater SKDS – fuel subsidy Automated fuel consumption analysis. Fuel theft detection (rapid drop alerts). Cost reporting: <ul style="list-style-type: none"> Fuel cost Maintenance cost Operational expenses 		
Spare part & Tyre Management			
23.	Tyre/spare parts Inventory Management (Link/integrate with Purchasing System) <ul style="list-style-type: none"> Add new tyres with attributes: <ul style="list-style-type: none"> Serial number / RFID / barcode Brand, model, size, ply rating, type Purchase date, vendor, cost Tyre stock classification: new, used, retreaded, damaged. Inventory alerts (low stock, warranty expiry). 		

No	Features	Comply (Y/N)	Comments
24.	Tyre/spare parts Lifecycle Tracking <ul style="list-style-type: none"> • Unique ID for tracking. • Records of: <ul style="list-style-type: none"> ○ Installation/dismounting ○ Vehicle assignment ○ Tyre position (LHF, RHF, etc.) ○ Distance travelled and usage history ○ Retreading records 		
Reporting and Enquiries			
25.	Reporting Reports include: <ul style="list-style-type: none"> • Tyre lifecycle cost analysis. • Cost per kilometre. • Inventory reports. • Tyre performance comparison by brand/model. • Vehicle tyre cost summary. • Predictive tyre replacement forecast • Fuel Consumption report • Productivity report per Equipment • Preventive maintenance (PM) schedule report • Maintenance history report • Corrective/breakdown maintenance report • Overdue maintenance report • Maintenance cost report and etc 		
	Enquiries (Real-Time Queries) 1. Equipment Enquiries <ul style="list-style-type: none"> • Equipment availability enquiry • Equipment status enquiry (active, idle, under maintenance) and etc 2. Maintenance Enquiries <ul style="list-style-type: none"> • PM schedule enquiry • Work order status enquiry • Maintenance history enquiry • Pending/overdue maintenance enquiry • Spare parts availability enquiry and etc 3. Utilization Enquiries <ul style="list-style-type: none"> • Equipment usage enquiry • Hour meter/odometer enquiry • Fuel consumption enquiry • Productivity enquiry and etc 4. Financial Enquiries <ul style="list-style-type: none"> • Cost tracking enquiry • Rental cost enquiry • Depreciation enquiry • Vendor invoice enquiry and etc 5. Inspection & Compliance Enquiries <ul style="list-style-type: none"> • Inspection status enquiry • Permit/certificate validity enquiry • Calibration status enquiry and etc. 		

Note : The functional requirements herein laid forms a general guideline and may not be taken as complete or as a whole.

Costing Breakdown – Cloud based System**1. Software Cost Breakdown**

No	Software Component	Description	License Type	Cost (RM)
a.	Application software	Core system (web & Backend module)		
	Total			

2. Cloud Hardware/Infrastructure Cost Breakdown

No	Infrastructure Component	Specification	Qty	Cost (RM)
	Total			

3. Summary Of Cost

No	Infrastructure Component	Cost (RM)
1	Software Cost	
2	Cloud Hardware/ Infrastructure Cost	
	Grand Total	

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

Additional Information:**Support & Maintenance Cost (After End of Period of the warranty)**

No	Item	Description	Qty	Cost (RM)
	Total			

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

Name : _____

I/C No. : _____

(Company Chop)

Designation : _____

Date : _____

ANNEXURE C2

PROCUREMENT SYSTEM (PS)

PROCUREMENT SYSTEM (PS)			
Location : PK, BTW, PBT, HQ, GLD and PGD			
No	Features	Comply (Y/N)	Comments
Overall Requirements			
1.	Dashboards & Analytics (Online report including Management Dashboard) <ul style="list-style-type: none"> Analyse historical purchase prices and trends to identify potential cost saving opportunities. Gain detailed insights into expenses, spend patterns, cost opportunities and more. Gain visibility into key performance indicators for procurement efficiency 		
2.	Multi platform interface <ul style="list-style-type: none"> Able to cater multiplatform interface such as Desktop/mobile/Web. 		
3.	Interface with 3rd party system <ul style="list-style-type: none"> System able to integrate and interface with 3rd party 		
4.	PS able to link with other Business System <ul style="list-style-type: none"> System able to link with other Business System and Finance/HRMS. 		
5.	User-friendly interface <ul style="list-style-type: none"> Having a user-friendly system means that the software is intuitive and easy to use. 		
6.	Audit Trail & History The system shall: <ul style="list-style-type: none"> Maintain change history for all actions Log user identity, timestamps, old and new values Support audit review for compliance 		
7.	Ability of the system to support attachment documents		
8.	Ability to provide comprehensive security features including: <ul style="list-style-type: none"> User authentication Access privileges Password policy enforcement Encrypted passwords Security auditing Security and data protection measures 		
SUPPLIER MASTER			
9.	Supplier Master File Management <ul style="list-style-type: none"> Procurement system streamlines supplier master file management by providing a centralized repository for supplier information, automating data entry and updates, facilitating document management, tracking supplier performance, monitoring compliance, managing procurement risks, and integrating seamlessly with other enterprise systems. 		

No	Features	Comply (Y/N)	Comments
10.	Approved Supplier List (ASL) <ul style="list-style-type: none"> System able to cater for ASL 		
Purchase Requisition (PR)			
11.	PR Creation <ul style="list-style-type: none"> Requestor selects: <ul style="list-style-type: none"> Item(s) from catalog or free text Quantity, required date, cost center and etc Attachments allowed 		
12.	PR Validation <ul style="list-style-type: none"> Budget check (optional integration) Duplicate request detection 		
13.	PR Approval Workflow <ul style="list-style-type: none"> Configurable multi-level approvals by: <ul style="list-style-type: none"> Value thresholds Departments Categories 		
14.	PR Status Tracking <ul style="list-style-type: none"> Draft → Submitted → Under Review → Approved/Rejected 		
Internal Work Order (IWO)			
15.	Work Order Creation The system shall: <ul style="list-style-type: none"> Allow users to create new IWOs via a standardized form Require minimum mandatory fields: <ul style="list-style-type: none"> Requestor Department Location Equipment No Work Type / Category Description of work Requested completion date Allow optional attachments (documents, images) 		
16.	Work Order Validation & Approval Workflow The system shall: <ul style="list-style-type: none"> Route work orders automatically based on: <ul style="list-style-type: none"> Department Work type Notify the designated approver via email or in-app alerts Allow approvers to: <ul style="list-style-type: none"> Approve Reject (with reason) Request clarification from the requestor Generate timestamped approval logs 		

No	Features	Comply (Y/N)	Comments
17.	Assignment & Scheduling The system shall: <ul style="list-style-type: none"> • Allow supervisors to assign work orders to teams or specific staff • Provide scheduling features including: <ul style="list-style-type: none"> ○ Priority level (Low/Medium/High/Urgent) ○ Estimated start and end dates • Allow reassignment if needed • Update the requestor when assignment is complete 		
18.	IWO Execution (Task Management) The system shall: <ul style="list-style-type: none"> • Allow executors to update: <ul style="list-style-type: none"> ○ Actual start and end time ○ Materials used ○ Labor hours ○ Completion notes • Support status transitions: <ul style="list-style-type: none"> ○ Open → Assigned → In Progress → On Hold → Completed → Closed 		
External Work Order (EWO)			
19.	EWO Creation The system shall: <ul style="list-style-type: none"> • Allow requestors to create new external work orders • Collect required fields: <ul style="list-style-type: none"> ○ Requestor ○ Department/Cost Center ○ Location ○ Equipment No ○ Work Category (e.g., maintenance, IT services, repairs, construction) ○ Detailed description of work ○ Attachments (photos, BOQ, specs) ○ Required timeline ○ Estimated cost (optional) and etc 		
20.	EWO Approval Workflow The system shall: <ul style="list-style-type: none"> • Route EWO requests through designated approval levels • Support multi-stage approval • Allow approvers to review supporting documents • Approvers may approve, reject (with comments), request revision or put on hold • Capture timestamps and digital signatures 		

No	Features	Comply (Y/N)	Comments
21.	EWO Execution Tracking The system shall: <ul style="list-style-type: none"> • Allow users to update work progress: • Allow internal staff to verify progress • Track status changes: <ul style="list-style-type: none"> ○ Pending → Approved → Assigned → In Progress → Completed → Verified → Closed 		
Request For Quotation (RFQ)			
22.	Request for Quotation (RFQ) <ul style="list-style-type: none"> • Create RFQ based on PR/EWO • Send RFQ to selected vendors • Vendors receive email/portal notification • Vendor submits pricing, lead time, terms • Auto-reminders for pending quotes • Comparison sheet auto-generated • Procurement selects winning vendor 		
Purchase Order (PO)			
23.	Purchase Order (PO) PO Creation <ul style="list-style-type: none"> • Auto-generated from approved PR/IWO/EWO • Editable terms, pricing, delivery instructions • Able to Refer to which Equipment No PO Approval <ul style="list-style-type: none"> • Configurable approval workflow • Approver comments & audit trail PO Dispatch <ul style="list-style-type: none"> • Email/portal notification to vendor • PDF generation • Digital signature option PO Tracking <ul style="list-style-type: none"> • Vendor acknowledgement • Delivery schedule tracking 		
Good Receive (GR)			
24.	Goods Receive (GR) <ul style="list-style-type: none"> • GRN created by receiver • Partial receipt allowed • Capture: <ul style="list-style-type: none"> ○ Delivered quantity ○ Batch/serial numbers ○ Delivery note number ○ Supplier Invoice and etc • Quality check workflow (optional) • Linked to PO Lines 		
25.	Inventory Management		
26.	Store Issue (SI)		

No	Features	Comply (Y/N)	Comments
Tender			
27.	Tender Management <ul style="list-style-type: none"> Streamlined tender management ensuring transparency, auditability, and customisation. Create comprehensive tenders for accurate, relevant vendor responses Customise all events and forms with transparency and compliance 		
28.	Contract Management <ul style="list-style-type: none"> Manage vendor contracts, ensure compliance, enforce rates through controlled pricing. Easily store, organize, access, and manage contracts digitally Monitor and track utilised and remaining contract value, updated in real-time 		
29.	Workflow Management <ul style="list-style-type: none"> User-designed configurable workflows for creating requests, enforcing policies and approvals. Fully customisable workflows according to company's specific requirements 		
30.	Budget <ul style="list-style-type: none"> Ensure every expense is tracked, monitored and approved. Eliminating maverick spending and ensuring control over spend management. Enforce budget limits based on different dimensions (e.g. departments, centres, project codes, etc.) Grant budget visibility based on permissions and roles 		
Notifications & Alerts			
31.	Notifications & Alerts Types: <ul style="list-style-type: none"> Email In-app notifications Optional SMS Triggers: <ul style="list-style-type: none"> PR, IWO, EWO, PO submission/approval Pending approvals RFQ responses due PO dispatched/acknowledged Goods receipt pending And etc 		

No	Features	Comply (Y/N)	Comments
32	Reporting & Analytics Standard reports and enquiries: <ul style="list-style-type: none"> • Spend analysis • Supplier performance • PR aging • PO cycle time • Invoice aging • Budget vs Actual Spend • EWO summary list with filtering (status, vendor, date, cost, category) • Vendor performance dashboards • Monthly outsourcing cost reports • Budget utilization per department • The system shall allow to import/export reports in PDF, Excel, or CSV formats. • 		

Note : The functional requirements herein laid forms a general guideline and may not be taken as complete or as a whole.

Costing Breakdown – Cloud based System**1. Software Cost Breakdown**

No	Software Component	Description	License Type	Cost (RM)
a.	Application software	Core system (web & Backend module)		
	Total			

2. Cloud Hardware/Infrastructure Cost Breakdown

No	Infrastructure Component	Specification	Qty	Cost (RM)
	Total			

3. Summary Of Cost

No	Infrastructure Component	Cost (RM)
1	Software Cost	
2	Cloud Hardware/ Infrastructure Cost	
	Grand Total	

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

Additional Information:**Support & Maintenance Cost (After End of Period of the warranty)**

No	Item	Description	Qty	Cost (RM)
	Total			

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

Name : _____

I/C No. : _____

(Company Chop)

Designation : _____

Date : _____

ANNEXURE C3

HUMAN RESOURCE MANAGEMENT SYSTEM (HRMS)

HUMAN RESOURCE MANAGEMENT SYSTEM (HRMS)			
Branch : All			
No	Features	Comply (Y/N)	Comments
1.	Dashboard – HR Analytical <ul style="list-style-type: none"> This is the command or nerve centre for the whole operation process and all information can be viewed in a single screen and access to other functions are just a click away Actionable insights that optimize recruitment, performance, and retention, ensuring alignment and cost efficiency for a thriving workforce. Reports may vary according to the user level and each level requirement. 		
2.	HRMS able to link with other Business System		
3.	Interface with 3rd party system <ul style="list-style-type: none"> System able to integrate and interface with 3rd party system. 		
4.	Multi platform interface <ul style="list-style-type: none"> System able to cater in multi platform interface such as Desktop/mobile/Web. 		
5.	Audit Trail & History The system shall: <ul style="list-style-type: none"> Maintain change history for all actions Log user identity, timestamps, old and new values Support audit review for compliance 		
6.	User-friendly interface <ul style="list-style-type: none"> Having a user-friendly system means that the software is intuitive and easy to use 		
7.	Ability of the system to support attachment documents		
8.	Ability to provide comprehensive security features including: <ul style="list-style-type: none"> User authentication Access privileges Password policy enforcement Encrypted passwords Security auditing Security and data protection measures 		
9.	Employee Information Management <ul style="list-style-type: none"> The system shall store and manage detailed employee profiles (personal, contact, job details, documents). The system shall allow employees to update selected personal information (e.g., address) with HR approval. The system shall support uploading and managing employee documents (IDs, certificates). The system shall track employee status (active, inactive, terminated, on leave). 		

No	Features	Comply (Y/N)	Comments
10.	Recruitment & Applicant Tracking <ul style="list-style-type: none"> The system shall accept job applications and store applicant information. The system shall allow HR to track candidate stages (screening, interview, offer, hire). Auto generate offer letter The system shall notify candidates about application status via email or portal. 		
11.	Attendance & Time Tracking <ul style="list-style-type: none"> The system shall record employee attendance (manual, biometric, or integrated). The system shall manage work schedules, shifts, overtime, and remote work logs. The system shall allow employees to view their attendance records. The system shall generate monthly attendance reports for HR. GPS-enabled mobile clocking with customizable shifts and schedules. Seamlessly sync attendance data with payroll. 		
12.	Leave System <ul style="list-style-type: none"> To capture the information on staff annual leave, medical leave, emergency leave, unpaid leave and other types of leave. Submit leave applications and approvals via the app. Track leave effortlessly with the integrated calendar and notifications. 		
13.	Staff Claims <ul style="list-style-type: none"> Enable to define all the claims and enforces the business rules with regards to eligibility, quantum and ceilings. To automate staff mileage/outstation claim To capture the related claim case such as staff mileage/outstation claim, medical claim and etc 		
14.	Insurance (Link/integrate with others System which related with Insurance. Eg : EMS) <ul style="list-style-type: none"> To cater all types of insurance for the company 		
15.	Performance Management System <ul style="list-style-type: none"> Customize appraisal form and achievement certificate designs. Define weightage and scoring based on criteria. Track goals, review and generate reports. 		
16.	Training Management <ul style="list-style-type: none"> The outcomes of the performance management process as a starting point, this module may produce individual training plans for staff, deal with bookings (for training courses and other learning options), and manage the follow-on evaluation and feedback process, while tracking training expenditure against budget allocations. 		

No	Features	Comply (Y/N)	Comments
17.	Discipline Management <ul style="list-style-type: none"> Records of all disciplinary actions for a variety of reasons, such as the capacity to track behavioral patterns over time, supply proof in the event of legal challenges, and evaluate the effectiveness of current policies 		
18.	Payroll Management <ul style="list-style-type: none"> Process salaries with automatic calculations and predefined rules. Make all online payments on a single platform Compliant with statutory bodies. Fastest payroll processing supported by major banks. Seamless integration with employees' leave and claims. Automated Driver Incentive 		
19.	Inventory (Link/integrate with Purchasing System) <ul style="list-style-type: none"> To manage the information on stationery inventory and stationery used. 		
20.	Workflow & Notifications <ul style="list-style-type: none"> The system shall send automated notifications for approvals (leave, requests, evaluations). The system shall support configurable workflow rules for HR processes. 		
21.	Reporting & Enquiries <ul style="list-style-type: none"> The system shall generate standard HR reports and enquiries (headcount, attrition, payroll summary, attendance trends, etc). The system shall allow HR to import/export reports in PDF, Excel, or CSV formats. 		
22.	Self-Service Portal <ul style="list-style-type: none"> The system shall allow employees to view payslips, attendance, leave balance, profile, etc. The system shall allow employees to update certain personal information. The system shall allow employees to submit HR requests (letters, claims, documents). The system shall allow employees to submit the permission to travel 		

Note : The functional requirements herein laid forms a general guideline and may not be taken as complete or as a whole.

Costing Breakdown – Cloud based System**1. Software Cost Breakdown**

No	Software Component	Description	License Type	Cost (RM)
a.	Application software	Core system (web & Backend module)		
	Total			

2. Cloud Hardware/Infrastructure Cost Breakdown

No	Infrastructure Component	Specification	Qty	Cost (RM)
	Total			

3. Summary Of Cost

No	Infrastructure Component	Cost (RM)
1	Software Cost	
2	Cloud Hardware/ Infrastructure Cost	
	Grand Total	

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

Name : _____

I/C No. : _____

(Company Chop)

Designation : _____

Date : _____

Additional Information:**Support & Maintenance Cost (After End of Period of the warranty)**

No	Item	Description	Qty	Cost (RM)
	Total			

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

Name : _____

I/C No. : _____

(Company Chop)

Designation : _____

Date : _____

ANNEXURE D

PROJECT TIMELINE

MULTIMODAL FREIGHT SDN BHD
(174274-D)

**TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD**

TENDER NO. MMFSB/TD 02/2026

A. IMPLEMENTATION TIMELINE

Phase	Activities	Duration
Phase 1	Project Kick-off & Study Requirements	
Phase 2	System Design & Configuration	
Phase 3	System Deployment & Training	
Phase 4	System Integration & Data Migration	
Phase 5	User Acceptance Testing (UAT)	
Phase 6	Go-Live	

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

ANNEXURE E

PAYMENT SCHEDULE

MULTIMODAL FREIGHT SDN BHD
(174274-D)

**TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD**

TENDER NO. MMFSB/TD 02/2026

A. PAYMENT SCHEDULE PROPOSAL

No	Scope	Percentage
1.	Upon Letter of Acceptance Sign Off	10
2.	Upon Blueprint Sign Off And Functional Specs submission	20
3.	Upon Deployment/Installation of Application Software	20
4.	User Acceptance Testing (UAT)	20
5.	Training & Go-Live	20
6.	Six Month After Go-Live	10
	TOTAL	100

ANNEXURE F

SERVICE LEVEL AGREEMENT

MULTIMODAL FREIGHT SDN BHD
(174274-D)

**TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD**

TENDER NO : MMFSB/TD 02/2026

Service Level Agreement

No	Service Type	Target
1.	Availability / Uptime How often a system or service is up and running	
2.	Respond Time How quickly system provider responds to a request or Incident <ul style="list-style-type: none"> • Critical Issues • Low-priority issues 	
3.	Resolution Time How long it takes to fully solve the problem. <ul style="list-style-type: none"> • Critical Issues • Low-priority issues 	

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

ANNEXURE G

WARRANTY

MULTIMODAL FREIGHT SDN BHD
(174274-D)

**TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD**

TENDER NO : MMFSB/TD 02/2026

Warranty

1. Warranty Coverage

We hereby warrant that the Support System proposed under this tender shall be free from defects in design, development, configuration, and implementation. The system will conform to the technical specifications, functional requirements, and performance standards outlined in the tender document.

2. Warranty Period

The warranty period shall be _____ commencing from the date of completion and successful commissioning of the system by the MMF.

3. Scope of Warranty Services

During the warranty period, the tenderer shall, at no additional cost to the MMFSB:

- Rectify any software defects, errors, or malfunctions
- Provide bug fixes, patches, and updates required for proper functioning
- Ensure system stability, data integrity, and security
- Restore the application to full operational status within agreed service timelines
- Full data backup

4. Limitation of Liability

The Company's liability under this warranty is limited solely to repair or correction of the application defects and shall not extend to any indirect or consequential damages.

5. Acceptance

By using the application, the Tenderer agrees to the terms and conditions stated in this warranty.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

ANNEXURE H

RECORD OF EXISTING CLIENTS

RECORD OF EXISTING CLIENTS

(List of all contract in hand and inclusive of new contract already secured)

No.	Name of Organisation	Scope of Services	Contract Sum (RM)	Contract Period

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)_____
(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date : _____

ANNEXURE I

RECORD OF PREVIOUS CLIENTS

RECORD OF PREVIOUS CLIENTS

(List of all contracts which has been completed in the previous five 5 years)

[illegible]

Note : Tenderers to provide additional pages if necessary.

(Authorized Signatory)

(Company Chop)

Name : _____

Designation : _____

I/C No. : _____

Date _____

ANNEXURE J

TRAINING PROGRAMME

**MULTIMODAL FREIGHT SDN BHD
TENDER FOR THE SUPPLY AND DEVELOP NEW IT SYSTEM
(SUPPORT SYSTEM)
FOR MULTIMODAL FREIGHT SDN BHD**

TENDER NO : MMFSB/TD 02/2026

TRAINING PROGRAMME

Note : Tenderers to provide additional pages if necessary.

(Authorised Signatory]

(Company Chop)

Name : _____

I/C Number : _____

(Date)

ANNEXURE K

DECLARATION FOR NON-COLLUSION

DECLARATION FOR NON-COLLUSION

The essence of selective tendering is that MMF shall receive *bona fide* competitive tenders from all those tendering. In recognition of this principle, we certify that this is a *bona fide* tender, intended to be competitive, and that we have not fixed or adjusted the amount of the tender by or under or in accordance with any agreement or arrangement with any other person. We also certify that we have not done and we undertake that we will not do at any time before the hour and date specified for the return of the tender any of the following acts :

- (a) Communicate to a person other than MMF the amount of approximate amount of the proposed tender, except where the disclosure, in confidence, of the approximate amount of the tender was necessary to obtain insurance premium quotations required for the preparation of the tender;
- (b) Enter into any agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any tender to be submitted;
- (c) Offer or pay or give or agree to pay or give any sum of money or valuable consideration directly or indirectly to any person for doing or having done or having caused to be done in relation to any other tender or proposed tender for the said work, act or thing of the sort described above.

In this certificate, the word 'person' includes any persons or anybody or association, corporate or unincorporated; and any agreement or arrangement includes any such transaction, formal or informal and whether legally binding or not.

Yours faithfully,
For and on behalf of (Tenderer's Name)

Witnessed by :

.....
Name :

Designation :

Date :

Company Chop :

.....
Name :

Designation :

Date :

