# **User Guide**

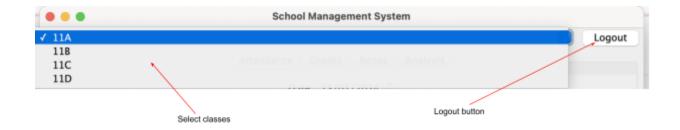
# Login

To login, you will have to enter your username (thompson) and password (password) in the respective input fields and then press the login button or the enter key.



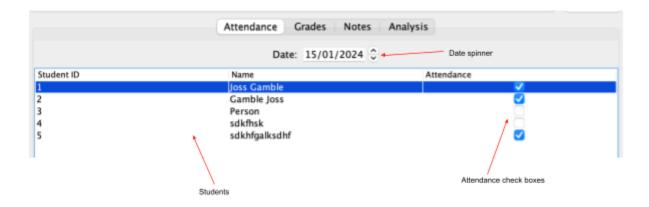
### Header

In the right part of the header of the main application is the logout button, that when pressed logs the user out of the application and directs them back to the login screen (all data will be saved and loaded on the next login, same as when quitting the application). In the main part of the header is an option to select and switch between the different classes.



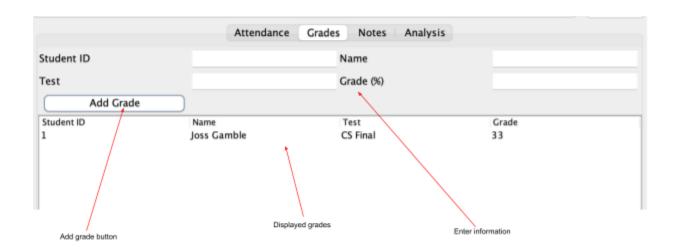
#### **Attendance**

To register attendance you can select the date using the arrows on the date spinner (though it will always set to today's date automatically and not allow you to go into a future date). When you are on the selected date for which you want to take attendance, you will have a list of the students in the selected class (ID and name) and be able to mark them present using the checkbox on the right.



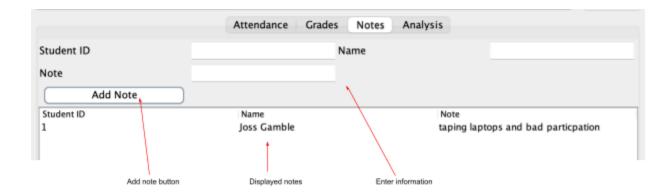
### Grades

To log grades you have to enter the Student ID and Name of the student (it has to be a valid student), as well as the test name and grade in percentage. Pressing the enter key or the add grade button will log the grade. All logged grades will be displayed in the table below and can be sorted according to student, test or grade by pressing the respective column header in the table.



#### Notes

To add notes you have to enter the Student ID and Name of the student (it has to be a valid student), as well as the note. Pressing the enter key or the add note will log the note. All logged notes will be displayed in the table below and can be sorted according to student or note by pressing the respective column header.



## **Analysis**

The analysis tab shows the percentage attendance for every student in the selected class as well as the average grade, in a table. The refresh button will update these data after having made changes.

