



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY

03-00407
09 March 2022
GT-01A-SUP-DM.R3-2020

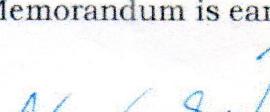
DIVISION MEMORANDUM
NO. 174 s. 2022

09 March 2022

CORRIGENDUM ON THE CONDUCT OF PHYSICAL INVENTORY OF SCHOOLS' PROPERTY, PLANT AND EQUIPMENT

TO : OIC – Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Heads, Public Elementary, Junior and Senior High School
All Others Concerned

1. In reference to Division Memorandum No. 144, s. 2022 entitled the Conduct of Physical Inventory of Schools' Property, Plant and Equipment, this Office, through the Division Inventory Committee, will revise the schedule of the physical inventory count to schools as attached in Annex A to give way on the preparation for the upcoming election to be held on May 9, 2022.
2. Attached hereto are the following:
 - a. New Schedule of Inventory (Annex A)
 - b. Members of Division Inventory Committee (Annex B)
3. Immediate and widest dissemination of this Memorandum is earnestly desired.


DORIS DJ. ESTALILLA, CESO VI
Schools Division Superintendent



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Annex A. Schedule of Inventory

DATE OF INVENTORY	NAME OF SCHOOL	TIME OF INVENTORY
MARCH 9, 2022	GOVERNOR FERRER MEMORIAL NATIONAL HIGH SCHOOL – BICLATAN ANNEX	9:00 AM – 3:00PM
MARCH 11, 2022	LUIS Y. FERRER JR. WEST NATIONAL HIGH SCHOOL	9:00 AM – 3:00PM
MARCH 14, 2022	MANGGAHAN ELEMENTARY SCHOOL	9:00 AM – 3:00PM
MARCH 15, 2022	PASONG KAWAYAN II WEST NATIONAL HIGH SCHOOL	9:00 AM – 3:00PM
MARCH 16, 2022	DIVISION OFFICE - SGOD	9:00 AM – 11:00AM
MARCH 16, 2022	DIVISION OFFICE - CID	1:00 PM – 4:00 PM
MARCH 17, 2022	BUENAVENTURA ELEMENTARY SCHOOL	9:00 AM – 3:00PM
MARCH 18, 2022	TAPIA ELEMENTARY SCHOOL	9:00 AM – 11:00AM
MARCH 18, 2022	LUIS FERRER III MEMORIAL ELEMENTARY SCHOOL	1:00 PM – 4:00 PM
MARCH 21, 2022	ANDRES NOCON NATIONAL HIGH SCHOOL	9:00 AM – 3:00PM
MARCH 22, 2022	CAVITE DAY	
MARCH 23, 2022	JULIANO C. BROSAS ELEMENTARY SCHOOL	9:00 AM – 3:00PM
MARCH 24, 2022	BACAO ELEMENTARY SCHOOL	9:00 AM – 11:00AM
MARCH 24, 2022	GEN. ARTEMIO RICARTE MEMORIAL SCHOOL	1:00 PM – 4:00 PM
MARCH 25, 2022	TEJERO ELEMENTARY SCHOOL	9:00 AM – 3:00PM
MARCH 28, 2022	LUIS Y. FERRER JR. SENIOR HIGH SCHOOL	9:00 AM – 3:00PM
MARCH 29, 2022	DIEGO MOJICA MEMORIAL SCHOOL	9:00 AM – 11:00AM
MARCH 29, 2022	CECILIO M. SALIBA ELEMENTARY SCHOOL	1:00 PM – 4:00 PM
APRIL 1, 2022	MARY CRIS ELEMENTARY SCHOOL	9:00 AM – 3:00PM





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APRIL 4, 2022	LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL	9:00 AM – 3:00PM
APRIL 5, 2022	CARITAS BUKID KABATAAN ELEMENTARY SCHOOL	9:00 AM – 11:00AM
APRIL 5, 2022	TROPICAL VILLAGE ELEMENTARY SCHOOL	1:00 PM – 4:00 PM
APRIL 11, 2022	GOV. LUIS A. FERRER JR. EAST NATIONAL HIGH SCHOOL	9:00 AM – 3:00PM
APRIL 12, 2022	SUNNY BROOKE ELEMENTARY SCHOOL	9:00 AM – 3:00PM
APRIL 13, 2022	JAVALERA ELEMENTARY SCHOOL	9:00 AM – 3:00PM
APRIL 18, 2022	SANTIAGO ELEMENTARY SCHOOL	9:00 AM – 3:00PM
APRIL 19, 2022	NAVARRO ELEMENTARY SCHOOL	9:00 AM – 3:00PM
APRIL 20, 2022	DIVISION OFFICE OSDS	9:00 AM – 3:00 PM
APRIL 21, 2022	SAN FRANCISCO ELEMENTARY SCHOOL	9:00 AM – 3:00PM
APRIL 22, 2022	PARKLANE ELEMENTARY SCHOOL	9:00 AM – 3:00PM
APRIL 25, 2022	ANGEL L. BAWALAN ELEMENTARY SCHOOL	9:00 AM – 11:00AM
APRIL 25, 2022	PANUNGYANAN ELEMENTARY SCHOOL	1:00 PM – 4:00 PM
APRIL 26, 2022	GEN. GREGORIO S. ALONA SR. MEMORIAL ELEMENTARY SCHOOL	9:00 AM – 3:00PM
APRIL 27, 2022	IPILAN BARrio SCHOOL	9:00 AM – 3:00PM





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Annex B. Members of Division Inventory Committee

Chairman:	Doris DJ. Estalilla
Vice-chairperson:	Lualhati O. Cadavedo
Members:	
Property and Supply representative:	Heizel C. Almanon
Accounting representative:	Christine Ann B. Cordero
IT representative:	Alyssa Jean S. Moya
Education Facilities representative:	Mark Joshua B. Animas
SGOD representative:	Faustino Sison Jr.
CID representative:	Cipriano Dinglasan Jr.
OSDS representative:	Paulina Crescini
Secretariat:	Rodan O. Contemprato
	Vera Nina Mendoza
	Jashen Martinez
	Pauline Vianca F. Cardines



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