



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. SENIOR HIGH SCHOOL
SOUTH SQUARE VILLAGE, PASONG KAWAYAN II, GEN. TRIAS CITY, CAVITE

April 17, 2024

School Memorandum
No.10 s. 2024

**Update of Students Status in Learners Information System (LIS) for
SY2023-2024/1st Semester**

To : All Advisers
Strand Chair

1. With reference to DO 14, S. 2016 – UPDATING OF LEARNER PROFILES FOR END OF SCHOOL YEAR (EOSY) 2015-2016 ON THE LEARNER INFORMATION SYSTEM (LIS), Luis Y. Ferrer Jr. Senior High School will conduct its S.Y.2023-2024 1st semester updating of student status.
2. Updating students' status in LIS is done to maintain accurate and up-to-date information of learners.
3. In updating the End of School Year (EOSY) status of the learner, it shall be updated based on the following guidelines:
 - a. SF 5 shall be accomplished after each semester in a school year, leaving the End of School Year Status Column and Summary Table for End of School Year Status blank/unfilled at the end of the 1st Semester. These data elements shall be filled up only after the 2nd semester or at the end of the School Year.
 - b. End of Semester Status:
 1. **Complete** - number of learners who completed/satisfied the requirements in all subject areas (with grade of at least 75%)
 2. **Incomplete** - number of learners who did not meet expectations in one or more subject areas, regardless of number of subjects failed (with grade less than 75%)
 - c. End of Program Status:
 1. **Regular** - number of learners who completed/satisfied requirements in all subject areas both in the 1st and 2nd semester
 2. **Irregular** - number of learners who were not able to satisfy/complete requirements in one or both semesters



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4. The following schedule in the conduct of LIS Housekeeping will be observed.

Time	April 19, 2024	April 23, 2024
Venue	Com Lab 3	Com Lab 3
8:30-10:00	HE 11 – 9 sections	ABM 11&STEM 11 – 13 sections
10:00-11:30	ICT 11 & IA 11 – 9 sections	HUMSS 11 – 16 sections
1:00-2:30	HE 12 – 9 sections	ABM12&STEM12– 13 sections
2:30-4:00	ICT 12 & IA 12 – 7 sections	HUMSS 12 – 14 sections

5. Updating of status will take place at the school's computer laboratory –Lab 3 on the said date and time. Advisers are asked to bring their consolidated grades for 1st semester and laptop.
6. No classes will be disrupted when doing LIS updating of status.
7. Immediate and widest dissemination of this memorandum is desired.


SALLY P. GENUINO
School Principal II