

# Rangarajan S

Process-Oriented Commerce Graduate Seeking an Entry-Level Role at Cognizant

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I am a recent commerce graduate with a strong foundation in accounting, data management, and operational processes. My academic background has equipped me with skills in financial management, documentation, and process optimization, which I aim to apply in a dynamic role as a Process Executive. I am detail-oriented, eager to learn, and committed to ensuring accuracy and efficiency in day-to-day operations. With a passion for teamwork and problem-solving, I am excited about contributing to Cognizant's success while building a rewarding career.

## Education:

NANDHA ARTS AND SCIENCE COLLEGE – ERODE July 2024

B.com(ca) - Bachelor of commerce with computer application

MPL HIGH SECONDARY SCHOOL – TIRUPUR July 2021

12TH HSC – State Board Examination

GOVT HIGH SCHOOL PANDINAGAR – TIRUPUR April 2019

10TH SSLC – State Board Examination

## Skills:

- MS Office (Word, Excel, PowerPoint)
- Tally Prime with GST
- Web Designing
- Oracle – basic
- Linux
- Networking
- Git & GitHub [[Link](#)]

**Project:**

- Local Server [[Link](#)]
- Belding CNC Machine - Working [[Link](#)]

**Hobbies & Interest:**

- open-source software
- Web designing in WordPress
- 3d model (Beginner) – Free CAD (Ondsel)

**Additional:**

- Tally prime First Class in InfoTech Computer Education (ICE)
- Attended an Ethical Hacking Workshop and participated in a related quiz.
- Completed a 15-day internship at Dollar Industries Ltd, gaining hands-on experience in management practices and industry insights.

**Certificates:**

- Engaged in National Seminar (K.S.R. Arts and Science College, 2021)
- Finished Tally Prime with GST (2024)
- Cyber Security training Seminar (2024)
- Successfully finished the government-led course for National Level Conference Meeting & Nan Mudhalvan (2024)

