

Phone: 407/823-3100

Registrar's Office

P.O. Box 160114 Orlando, Florida 32816-0114

Requests for Degree and Enrollment Verifications

The University of Central Florida has contracted with the National Student Clearinghouse to process all requests for verification of UCF enrollment and degrees, including requests from UCF alumni. The National Student Clearinghouse has been authorized to respond to all such requests received from both individuals who received degrees from UCF and from interested 3rd parties on University of Central Florida's behalf.

For information on how to use this service please refer to our website at: http://registrar.ucf.edu/degree-verification

Additionally, a <u>current</u> student can request enrollment verification directly via their myUCF page. To access this simply log onto myUCF, using your NID and password, and click student self-service. On the student center page click the My Academics link and on the next page then click Request Enrollment Verification. When this page opens click the button in the center of the screen "Proceed to Clearinghouse". This will open the secure link to the clearinghouse where you can print out all of your official verification documents yourself. http://registrar.ucf.edu/enrollment-verification

Another option for verifying enrollment or degree is for the student to request an official UCF transcript, which will also include a GPA (Grade Point Average) in addition to enrollment and degree information. Instructions for completing and submitting a transcript request form may be found at: http://registrar.ucf.edu/transcript-request.