

## Contact

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## Top Skills

Fixed Assets

Balance Sheets

English

## Languages

English (Full Professional)

Arabic (Native or Bilingual)

# Rania Salah

Accountant

Cairo, Cairo, Egypt

## Summary

A recent accounting graduate from Ain Shams University looking for an opportunity to work in a high-level professional environment, and utilize the gained knowledge, skills and expertise into practice. Highly organized with great Commerce, team working and interpersonal skills

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## Experience

Genesis Creations S.A.E

Accountant

March 2022 - Present (11 months)

Qesm El Maadi, Cairo, Egypt

IBAA - Ahmed Hassan Office for accounting and auditing services

Accountant

February 2021 - February 2022 (1 year 1 month)

Al Qalyubiyah, Egypt

- Reviewed and recorded companies' invoices (purchases, sales and credit notices)
- Analyzed of value-added tax returns for companies (notices of deduction, addition and credit balance)
- Made Form 41 (Deduction and collection under tax account)
- Recorded daily restrictions in the American way by MS Excel
- Familiar with Enterprise Resource Planning (Odoo)
- Carried out field work such as (opened files for individuals and companies in the tax authorities, extracted tax cards and a commercial registry, and dialed with the Investment Authority in all procedures except for the establishment of companies)

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## Education

Ain Shams University

