

ABCDEF LTD

15-05-2025

John Doe

18 Winstow House

Harry Lane

London GH11WS

Subject: Important: Change of Address for Your Insurance Policy 4567890324,

Dear John Doe,

You recently contacted us to notify your change of address.

Please verify your old and new address as given below. A change of address mail will be sent to you at your previous address and new address. In case you have not authorized the change of address please contact us on phone number or email given at the end of the letter.

Your current address is:

18 Winstow House

Harry Lane

London GH11WS

Your new address would be:

26 Churchill House

Near Asda

Peterborough PE11FU

All correspondence, deliveries, and other notices would now be sent to this new address from the effective date 15-06-2025.

We appreciate your prompt attention to this matter and thank you for your continued business.

If you have any questions, please do not hesitate to contact us at +447869054321 or ABC LTD.

Yours sincerely,

MR Dan Brock

Managing Director

ABCDEF LTD