

CourseNo: ARCHA6412_001_2013_1
Meeting Location: SCHERMERHORN 655
Meeting Time: R 09:00A-11:00A

Instructor Information:
[Claudia Kavenagh](#)

Prerequisites

None.

Course Objectives

This course introduces students to what to expect in professional life after graduation. Students will learn how the knowledge base and technical skills they are acquiring in all their other coursework fit together to become an integrated part of the larger whole that is professional life. Students will gain an understanding of the wide-ranging and inter-related components of conservation and restoration projects from the initial investigation phase through the design and construction phases, with a focus on the role of the preservation professional. Students will learn how a project manager develops an approach for a project and then uses that approach to develop a work plan. Using examples of real projects and at least two site visits, the course will include practical discussions of issues that arise as a work plan is put into action. Related topics of discussion include the writing of proposals, reports, and specifications.

Method of Instruction

Lectures, discussions, site visits, and relevant readings and assignments.

Method of Evaluation

Class attendance, class participation, assignments, and final exam.

Session 1 - Overview of project management: Overall structure, relevant terminology, project phasing

Session 2 - Introduction to case study building

Session 3 - Writing the proposal. Development of a project approach. Preparation for site visit.

Session 4 - Site visit to case study building. Creation of base drawings.

Session 5 - Creating a work plan.

Session 6 - Planning for site survey.

Session 7 - Professional writing and other types of communication.

Session 8 - Site visit: Survey of case study building.

Session 9 - Project Specifications and Technical Drawings

Session 10 - The Bid Phase and the Construction Phase

Session 11 - Intro to a case study project and Landmarks Presentation prep

Session 12 - Landmarks Commission Presentation

Session 13 - Visit to a case study project

Session 14 - An in-depth examination of each phase of the case study project.