

FORM OF APPLICATION FOR CONVERSION OF AN ADVANCE INTO A  
NON-REFUNDABLE WITHDRAWAL

1. Name of the subscriber :
2. Designation and Office to which attached :
3. Pay and Permanent Employee Number (PEN) :
4. Name of the Provident Fund and  
Account Numbers :
5. Balance at credit on the date of application :
6. Balance outstanding to be converted in to a  
non-refundable withdrawal :
7. (a) Purpose for which advance taken :  
(b) Date of payment of advance :  
(c) Amount of advance sanctioned :
8. Particulars of communication under which  
Advance was sanctioned :
9. Whether any advance or non-refundable  
withdrawal has been drawn previously for  
the purpose mentioned above, If so,  
particulars thereof :
10. (a) Total service, including broken periods,  
if any, on the date of this application :  
(b) period of service left on the date of  
application for attaining the age of  
superannuation :  
(c) The date of superannuation :

Place:

Date:

Dated Signature of the applicant

The above have been verified and found correct.

Signature and Designation of  
Recommending Authority