

Ranvir Singh Thind

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PROFESSIONAL SUMMARY

Budget Analyst with **4+ years** of experience in budget analysis, monitoring, and financial management. Track record of reconciling budgets, projecting revenues and expenditures, analyzing transactions, and reviewing journal entries. Strong Excel skills with ability to design spreadsheets for budget monitoring needs. Experience providing training and technical advice to staff on budget processes.

PROFESSIONAL EXPERIENCE

Budget & Finance Consultant | Independent Contractor | Seattle, WA | June 2024 – Present

- Monitor and analyze program and department budgets for multiple client engagements
- Project revenues and expenditures using financial modeling and variance analysis
- Drove **15-20% client returns** through budget analysis and data-driven recommendations
- Identify instances of significant budget deviation and report findings to stakeholders
- Designed spreadsheets and dashboards to meet budget monitoring needs of programs
- Provide technical advice and training to staff on budget processes and reporting
- Automated CRM reporting for **2,000+ accounts**, improving data accuracy by **30%**

Business Manager & Budget Analyst | Thind Transport LLC | Kent, WA | June 2020 – June 2024

- Monitored and analyzed **\$500K+ annual budget**, ensuring compliance with adopted budget
- Reconciled budgets and analyzed transactions, identifying and investigating variances
- Reviewed and processed journal entries, working with accounting on month-end close
- Established and maintained chart of accounts structure for departmental budgets
- Designed spreadsheets to meet budget monitoring and reporting needs across departments
- **Automated financial reporting by 80%** using Excel VBA and advanced functions
- Provided technical training to staff on budget processes and account codes
- Communicated effectively with internal customers and external vendors at all levels

EDUCATION

University of Washington – Michael G. Foster School of Business | Seattle, WA

Bachelor of Arts in Business Administration – Finance | **GPA: 3.6** | Graduated Spring 2024

Relevant Coursework: Financial Modeling, Corporate Finance, Managerial Accounting, Business Analytics

TECHNICAL SKILLS

Budget Analysis: Budget Monitoring, Variance Analysis, Revenue/Expenditure Projections, Compliance

Accounting: Journal Entries, Reconciliations, Chart of Accounts, Transaction Analysis

Technical Tools: Excel (VBA, Pivot Tables, VLOOKUP, advanced formulas), SQL, Databases

Communication: Training & Technical Advice, Customer Service, Written & Oral Communication