



**COOLWAY MULTI-PURPOSE COOPERATIVE**

*"We Make Things Happen"*

HUMAN RESOURCE DEPARTMENT

# **CERTIFICATE OF EMPLOYMENT**

*This is to certify that*

**RAN MAR D. DELA CERNA**

*is currently employed in*

***Coolway Multi-Purpose Cooperative***

*as*

***MIS STAFF***

*This certification has been issued upon the request of the aforementioned name for **Enhanced/General Community Quarantine – (Border Checkpoint)** purposes only. The aforementioned name is currently assigned in **Cebu South Area** with a scheduled duty from **Mondays to Fridays (8:00 AM – 5:00 PM)** starting **August 01, 2021** and is currently residing at **Tabunoc, Talisay City, Cebu**.*

*Given this **11<sup>th</sup>** day of **August 2021** at Coolway Multi-Purpose Cooperative Head Office Cogon, Bogo City, Cebu.*

**Note:** A COE is not a clearance. It is not a recommendation or endorsement. It is not a certificate of good moral character or good standing. And it is also not a waiver on the part of the employer of his right to file a claim or legal action against the employee. A COE is simply an employee's record. "Nothing more, nothing less."

***Certified by:***

**MS. JUDICHEL MOLLEJON**

Human Resource Manager

**MR. SAMUEL I. COYOCA JR.**

Vice President for Administration