TAX TIME CHECKLIST[Image](http://saintandspire.com.au)

**INCOME**

* Employment income (including foreign income)
* Australian government pensions and allowances
* Interest
* Dividends
* Trust and partnership distributions
* Investments (purchased and sold)
* Other income
* Shares/options under employment share scheme
* Superannuation lump sum payments
* Grants and scholarships
* Private practice income

**GENERAL**

* Child support payments
* HECS/HELP
* Private health insurance annual statement
* Medicare Levy Exemption certificate
* Superannuation annual statement
* Spouse income tax return

**RENTAL PROPERTY**

* Advertising for tenants
* Bank charges
* Body corporate fees
* Borrowing expenses, interest on loans
* Real estate agent commission
* Capital works
* Cleaning, gardening, pest control
* Repairs and maintenance
* Council rates, land tax
* Water service charges
* Depreciation report
* Insurance premiums
* Rental statement

**PERSONAL DEDUCTIONS**

* Car travel/vehicle expenses
* Occupation-specific clothing
* Laundry/dry cleaning
* Professional subscriptions/memberships
* Conference/seminars
* Education expenses
* Reference books, apps, software
* Stationery, printing, postage
* Equipment (PC, mobile device, medical equipment)
* Home office (average hours per week, utilities costs)
* Mobile phone, internet for work use
* Income protection
* Indemnity insurance
* Investment expenses
* Working with Children Check, Police Check
* Donations
* Tax advice
* Billing fees
* Work bag