



## CONTACT ME

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## EDUCATION

### Science

**SMAN 3 KAB. TANGERANG**  
2017 - 2020

### Public Relations

**Sultan Ageng Tirtayasa University**  
2020 - 2024

## SKILLS

- Copywriting
- Public Speaking
- Time Management
- Analytical
- Voiceover
- Canva Design
- MS Group (Basic)

# Ahmad Rafi Rizqullah

## Communication Graduate

A Communication graduate with strong experience in event management, logistics coordination, and administrative support. Known for reliability, time management, and the ability to work calmly under pressure. Skilled in copywriting, public speaking, and vendor coordination, with a passion for delivering clear communication and high-quality work.

## WORK EXPERIENCE

- |  |      |
|--|------|
| Liaison Officer<br><b>SOLFA EVENT</b><br>My responsibility is to guide and full fill talent's needs.   | 2019 |
| Secretary<br><b>TEATER ELEKTRA</b><br>My responsibility is to make any letters for the organization.   | 2018 |
| Secretary<br><b>INAUGURASI FISIP UNTIRTA</b><br>My responsibility is to make any letters for the organization.   | 2020 |
| Head Division of Logistic and Transportation<br><b>FESTIVAL KETUPAT KAMPUNG CIMARENG</b><br>My responsibility is to supervise the team to work effectively and efficient, in order to achieve the team's target.   | 2022 |
| Member of Event Division<br><b>COMS CHAMPION</b><br>My responsibility is to oversee particular tasks related to the event planning process. Including meeting with vendors at the venue to help with set-up, collecting (pre-agreed upon) supplies and decorations, and working with staff to ensure successful event completion.  | 2022 |
| Head Division of Logistic and Transportation<br><b>SATU SISI (CAFE) TURNING ANNIVERSARY</b><br>My responsibility is to supervise the members to work effectively and efficient, in order to achieve the team's target.   | 2023 |
| Intern at BPJS Ketenagakerjaan<br><b>DIV. PELAYANAN &amp; KEPESERTAAN BPJS KETENAGAKERJAAN</b><br>My responsibility is to inform customers about available programs at the company and guide them through the registration process. And conducting educational programs to enhance members' understanding of their rights, benefits, and the overall social security system. | 2023 |

## LANGUAGE

- |             |        |
|-------------|--------|
| • English   | Active |
| • Indonesia | Active |